

**TOWN OF SAN ANSELMO  
STAFF REPORT  
December 4, 2009**

For the meeting of December 8, 2009

TO: Town Council

FROM: Steve Myrter, P.E., Public Works Director

SUBJECT: Energy Efficiency and Conservation Block Grant (EECBG) Program

**RECOMMENDATION:**

That the Council Approve a Resolution authorizing the submittal of an application to the California Energy Commission for federal grant funds to be used on projects which will result in Energy Efficient Programs

**BACKGROUND:**

The California Energy Commission has designed a grant program designed to provide eligible small cities and counties within the State of California to install eligible cost effective energy efficiency retrofits within their jurisdictions. The Town of San Anselmo has been allocated \$64,622 to develop a project, conforming to specific guidelines, which will provide ongoing energy savings.

Staff is proposing a project to replace high energy streetlight fixtures with low energy streetlights. From our analysis, it is the most cost effective, and energy effective use of the grant allocation funds.

**DISCUSSION:**

Following is a list of the specifics of San Anselmo's submittal which are required in order to be eligible for obtaining the allocation of the federal grant funds.

- The type of application we are submitting is a "Direct Purchase" application of the new street lighting fixtures, rather than the design and construction of a new facility.
- The Applicant is one entity, the Town of San Anselmo, rather than collaborative applications, such as a listing of participating cities and/or counties.
- The total grant funds being requested is the \$64,622, no more, no less. However, it is recommended that apart from the grant funds, the staff recommends the council approve a total budget of \$85,000, the difference being approximately \$20,000 from the General Fund to achieve more energy savings and obtain potential reimbursements from PG&E, as well as incorporating a wider distribution of streetlights.

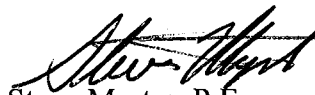
- A requirement of our application that the City pay prevailing wages is satisfied by the fact that we pay prevailing wages to the streetlight maintenance firm that has been under contract with the Town for over 25 years.
- The proposed earliest start date for this project is January, 2010. and the proposed end date is June, 2010
- The Principal Contact/Project Manager is Senior Engineer Hank Van Dyke, serving as the single point of contact for this project and the Proposals will be signed and dated by the Director of Public Works

In summary, with the approval of the attached resolution, the staff will proceed with an application to the California Energy Commission and await notification of approval of the project. As a point of interest, we have found that a number of cities in Marin are also submitting streetlight replacements with low energy fixtures as their projects for this grant program.

**FISCAL IMPACT**

The Town of San Anselmo will be adding approximately \$20,000 to this project to increase the areas served by the reduced energy fixtures, and to increase the amount of energy savings from streetlight costs to the general fund over time. The \$20,000 budget increase recommendation will come to the Town Council at the mid-year budget review.

Respectfully submitted,



Steve Myrter, P.E.  
Public Works Director

# TOWN OF SAN ANSELMO

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA ENERGY COMMISSION FOR FEDERAL GRANT FUNDS TO BE USED ON A PROJECT WHICH WILL RESULT IN AN ENERGY EFFICIENT PROGRAM**

**WHEREAS**, the Town of San Anselmo recognizes that it is in the interest of the regional, state, and national economy to stimulate the economy; create and retain jobs; reduce fossil fuel emissions; and reduce total energy usage and improve energy efficiency within our jurisdiction; and

**WHEREAS**, Energy Efficiency and Conservation Block Grant (EECBG) funds are available through the California Energy Commission's EECBG Program for grants to eligible local governments for cost-effective energy efficiency projects; and

**WHEREAS**, the Town of San Anselmo is eligible for EECBG funding under the California Energy Commission's EECBG Program; and

**WHEREAS**, the Town of San Anselmo is proposing to implement the energy efficiency project (described in the staff report for this resolution), in order to qualify for EECBG funds from the California Energy Commission; and

**WHEREAS**, the Town of San Anselmo has considered the application of the California Environmental Quality Act (CEQA) to the approval of the energy efficiency project described in the staff report; and

**NOW, THEREFORE, BE IT RESOLVED**, that in compliance with the CEQA, San Anselmo Town Council finds that the approval of the energy efficiency project described in the staff report is a "project" under CEQA that is exempt under section 15301, Class 1(a) because it entails replacement of existing, high energy street lights with more efficient energy street lighting

Be it also resolved that the San Anselmo Town Council authorizes the submittal of the application to the California Energy Commission's EECBG Program for funds to execute the proposed streetlight conversion project described herein.

Be it also resolved, if recommended for funding by the California Energy Commission, the San Anselmo Town Council authorizes Town of San Anselmo to accept a grant award up to the amount of this application for \$64,622, and, that the Senior Engineer acting for the Town of San Anselmo is hereby authorized and empowered to execute in the name of Town of San Anselmo, all necessary contracts and agreements, and amendments hereto, to implement and carry out the purposes specified in the application

I hereby certify that the foregoing resolution was duly passed and adopted at a regular meeting of the San Anselmo Town Council held on the 8<sup>th</sup> day of December, 2009 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Mayor

Attest:

Signed: \_\_\_\_\_  
Barbara Chambers, Town Clerk