

MEETING WAS OPENED AT 12:05 A.M. for council to sit as a Board of Equalization.  
 Councilman Booth moves meeting be adjourned until August 12th at 8:00 P.M. when council will sit as a Board of Equalization.  
 Councilman Franchini seconds same. Passed unanimously.

MEETING ADJOURNED AT 12:40 A.M.

Anita Gannon, City Clerk

CITY OF  
**SAN ANSELMO**  **MARIN COUNTY**  
 CALIFORNIA  
 July 11, 1958

City Council  
 San Anselmo  
 California

You are hereby notified that a Special meeting of the San Anselmo City Council will be held Friday, July 11th 1958 at 7:30 P.M., pursuant to the call of Mayor Arthur W. Smith.

This meeting will be held for the following purposes only:

1. To consider payment of \$10,660.20 for engineering services already performed.
2. To authorize engineering services in connection with seven storm damage projects totalling \$100,695.00.

Anita Gannon, City Clerk

Receipt of a copy of this notice is hereby acknowledged:

<u>NAME</u>	<u>DATE</u>	<u>TIME</u>
<u>Arthur W. Smith</u> ARTHUR W. SMITH	<u>7/11/58</u>	<u>1:45 PM</u>
<u>Carmel H. Booth</u> CARMEL H. BOOTH	<u>7/11/58</u>	<u>5 P.M.</u>
<u>William Franchini</u> WILLIAM FRANCHINI	<u>7-11-58</u>	<u>8:30</u>
<u>Carlton Little</u> CARLTON LITTLE	<u>7/11/58</u>	<u>6:20 P.M.</u>

MINUTES OF A SPECIAL MEETING OF THE SAN ANSELMO CITY COUNCIL HELD JULY 11, 1958.

PRESENT COUNCILMEN - Booth, Little, Franchini, Smith  
ABSENT COUNCILMAN - Stinchcomb

Mayor Smith called meeting to order at 7:30 P.M.

Council discussed payment to City Engineer for outstanding bills and asked him to present more detail as to what bills covered.

Councilman Booth moves immediate authorization be given to City Engineer to draw up plans and specifications and prepare call for bids, same to be ready for August 12th meeting for projects No. 1 thru No. 7 excluding #2, priority given projects 1,3,5,6,7. Councilman Franchini seconds same. Passed unanimously

Councilman Little moves to amend above motion and include in specifications that a penalty of \$100 a day if contractor fails to complete job on date specified in contract. Councilman Booth seconds same. Passed unan

Councilman Booth moves City Engineer to furnish city with letter stating all engineering costs relative to this work to be 10% of bid price, (plans, specs, contracts, inspection) Councilman Franchini second same. Passed unanimously.

MEETING ADJOURNED 8:20 P.M. until July 22nd.

Anita Gannon, City Clerk

\* \* \* \* \*

MINUTES OF AN ADJOURNED MEETING OF THE SAN ANSELMO CITY COUNCIL HELD JULY 22nd 1958.

PRESENT COUNCILMEN - Booth, Little, Franchini, Smith  
ABSENT COUNCILMAN - Stinchcomb

RESOLUTION #750, Calling examination for eligible list in the Dept of Police in the classified service of the City of San Anselmo, as provided for in Ordinance No 244 of the City of San Anselmo. Councilman Little moves adoption of above resolution correcting item #5 to read permanent resident to be determined by City Council instead of Chief of Police and City Manager. Councilman Franchini seconds same. Passed unanimously

Councilman Booth stated she would like to see reserve police list brought up to date and moves City Manager contact Chief Wood and have list of names of Auxilary Police and also list of Reserve Police for August 12th meeting so vacancies may be filled on reserve list, Chief Wood to make recommendations. Councilman Franchini seconds same. Passed unan.

Councilman Booth moves to refund \$29.00 to Alston Schmidt money paid on Bldg Permit which was cancelled. Councilman Little seconds same. Passed unan

City Manager stated he had asked Mr. Near of Wm. Dolge Company to address the council on getting up a new system of bookkeeping in City. Councilman Booth stated this work could be done by a local man, feels council will run into trouble by not giving them a chance.

City Manager stated he had submitted two proposals to furnish city services to review and revise accounting system and possibility of an audit being made by same firm. Councilman Little asked if Municipal account somewhat specialized. Mr. Near stated not so difficult, or different, double entry bookkeeping more desirable.

City Manager stated two separate jobs, an audit of books and setting up system. Mr. Near stated two proposals work hand in hand - audit will require a tremendous amount of background material on part of auditor, any audit altho very similar in scope, the intent is same, but method of procedure differs somewhat. Councilman Little impressed with honesty of Mr. Near - feels someone with no acquaintance in city should do this work and moves to employ Mr. Near to set up system. Motion failed for want of second. Mayor Smith stated he is not prepared to vote tonight, would like to study further and thanked Mr. Near for appearing before council. City Manager asked council not to wait too long for audit.