

MINUTES OF A SPECIAL MEETING OF THE SAN ANSELMO CITY COUNCIL HELD JULY 11, 1958.

PRESENT COUNCILMEN - Booth, Little, Franchini, Smith  
ABSENT COUNCILMAN - Stinchcomb

Mayor Smith called meeting to order at 7:30 P.M.

Council discussed payment to City Engineer for outstanding bills and asked him to present more detail as to what bills covered.

Councilman Booth moves immediate authorization be given to City Engineer to draw up plans and specifications and prepare call for bids, same to be ready for August 12th meeting for projects No. 1 thru No. 7 excluding #2, priority given projects 1,3,5,6,7. Councilman Franchini seconds same. Passed unanimously

Councilman Little moves to amend above motion and include in specifications that a penalty of \$100 a day if contractor fails to complete job on date specified in contract. Councilman Booth seconds same. Passed unan

Councilman Booth moves City Engineer to furnish city with letter stating all engineering costs relative to this work to be 10% of bid price, (plans, specs, contracts, inspection) Councilman Franchini second same. Passed unanimously.

MEETING ADJOURNED 8:20 P.M. until July 22nd.

Anita Gannon, City Clerk

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MINUTES OF AN ADJOURNED MEETING OF THE SAN ANSELMO CITY COUNCIL HELD JULY 22nd 1958.

PRESENT COUNCILMEN - Booth, Little, Franchini, Smith  
ABSENT COUNCILMAN - Stinchcomb

RESOLUTION # 750, Calling examination for eligible list in the Dept of Police in the classified service of the City of San Anselmo, as provided for in Ordinance No 244 of the City of San Anselmo.

Councilman Little moves adoption of above resolution correcting item #5 to read permanent resident to be determined by City Council instead of Chief of Police and City Manager. Councilman Franchini seconds same. Passed unanimously

Councilman Booth stated she would like to see reserve police list brought up to date and moves City Manager contact Chief Wood and have list of names of Auxilary Police and also list of Reserve Police for August 12th meeting so vacancies may be filled on reserve list, Chief Wood to make recommendations. Councilman Franchini seconds same. Passed unan.

Councilman Booth moves to refund \$29.00 to Alston Schmidt money paid on Bldg Permit which was cancelled. Councilman Little seconds same. Passed unan

City Manager stated he had asked Mr. Near of Wm. Dolge Company to address the council on getting up a new system of bookkeeping in City. Councilman Booth stated this work could be done by a local man, feels council will run into trouble by not giving them a chance.

City Manager stated he had submitted two proposals to furnish city services to review and revise accounting system and possibility of an audit being made by same firm. Councilman Little asked if Municipal account somewhat specialized. Mr. Near stated not so difficult, or different, double entry bookkeeping more desirable.

City Manager stated two separate jobs, an audit of books and setting up system. Mr. Near stated two proposals work hand in hand - audit will require a tremendous amount of background material on part of auditor, any audit altho very similar in scope, the intent is same, but method of procedure differs somewhat. Councilman Little impressed with honesty of Mr. Near - feels someone with no acquaintance in city should do this work and moves to employ Mr. Near to set up system. Motion failed for want of second. Mayor Smith stated he is not prepared to vote tonight, would like to study further and thanked Mr. Near for appearing before council. City Manager asked council not to wait too long for audit.

City Attorney reported he talked to Mr. Campbell on telephone, told him council put out about lack of attention and stated Mr. Campbell will be present at August 12th meeting, Clerk to notify Planning Commission.

City Attorney read parts of resolution relative to retirement system for employees, could not give any opinion at this time, when same is put on ballot there should be argument for and against same. Councilman Little stated cost to tax-payers should be published. Opinion of council members that some approximate amount be published, advising taxpayers what they will have to pay. City Manager stated he will try to prepare some approximate figure by August 12th. City Attorney to contact Mr. Crocker for further information.

City Engineer stated council will have to make some decision about sliding lots on Forest Avenue, same will have to be taken care of before street can be cut back. City Engineer and City Attorney will go up and check. Councilman Booth stated she would like to see these lots condemned and suggests City Attorney contact owners - City Atty suggested City Engineer supply him with legal description and he will prepare condemnation for next meeting.

Councilman Booth moves legal steps be taken, City Attorney and City Engineer look property over and have appraisal made by competent appraiser. Farrington Jones suggested. Councilman Franchini seconds same. Passed unanimously

Councilman Little asked reason for Police Department collecting garbage bills, City Attorney stated ordinance provides in interest of public health, safety, Police Department enforces ordinances.

MAYOR SMITH CALLED 10 minute recess at 10:10 P.M.  
MEETING RESUMED AT 10:20 P.M. to discuss budget.  
MEETING ADJOURNED 12:10 P.M. until July 23rd at 8:00 P.M.

Anita Gannon, City Clerk

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MINUTES OF AN ADJOURNED MEETING OF THE SAN ANSELMO CITY COUNCIL HELD JULY 2<sup>nd</sup> 1958

*2<sup>nd</sup>* PRESENT COUNCILMEN - Booth, Little, Franchini, Smith  
ABSENT COUNCILMAN - Stinchcomb

Meeting called to order by Mayor Smith : 8:20 P.M. to continue discussing budget.

Councilman Little moves City Manager be paid his regular salary while sick in view of long overtime spent on budget. Councilman Franchini seconds same. Motion passed on following vote:

AYES COUNCILMEN - Little, Franchini, Smith  
NOES COUNCILMAN - Booth

MEETING ADJOURNED 12:05 A.M. until July 24th @ 8:00 P.M.

Anita Gannon, City Clerk

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MINUTES OF AN ADJOURNED MEETING OF THE SAN ANSELMO CITY COUNCIL HELD JULY 24<sup>th</sup> 1958

PRESENT COUNCILMEN - Booth, Little, Franchini, Smith  
ABSENT COUNCILMAN Stinchcomb

Meeting called to order by Mayor Smith @ 8:00 P.M. to continue discussion on budget.

MEETING ADJOURNED 12:00 until July 25th @ 7:30 P.M.

Anita Gannon, City Clerk