

**TOWN OF SAN ANSELMO
PLANNING DIVISION**

USE PROPOSAL - HOME OCCUPATION*

PROPERTY ADDRESS _____ ZONING DESIGNATION _____

Applicant: _____

Phone No: _____ Fax No: _____ E-Mail: _____

DESCRIPTION OF PROPOSED USE:

No. of employees: _____ Days of operation: _____ Hours of operation: _____

Maximum number of customers expected daily: _____

Maximum number of daily vehicular trips associated with the use: _____

Type of machines, equipment, materials used for business: _____

Proposed area in residence for use: _____

* **“Home Occupation”** means a business professional, or non-profit organization conducted by the principal resident or residents of a residential unit, subject to the following conditions: (1) not more than one (1) person who is not a principal resident of the residential unit shall be employed; (2) to be conducted wholly within the main residence, and not conducted within a garage, carport, or accessory structure; (3) shall not increase vehicular traffic on the street on which the residential unit is located by more than four (4) individual visits per day, and which does not increase parking demands on the street on which the residential unit is located; (4) Signage: maximum size of display face: 2: square feet; maximum number of display faces: one; mounting methods: attached flat to the residence or garage, or window; and illumination not allowed; and (5) shall not create noise levels exceeding levels permitted by Chapter 7 of Title 4 of the San Anselmo Municipal Code, and which does not create dust, vibration, odor, smoke, fumes, glare, electrical interference, fire hazards, or other hazards, nuisances, or disturbances.

I, as the Applicant, understand and agree to the conditions of Home Occupation.

Applicant's signature: _____ Date of application: _____

For Town Use Only:

Approved/Denied by _____ Date: _____

Reasons for Denial: _____