

## **Minutes of 2/17/09**

### **Park and Recreation Commission**

1. **Meeting called to order – 7pm.**
2. **Roll Call:** Commissioners present: Kelly, Childs, Donnery, Young, Coleman, McInerney, Interim Director - John DeLorenzo.
3. **Agenda Approved**
4. **Minutes Approved**
5. **Open Time for Public Expression: No public expression**
6. **Recommend to Town Council to adopt Rules and Regulations for the Red Hill Community Dog Park:**
  - Dog park ad hoc rules committee met (made up of 3 community members, 3 professional dog walkers, and commission members) 4 times and came up with Rules and Etiquette.
  - A big concern was the time slot of 3-4pm being reserved for older/smaller dogs. This will have to be re-addressed if it becomes a problem
  - Rules will be posted in a locked bulletin board at the dog park, signs at entrances, in town newsletter, on Red Hill Park website, and possibly on town website
  - Dog committee purchased waste removal supplies for dog park and track area with donations from a local pet food store. Discussed need to keep bags stocked.
  - Rules approved and recommend them being sent to Town Council.
  - Thank you to Terry and commission members for a job well done
7. **Recommend to Town Council to create a Youth Commissioner position to serve as a member of the Parks and Recreation Commission**
  - Discussed whether youth commissioner should be a Drake student or open to anyone who lives in San Anselmo
  - Approved sending recommendation to Town Council for a Youth Commissioner with the following:
    - Applicant to be a Sophomore, Junior or Senior who lives in San Anselmo or the unincorporated areas of San Anselmo
    - Applicant to be in good academic standing – ‘B’ average
    - Deadline for applications 3/1 (This year only deadline is 5/1/09)
    - Position will be a full voting member
    - Position to start in June (this year only that will be a later date)
  - Doug Kelly offered to revise the current application for Park and Rec Commission to better fit a Youth applicant

## **8. Scheduling Programs and Activities at Red Hill Park**

- Chris Thoennes unable to attend meeting report given by interim director John DeLorenzo
- Schedule has been worked on. Preference for scheduling will be given to Tam District, Town of San Anselmo (Park and Recreation), SABA, Sunnyhills in that order. This was determined by discussions at JPA meetings with community input
- Calendar will be kept by Tam District staff, posted, and any free time will be available for public applications
- Discussion regarding making sure SABA/WMLL has time on the schedule
- Requested Chris Thoennes come to next meeting and present schedule

## **9. Revenue and Expenditure Report**

- 55% of projected revenue and 48% of expenditures ½ way through the year. On target
- Revenue and expenditure report to be put on next agenda for an in depth discussion after interim director has a chance to review

## **10. Develop Youth Summer Sports Camps**

- Item tabled until next meeting so commissioner Logwood can present idea for bringing in local pros for clinics/camps for our park and recreation department so we can build some summer camps

## **11. Staff Presentation**

- Andrea Torrey, recreation coordinator presented
- Previous summer camp program at memorial has been terminated. Starting a summer camp at Robson.
- Started Camp Kinder Cool – Kindergarten preparedness. Very popular.
- Summer shorts – wasn't doing well as a summer camp. Has been re-vamped and applied to younger kids.
- Staff feels summer camps are stronger and better
- They have reduced their budget for park and rec guide by cutting back mailings (ie – to greenbrae) and making it smaller
- After school program at Robson is very popular – serving 60-65 kids. Discussed being polite to Robson neighbors.
- Easter Egg hunt coming up

## **12. Staff Update**

- Memorial Park Tennis courts
  - New courts have small holes everywhere. Letter was sent and warranty being met is not an issue. However, subcontractor willing to fix for a fee only.
  - Tom McInerney and Doug Kelly to get tennis experts to look at surface and report to John DeLorenzo so that we can pursue getting repairs done under warranty

- Red Hill Park Update – dedication opening ceremony in March.

### **13. Comments/Questions**

- On-line registration discussed with recreation staff. It is getting ready to be up and running, software maker and bank being contacted, would like to have a trial period before instituting.
- Inquiry on how the ice skating went in Fairfax – haven't heard.
- Interview panel for new Park and Recreation Director set , process to include oral boards in March, top candidates to meet with Park and Recreation Commission, Town Council before offer made
- Concern was raised over tree at Robson that might fall, being researched/assessed
- Seed garden at Robson not happening

### **Future Agenda Items:**

- Tennis courts - Kelly
- Summer Camps – Logwood
- Online Registration Process Update
- Youth Commissioner – application review
- Revenue and Expenditure Report

**Meeting adjourned at 8:30pm.**