

TOWN OF SAN ANSELMO

Minutes of the Town Council Meeting of June 26, 2012

Present: Coleman, Lopin, McInerney

Absent: Greene, Kroot

7:36 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ANNOUNCE ACTION TAKEN, IF ANY, IN CLOSED SESSION

Mayor McInerney announced there was no action taken during closed session.

Woody Weingarten presented the Quality of Life Silver Award to Carla Overberger for a myriad of San Anselm projects and committees over the last 16 years.

OPEN TIME FOR PUBLIC EXPRESSION

There was no comment from the public.

COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

Coleman recently attended a charrette process regarding mental health and homelessness in Marin County. Discussions included the prevention of homelessness; improving access to services for homeless people; improving housing for homeless people; crisis intervention; harm reduction and the criminalization of homelessness. They also discussed how agencies can be more efficient and work closer together.

Lopin stated George Lucas has donated the property at 535 San Anselmo Ave to the San Anselmo Chamber of Commerce 501 ©3 organization and plans are to build a park on the property. The Chamber will fund raise for the project.

McInerney requested to agendized, at the next Council meeting, a discussion regarding the Town sending a letter to the Ross Valley Sanitary District (RVSD) to address issues and questions relating to their General Manager receiving a low interest loan for the purposes of purchasing housing. McInerney acknowledged residents of the Town as rate payers to the Ross Valley Sanitary District stating there is a potential concern about information that has been raised.

Public Works Director, Sean Condry, gave an update on the 2012 Street Rehabilitation Safety Improvements Projects stating the Project was awarded to the low bidder, Maggiora & Ghilotti. The rehabilitation of San Anselmo streets include: Brookside Drive, Butterfield Road, Sunny Hills Avenue, Madrone Avenue, Foss Avenue, Raymond Avenue, Sierra, Woodland Avenue and Greenfield Avenue. Additionally, the Lansdale Bridge Fish Passage Project has started; it will be a busy summer as there will be many roads under construction in San Anselmo.

Coleman asked how the construction will affect San Anselmo residents and also how the construction will affect the Bike Path.

Condry stated Greenfield Avenue will have Bike Path improvements that include the installation of sharrows. Staff has mailed notices to residents that may be impacted by the construction; the construction is posted on the Town's website; Staff will be going door-to-door in some of the neighborhoods as well as Greenfield Avenue and businesses that may be impacted informing them of the construction. The Bike lanes on Butterfield may be inaccessible for a period of time during construction, accordingly there will be flaggers on site as well as signage that indicates the use of The Alameda.

McInerney notes there has been a lot of disruption on Madrone Avenue and also with equipment parked on Sycamore Avenue in reference to the PG&E project and asked for the anticipated completion date of the project.

Condry stated PG&E informed the Town at a late hour that they needed to install new gas mains and new gas laterals. Condry has encouraged PG&E to complete their project as fast as possible. The new main and new lateral will be deeper than the previous ones which will aide in the Town's paving of the street. The PG&E work should be completed by the end of July. Maggiora & Ghilotti has 45 days to complete Street Rehabilitation Safety Improvements Projects. Madrone Avenue will have more construction for a longer period of time.

McInerney stated neighborhoods in the Sycamore Avenue area were impacted with heavy parking during the Art & Wine Festival due to heavy duty equipment parked on Sycamore Avenue. Condry replied Sycamore Avenue is the staging area for the projects and the equipment is a combination of PG&E equipment and Maggiora & Ghilotti equipment.

Stutsman stated the residents on Madrone Avenue will benefit from a new street and also new gas lines; unfortunately this kind of progress comes with some disruption.

1. CONSENT AGENDA: ITEMS ON THE CONSENT AGENDA MAY BE REMOVED AND DISCUSSED SEPARATELY. DISCUSSION MAY TAKE PLACE AT THE END OF THE AGENDA. OTHERWISE, ALL ITEMS MAY BE APPROVED WITH ONE ACTION.

(a) Approve Minutes of June 12, 2012.

(b) Authorize the Mayor to sign the Memorandum of Understanding (MOU) with Marin Housing for the administration of the Below Market Rate (BMR) Homeownership Program.

There was no comment from the public regarding the consent agenda.

Stutsman pulled item (b) from the consent agenda. Stutsman stated staff has not received the information from Marin Housing regarding the Memorandum of Understanding (MOU) for the Below Market Rate Program and will come back to Council once the information has been received from Marin Housing.

Lopin pulled item (a) from the consent agenda requesting the minutes reflect Council's discussion regarding the Marin Telecommunications Agency meeting of June 13. Lopin requested the minutes to state, "*If the costs were nominal she should take it on a case by case basis*". Lopin also requested the spelling of Mr. Arntz's name be corrected.

M/s, Lopin/Coleman, to approve changes to the minutes of June 12, 2012 as suggested by Lopin. AYES: Coleman, Lopin, McInerney. NOES: None. ABSENT: Greene, Kroot.

2. REPORT ON THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD MAP REVISION PROCESS UNDERWAY (ORAL REPORT).

The report was given by James Reilly of Stetson Engineering and Kathleen Schaefer of FEMA.

Reilly stated a preliminary revision of the map was done in 2009 based on the flood in 2005. New maps are necessary because the technical analysis of the flood plain has not been done since 1980. The new maps will include approximately 50 additional parcels in the flood plain. The Town will have a new hazard area called a floodway included on the map. The purpose of the floodway is to prevent further rising beyond one foot. A floodway is defined as a creek and the adjacent land areas that must be reserved so that the water surface elevation in a flood is not raised. The Town must regulate any development proposed in the floodway so that it does not result in obstruction of flow. Enforcement through the flood plains permitting process must demonstrate no rise.

Schaefer explained once the preliminary map is issued it will start the formal process. The process will include a formal meeting with Town staff and two publications in the Marin Independent Journal to notify residents. This will start a 90 day appeal period. This period will allow for anyone to present scientific and technical data to appeal. If there is no appeal within the 90 days FEMA will finalize the maps. A letter of final determination will be sent six months prior to the effective date of the map to ensure Town ordinances are up-to-date, ensure the Town at has reached out to the community and will allow time to review construction already in progress.

Condry stated staff has mailed out over 600 letters to residents who may be affected by the new FEMA Flood Map.

Schaefer explained that it is the Town's responsibility to notify the citizens. Schaefer will be working with staff regarding making the information available to the public and information that can be posted to the Town's website.

McInerney asked for Reilly and Schaefer to come to next San Anselmo Flood Committee meeting which will be held in September.

McInerney wants to make sure all those who will be affected by the new FEMA Flood Map are aware of it and aware that it may restrict their property.

ADJOURN.

Mayor McInerney adjourned the meeting at 8:30 p.m.

Respectfully submitted,

Joanne Kessel