

MINUTES
Town of San Anselmo
Parks and Recreation Commission
Monthly Meeting
Robson House
Thursday, July 19, 2007

Meeting called to order at 7:11 p.m.

Roll Call: Commissioners present: McInerney, Donery, Kelly, Childs
Staff present: Long, Torrey, Mihan

Approval of Agenda: Kelly requested that item 8 “Review Inventory of Parks & Facilities” be postponed until information regarding the availability of parks and facilities in Fairfax, San Anselmo, Ross Valley School District, and Tamalpais Union High School District are included in the inventory.

M/s, Kelly/Donery, Ayes all, motion passes

Approval of Minutes: From meeting of June 14, 2007

M/s, Kelly/Childs Ayes all, minutes approved

Introduction of new staff members: Long introduced Andrea Torrey and Greg Mihan, Recreation Coordinators, to Commission.

Open Time for Public Expression: None

Red Hill Park Update: Childs reported that the fundraising committee is awaiting results of bids that will be submitted to the TUHSD for projects to be funded by bond monies. The committee is hopeful that there will be bond money available after the bids are funded to supplement existing funds available for the Red Hill Community Park project.

Donery asked if there was any assurance that any left over money would be dedicated to Red Hill Park. Childs replied that there is an excellent opportunity that the money would be available to help fund the park.

Staff Update: Long reported that there are recycle bins available to be placed at Memorial Park and that there is grant money currently available in the Town’s general fund to purchase additional recycle bins. McInerney asked if these funds were related to the dual sort bins currently being discussed by the Town Manager. Long indicated that the funds were not related to that matter.

Long reviewed the Centennial Celebration and reported that the next two events are scheduled for September 15, State of the Town Dinner, and October 6, Town Picnic. McInerney asked how the events were going to be publicized. Long indicated that they were promoted in the fall Recreation Guide and additional publicity would be through the local media, posters, hub and banner signs.

Long reported that the memorandum of understanding between Fairfax and San Anselmo for the administration of recreation services at Fairfax facilities was recently passed by both councils. The agreement is for one year commencing of July 1, 2007. Long anticipates a 33% increase in programs at Fairfax facilities.

Long reported that the Kinder Kool program was a resounding success this summer with the programming expanding to two schools, Wade Thomas and Brookside Lower. Each session of the program reached maximum enrollment and there are plans to increase the program next year. Kelly noted that there has been an increase in enrollment in the kindergarten programs in San Anselmo and that the recreation department should anticipate increased participation in recreation programs as the kindergarten population ages.

Commissioner Comments: McInerney requested that commissioners continue to recruit potential new commissioners.

McInerney asked Long for an update on the construction going on at Memorial Park. Long reported that the contractor had experienced a problem when excavating the path near field 2. There is a 60” main drainage line directly underneath the pathway, therefore the ADA accessibility needed to be redesigned; therefore, the project is estimated to be completed one week behind schedule.

Donery asked if there has been a recent needs assessment completed. Long indicated that normally when a master plan is completed a needs assessment is included as part of the plan, but during the last master plan update no needs assessment was provided. Donery suggested that the recreation department provide some kind of opportunity for the community to communicate what they would like to see offered in terms of recreation and leisure activities.

McInerney indicated that he would not be in attendance at the August commission meeting, therefore Donery will chair the meeting.

Future agenda items:
Inventory and Scheduling of Park and Recreation Facilities
Red Hill Park Update

Motion to Adjourn: M/s Childs/Donery

Adjournment: 7:55 p.m.

Respectfully Submitted,

Doug Long
Recreation Director