



**TOWN COUNCIL AGENDA**

**Tuesday, April 9, 2013**

San Anselmo Town Council Chambers

525 San Anselmo Avenue, San Anselmo, CA 94960

**7:00 p.m.**

- Call to order and Pledge of Allegiance.
- Announce action taken in closed session, if any.
  
- **Open time for public expression.** The public is welcome to address the Council at this time on matters not on the agenda that are within the jurisdiction of the Council. Please be advised that pursuant to Government Code Section 54954.2, Council is not permitted to discuss or take action on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda. Comments may be no longer than three minutes and should be respectful to the community. **Please silence your cell phones during the meeting.**
  
- **Council requests for future agenda items,** