



## Scholarship Application Form 2017-2018

### THE HAL BROWN SCHOLARSHIP PROGRAM

The Hal Brown Scholarship Program has been established for the purpose providing financial assistance to children from lower-income families making it possible for them to participate in high quality recreation programs. Scholarships are limited to children sixteen years of age and under who reside within the Ross Valley.

Scholarship funds are based on availability. The San Anselmo Recreation Department reserves the right to adjust income guidelines or reduce the allotted amount per child as deemed necessary.

HOUSEHOLD SIZE	ANNUAL INCOME	MONTHLY INCOME
2	\$84,300 or less	\$7,025 or less
3	\$94,850 or less	\$7,904 or less
4	\$105,350 or less	\$8,779 or less
5	\$113,800 or less	\$9,483 or less
6	\$122,250 or less	\$10,188 or less
For each additional person	\$10,000	\$833

#### Funding Cycle:

Scholarships are granted on a fiscal year basis. The fiscal year begins on July 1 and ends on June 30. All scholarships will terminate on June 30. Scholarships cannot be applied to prior balances. Families who are interested in enrolling in summer programs that begin after July 1 may register beginning June 1<sup>st</sup>.

#### Application:

1. Complete the scholarship application form.
2. Complete the fee waiver worksheet with the signed waiver.
- 3. Provide a copy of the most current state/federal tax forms. In the event that the applicant's income is such that he or she is not required to file taxes, a printed statement from Work Force Services stating the benefits the applicant receives, will be accepted.**
4. Submit the paperwork and allow 48 hours for the Recreation staff to contact you.

Scholarships are based on the income of the household. In the case of legal guardianship or foster care the same state/federal tax forms of the household are required. The scholarship will be granted only if the household income is within the established guidelines. The San Anselmo Recreation Department does not recognize a child as an independent household.

Applications submitted without a copy of tax forms will be held for 30 days. At that time, if all required information has not been received, the application will be discarded and it will be the responsibility of the applicant to re-apply.

#### Fees:

The participant is required to pay 50% of the registration fee. The scholarship will then pay the balance. Each scholarship recipient will receive a maximum of \$400 per family to be applied to programs offered through the San Anselmo Recreation Department. After the scholarship amount has been exhausted, the participant must either pay the required fee or withdraw from the program. Qualifying for scholarship funds does not guarantee that there will be an opening in the program being applied for.

It is the responsibility of the scholarship recipient to inform the San Anselmo Recreation Department of an increase in income which would exceed income guidelines as shown in the eligibility scale below. Applicants are responsible for the fees for all programs that he/she signs up for. In the event of no-shows for a program/event, the fees will still be deducted from the participant's scholarship allotment.

**Scholarship Application Form 2017-2018**  
**San Anselmo Recreation Hal Brown Youth Scholarship Program**

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Please submit with a Scholarship Fee Worksheet. Please attach all financial income documents.

Applicant Name \_\_\_\_\_ Spouse Name \_\_\_\_\_

Home Phone \_\_\_\_\_ Day Time Phone \_\_\_\_\_ email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Have you received a scholarship for any San Anselmo Recreation activity in the past?  Yes  No

**FAMILY DATA**

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Total household size: \_\_\_\_\_ Please name each individual in your household:

Name _____	age _____	relationship _____
Name _____	age _____	relationship _____
Name _____	age _____	relationship _____
Name _____	age _____	relationship _____
Name _____	age _____	relationship _____
Name _____	age _____	relationship _____

**FINANCIAL INFORMATION**

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<input type="checkbox"/> Applicant's Gross Income	\$ _____	<input type="checkbox"/> Spouse's Gross Income	\$ _____
<input type="checkbox"/> Social Security Income	\$ _____	<input type="checkbox"/> AFDC/General Assistance	\$ _____
<input type="checkbox"/> Pension Income	\$ _____	<input type="checkbox"/> Other Income:	\$ _____
Rent/Mortgage Monthly payment	\$ _____	Utilities: Monthly payment	\$ _____
		<i>PG&amp;E, Phone, Garbage, Water, etc</i>	

Year, make & model of car(s):

1. _____	Monthly payment: \$ _____
2. _____	Monthly payment: \$ _____

Loans:

Type _____	Balance \$ _____	Monthly payment \$ _____
Type _____	Balance \$ _____	Monthly payment \$ _____

Please describe your family situation and any circumstances that are exceptional, that necessitate the need for a fee reduction. Please be specific, use additional paper if needed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I declare that the information contained in this form, is correct and complete. I will be responsible for payment of the adjusted fee. I understand that any scholarship awarded will be revoked in the event of misrepresentation, or by failing to follow all the terms as agreed to. I further understand that if the scholarship is revoked and services have been rendered, the full amount of fees will be my sole responsibility.**

\_\_\_\_\_  
Date Applicant's Signature

**Scholarship Fee Worksheet 2017-2018**  
**San Anselmo Recreation Hal Brown Youth Scholarship Program**

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Applicant Name \_\_\_\_\_ Spouse Name \_\_\_\_\_

Home Phone \_\_\_\_\_ Day Time Phone \_\_\_\_\_ email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Did you receive a scholarship award during the previous funding cycle: July 2016-June 2017?  Yes  No

All participants must complete the scholarship application form and attach your current financial documents for income verification.

**SAMPLE**

Date	7/1/17				
Child Name	Wanda Play				
Date of Birth	9/1/11				
Age	6				
Course Title	Tumbling				
Location	Gym				
Dates	9/14				
Day	Wednesday				
Time	2:30 pm				
Fee	\$196				
Office Use	Office Use	Office Use	Office Use	Office Use	Office Use
Award Amount					
Fee Due					
Date Processed					
Receipt #					
Staff Initial					
Date Tracked					

**WAIVER: NO INDIVIDUAL MAY PARTICIPATE IN RECREATION ACTIVITIES WITHOUT PROVIDING A SIGNED WAIVER.**

I hereby agree to indemnify and hold harmless the Town of San Anselmo, and its officers, contractors and employees, and any community organization co-sponsoring the program, from and against any and all liability for any injury which may be suffered by me or my child arising out of or in any way connected with participation in said program(s) named here. In case of emergency, my child may be treated by a qualified physician. I further understand that photographs or video may be taken of me or my child during the course of said program(s) and that these photographs may be used in Town publications. **MANDATORY ARBITRATION OF CLAIMS AGAINST THE TOWN.** It is hereby expressly understood and agreed to by the undersigned that any claim asserted against the Town by the undersigned participant, either on behalf of him/her or on behalf of another person, on account of bodily injury, mental disturbance, death or property damage, sustained as a result of, or for any reason connected to the use of Town property, facilities or programs or acts or omissions of Town employees or volunteers pursuant to this registration, will be resolved by submission to arbitration as provided by California law, and not by a lawsuit or resort to court process except as California law provides for judicial review of arbitration proceedings. It is agreed that all claim submission, requirements, procedures, and deadlines and all immunities established by the Government Code or other provision of law will apply, but that the undersigned waives all rights to file a lawsuit and agrees, in lieu thereof, to resolving all claims and disputes through the arbitration process. The Town and the undersigned, by execution of this document, are giving up their constitutional right to have any such dispute decided in a court of law and before a judge or jury and instead are accepting the use of arbitration. I HAVE READ AND UNDERSTAND THIS WAIVER.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date