

The July 29, 1969 meeting of the San Anselmo City Council was called to order by Mayor Woodrow V. Capurro at 8:00 p.m. in the City Hall. Purpose of Meeting: Budget Hearing

1. ROLL CALL

Councilmen Present: Reed, Ragan, Anderson, Scott, Capurro  
Councilmen Absent: None

2. OLD BUSINESS

City Administrator Kaepfel stated that the City Attorney had asked the Council to confirm their previous action in the condemnation of the Mobil Oil and Northwestern Pacific Railroad condemnation, and the resolution condemning this property for right of way purposes was read in full. Councilman Reed moved to adopt the resolution and further to appropriate \$23,700 for acquisition. Motion seconded by Councilman Anderson and approved by the following vote:

AYES: Councilmen Reed, Ragan, Anderson  
NOES: Councilmen Scott and Capurro

3. NEW BUSINESS

Adopting Budget for Accounts 430 (Police Department), 432 (Fire Department), 433 (weed Cleaning), 416 (City Attorney), 421 (Non-Departmental), 434 (Animal Regulation) and 435 (Civil Defense).

Councilman Reed asked that each item not be discuss again, only those points where there are questions.

Acct. 430- Police Department

Councilman Anderson moved to appropriate \$7,500 for an additional night clerk-dispatcher because it would put a police officer out on the street at a place and time when needed. Motion seconded by Councilman Scott and unanimously approved.

Mr. Fred Lancelotti, from the floor, asked if the Police Department had sufficient male police officers. He said he did not think the City was spending enough for police and fire Protection.

Mr. Dennis Post, from the floor, asked if the crime rate was any higher than the nation's average, and Chief Buchignani replied that it was not although San Anselmo had less officers per capita than the national average.

Councilman Reed said he felt because of having female dispatchers around the clock it would be far more efficient for the Police Department to purchase a new IBM Electric Typewriter rather than a manual typewriter. He then moved to increase account 430-40 to \$550.00 for the purchase of an IBM Electric Typewriter. Motion seconded by Councilman Anderson and unanimously approved.

Mrs. Emis, from the floor, said she felt since the Police Department did not ask for an Electric Typewriter they did not need one. Mayor Capurro asked if the budget included an examination for Police Lieutenant, and Mr. Kaepfel said it was included and if the budget were approved this item would be also.

Councilman Reed moved approval of the Police Budget (Account 430) in the amount of \$281,060. Motion seconded by Councilman Scott and unanimously approved.

City Administrator Kaepfel, asked if the Council was going to consider the requests from some of the officers for an increased clothing allowance.

Chief Buchignani said presently the officers received \$120 per year and the female clerks received nothing. He pointed out that the officer must purchase their own equipment, guns, leather goods, etc.

Councilman Scott pointed out that the police officers wear their dress uniforms every day, and need summer and winter uniforms, and he therefore moved that the Police Officer's Uniform Clothing allowance be increased to \$150 per year and the three clerk-dispatchers be granted a clothing allowance of \$120 per year. Motion seconded by Councilman Reed and unanimously approved.

Councilman Reed moved that Account 430-23 be increased to \$600.00 for maintenance, paint, plumbing, electric repairs, etc., in the Police Department. Motion seconded by Councilman Anderson and unanimously approved.

The Police Budget, being adopted in Councilman Reed's previous motion, the total figure will be adjusted to compensate for the last two items.

Councilman Reed moved that Account 430-23 be increased to  
Account 432 - Fire Department

Chief Francis A. Sousa said he felt he was justified in requesting two extra men because of the great number of overtime hours that his department uses. He said it is becoming increasingly difficult to get volunteers, and his regular men are dissatisfied with the amount of overtime they must put in.

Mr. Fred Lancelotti, from the floor, asked how many men are on duty at each station and after ascertaining from the Chief that there are four men at Station One and two men at Station Two, asked if it were not true that each station is understaffed according to Pacific Fire Rating Standards. Chief Sousa said this was true-- there should be five men on duty at Station One and four men on duty at Station Two.

Councilman Anderson said he was not so concerned with the fire rating as savings to householders would be negligible, his real concern is can the Fire Department handle a fire.

Councilman Scott asked if Sleepy Hollow absorbed some of the costs, and Mr. Kaepfel said approximately 18%.

Councilman Reed said he realized we would have to have an extra man, but felt it could be put off another year.

Mayor Capurro asked if any extra men had been added since Station Two was opened in 1961, and was told that there had not been.

Mayor Capurro then moved the Fire Department be given authorization to hire one more fireman, Motion seconded by Councilman Anderson and unanimously approved.

MR. Dennis Post, from the floor, asked if there could not be an inspector hired to relieve one fireman, and Chief Sousa told him that the firemen themselves were required to make the inspections in order that they are familiar with the buildings.

City Administrator Kaepfel said there was an immediate need to move a hydrant at San Anselmo Avenue and Pine Streets. The present location of the hydrant is vulnerable, and a semi-truck and trailer had recently driven into the hydrant and since it has to be replaced immediately, now would be an ideal time to move the hydrant to a less vulnerable location.

