

San Anselmo Parks and Recreation Commission Meeting Minutes – 10/19/10

1. **Meeting called to order 7:00pm**
2. **Roll Call:** Commissioners present: Childs, Logwood, Kelly, Lopin, Colardo, Kallmeyer, Community Services Director Dave Donery.
3. **Approval of Agenda:** Agenda approved.
4. **Approval of Minutes of September 21, 2010:** Minutes approved.
5. **Open Time for Public Expression:** None
6. **Action Items**
 - A. **Applicant Interview** – Dog Park Steering Committee Carol Galloway was interviewed. The Commission voted to unanimously to appoint Carol to the Dog Park Steering Committee.
 - B. **Tag Line Contest** - Donery explained the department's Tagline Contest rules. He handed out a ranking sheet listing the submitted taglines. Commissioners ranked the taglines and submitted their choices to Donery. Donery stated that he will announce the winning tagline at the November meeting.
7. **Monthly Commissioner Reports –**
 - Kelly mentioned that at his reappointment interview he heard someone state that the Country Fair Day event was not well publicized.
 - Kallmeyer mentioned that she had stopped by Robson Park today and saw the new signage. She stated that the park was full of off-leash dogs. She stated that everyone commented that she saw had mentioned the new signs and the new hour restrictions.
 - Childs asked whether the Goblin Parade would be talked about. Donery stated that the item would be discussed as part of the next agenda item.
8. **Staff Update:**
 - A. **Country Fair Day - Review:** Donery stated that the event was successful despite the extreme temperatures. He stated that the pancake breakfast brought approximately 500 people, but that the Fire Dept. was disappointed because they had previously averaged closer to 1,000 people. Donery stated that the event was well attended up to and just after the parade, but that many people left after 1:00PM. Donery stated that the event currently targets families. He stated that the organizing committee would take a look at the hours of operation and whether or not to add elements to the event that would cater to adults as well as families. Kelly mentioned that possibly there could be separate advertising for the pancake breakfast and the parade and fair. Kallmeyer mentioned that there was a lack of food or organized activities after the parade. She suggested that maybe the Parks & Recreation Commission could sponsor a barbeque after the parade. She also mentioned that making the "fair grounds" smaller which would help it feels more crowded, and require booths to be more interactive and have less information only booths. Donery mentioned that several outside vendors were brought in this year to provide activities and this worked well to round out the community-based activities. Donery also mentioned that Councilperson Kay Coleman, who worked on the food for the event, said that it was very difficult to get any of the local restaurants to participate at the event.

Logwood recommended that the local restaurants should be given a date to register with the event, and that the event bring in outside food vendors to round out what local food vendors are providing. Kallmeyer recommended inviting the Roti chicken vendor and M&G's.

- B. **Dog Park Steering Committee - Update:** Donery gave an update on Dog Park steering Committee activities. He stated that the group has started monthly work parties. Recently they had a "Rock Party" where the rocks in the park were removed. He also mentioned that the committee is currently dealing with the dog urine situation on the ADA ramp. The committee will be pressure washing the ramp monthly to wash away the urine and reduce the foul odor. Donery stated that the committee is exploring the legality of restricting use to dogs who have been spayed or neutered. He stated that the legality of this has been forwarded to the Town Attorney for review. Donery stated that the committee is exploring options for surfacing of the park. Options include turf, artificial turf and wood chips.
- C. **Youth Sports Program Review:** Donery stated that Sports Coordinator Chris Thoennes was ill and could not attend the meeting. He stated that Chris will be invited back for the January meeting at which time he will be able to add information about the basketball program, which starts at the end of November.
- D. **Upcoming Programs and Events:**
- **Goblin Parade:** Donery announced that the annual Goblins Parade will take place on Wednesday, 10/27 at 5:00PM. This year there will be crowd control barricades across most crosswalks. The event will culminate with juice and cookies at the Fire Station as it has in years past. Kelly mentioned that he would like to see if the new Town Librarian would be interested having a story time after the event. Donery stated that he had spoken with her about participation and that he would check with her again. Kelly mentioned that Commissioners are encouraged to volunteer for the event. He stated that volunteers should come to the Town Hall plaza at 4:30pm on the day of the event where they will receive an assignment.
 - **Holiday Lighting Ceremony:** Donery stated that the event will take place on Saturday, December 4th from 5 to 6:30PM at Town Hall. Santa will arrive by Fire Truck and take pictures with children. There will be two holiday craft tables, coffee and tea provided by the Marin Coffee Roasters and hot chocolate provided by the Salvation Army. The Marin Girls Chorus will provide entertainment.
 - **Breakfast with Santa:** Donery announced that the annual breakfast with Santa event would take place on Saturday, December 11th at the downtown Fire Station. Details about seating and cost will be forthcoming.

9. **Commission comments and questions, requests for future agenda items - None**

Meeting adjourned at 7:51pm