

RESOLUTION NO. 342

RESOLUTION FIXING THE DUTIES OF THE CITY
CONTROLLER PURSUANT TO ORDINANCE 264 AND
ORDINANCE 244 OF THE TOWN OF SAN ANSELMO

IT IS HEREBY RESOLVED by the City Council of the Town of San Anselmo as follows:

1. That RAY M. OVERDICK be, and he is hereby, appointed City Controller of the Town of San Anselmo under the provisions of Ordinance No. 264 and Ordinance No. 244 of the Town of San Anselmo. Said RAY M. OVERDICK has heretofore been appointed to this position and such previous appointment is hereby ratified and confirmed.

2. It is hereby found and declared that the provisions of Section 11 of said Ordinance No. 244 are not intended to and they do not prohibit a person holding an employment in the classified service of the Town of San Anselmo, from engaging in political activity in his own behalf. It is hereby declared to be one of the duties of the City Controller of the Town of San Anselmo to exercise his franchise and to seek and campaign for political office not inconsistent with the duties of his office as City Controller, whenever in his judgment it is for the best interest of the Town of San Anselmo that he seek and campaign for such office. It is hereby found and declared that the office of City Clerk and the office of City Controller are not incompatible or inconsistent positions.

3. In addition to the duties and functions imposed upon the City Controller of the Town of San Anselmo by the ordinances of said Town, this City Council does hereby request, fix and determine that

1 such City Controller shall perform the following services and
2 functions: He shall act as Personnel Clerk and shall be ex officio
3 Personnel Clerk under the provisions of said Ordinance No. 244,
4 he shall act as Budget Director and shall ex officio be Budget
5 Director for the Town of San Anselmo, he shall act as Purchasing
6 Agent and shall ex officio be Purchasing Agent for the Town of San
7 Anselmo, he shall consult with and advise and shall assist all
8 officers of the Town of San Anselmo in all matters relating to the
9 administration of City Government, if and whenever requested by
10 such officers so to do. It shall in no case be the duty of said
11 City Controller to act as Deputy City Treasurer or Deputy City
12 Clerk; provided, however, that he is not prohibited from performing
13 any of the functions or duties of the Treasurer or Clerk if he
14 shall do so as a volunteer or in an advisory or administrative
15 capacity when requested by such officers so to do.

16 4. The compensation of the City Controller is hereby
17 set and fixed at the sum of \$235 per month, as heretofore estab-
18 lished; provided, however, that from and after the expiration of
19 the current term of office of the City Clerk, the salary of the
20 City Controller shall be and is fixed at the sum of \$260 per month,
21 which shall continue for the duration of present hostilities and
22 thereafter shall be and is fixed at the sum of \$250 per month.

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24 I, Ray M. Cordick, Clerk of the Town of
25 SAN ANSELMO hereby certify that the foregoing resolution
26 duly and regularly introduced and adopted at a regular
27 meeting of the Council of said City ~~held~~ on Tuesday the
28 9th day of February 1943, by the following vote to-wit:

29
30 AYES: COUNCILMEN: Mason-Von Rotz-Monte-Linch
31 NOES: COUNCILMEN: None
32 ABSENT: COUNCILMEN: White.

Ray M. Cordick
City Clerk.