Chief Sousa said they would like to relocate the hydrant across the street on the northwest corner of Pine Street and connect it to the 8 inch main in San Anselmo Avenue rather than the 4 inch main on Pine Street. The Fire Chief, Police Chief and City Administrator had inspected the proposed locations and they believed the best location would be in the landscaped area of the Pine Street Parking Lot, but felt it wiser to locate it on the corner across the street from the Parking Lot.

Councilman Reed moved to increase account 432-43 by \$485.00 for relocating the above hydrant, the location to be worked out at the discretion of the staff. Motion seconded by Councilman Scott and unanimously approved.

Chief Sousa says he has been investigating the various maintenance services for radios which are available and he feels he will make a considerable saving by omitting a service contract and simply paying for each service call.

Councilman Scott said he knew of a man, Harold Thompson, who was retiring from the Telephone Company who was an expert on radio communication repairs, and he would contact him to see if he would be available for service to the city.

Councilman Reed suggested leaving the budget amount as proposed, and allowing the Fire Chief make a decision as to which type of repair service he finds most economical.

Councilman Scott moved to adopt the Fire Department Budget, Account 432, in the amount of \$310,189.00. Motion seconded by Councilman Ragan and unanimously approved.

Account 433 - Weed Cleaning

Councilman Scott moved Adoption 433, Weed Cleaning, be adopted as proposed, Motion seconded by Councilman Anderson and unanimously approved.

Account 434 - Animal Regulation

Councilman Scott moved adoption of the Animal Regulation Budget, Account 434, as proposed, seconded by Councilman Ragan and unanimously approved.

Account 435 - Civil Defense

Councilman Ragan moved adoption of the Civil Defense Budget, Account 434, as proposed, seconded by Councilman Reed and unanimously approved.

Account 416 - City Attorney

City Administrator Kaepfel said he had spoken to the City Attorney, and felt an additional amount should be budgeted for prosecuting violations of the Municipal Code. He felt a fair estimate would be 10 cases at \$300.00 each, or an additional of \$3,000.

Mayor Capurro asked who authorized this prosecution, and was informed that the City Council authorized each action.

Councilman Reed moved to appropriate an additional \$3,000 in account 416-20; motion seconded by Councilman Scott and unanimously approved.

Councilman Ragan moved adoption of the City Attorney Budget, Account 416, as amended seconded by Councilman Scott and unanimously approved.

Account 421 - Non- Departmental

Councilman Reed said he would like to ask for an insurance survey since he was sure that there could be a considerable saving. City Administrator Kaepfel said such a survey would cost a minimum of \$1,500.00

Councilman Anderson said he felt this item should be held over another year.

City Administrator Kaepfel said the lowest estimate for microfilming of city records was \$5,783.00.

Councilman Scott said he felt the Council had gone quite a bit over last year's budget already, and he felt the microfilming could be held over to another year, however, he would like to go on record as approving anything that can be done in advance such as destroying estraneous papers.

Councilman Reed said he felt anything that would result in more efficiency will result in returns in years to come.

When asked what priority this item was given, the City Administrator said he had given it an "A" priority, especially for the Police Department who have many records stored in the basement of the library and have occasion to go down search the records each week.

Mayor Capurro said he did not think the City was quite ready for microfilming yet. He felt that first there is a necessity to weed out material and throw everything away that can be disposed of.

Councilman Scott move that item 20, Microfilming Service, be deleted from the budget. Motion seconded by Councilman Ragan and approved by the following vote:

AYES: Councilmen Ragan, Scott, Capurro  
NOES: Councilmen Reed and Anderson

Councilman Scott moved adoption of the Non- Departmental Budget, Account 421, as corrected in the amount of \$21,590.00. Motion seconded by Councilman Ragan and approved by four unqualified Aye votes with Councilman Reed voting Aye on Account 421, abstaining from Code 10.

Mr. Jeremiah Sullivan, President of the Chamber of Commerce, asked if this year the City crews could be used to put up the Christmas Decorations.

Mr. William Trewhella, manager of the Chamber of Commerce, said that the City crews are best equipped to install the Christmas Decorations. Last year a firm from Sacramento was engaged to install and maintain the decorations, and this was a very unsatisfactory arrangement. He also said last year the Chamber of Commerce spent approximately \$1,600 on new decorations and \$800 for the installation. They anticipated purchasing at least \$1,000 worth of new decorations during the coming Christmas season. Mr. Trewhella asked to have the budgeted amount of

contribution to the Chamber of Commerce increased by 7-1/2 percent.

Councilman Anderson said he felt the contribution to the Chamber of Commerce should remain at \$3,500.00.

With regard to the city crews installing the Christmas Decorations, it was agreed that the staff would work this problem out, and if they can spare the men, it would be agreeable with the city Council for the city crews to do the work. The Chamber of Commerce will be notified at a later date.

At 10:20 P.M. the Mayor declared the meeting adjourned until 8:00P.M. July 31, 1969 at which time the Public Works Budget will be considered.

Thelma L. Foster  
for Anita Gannon, City Clerk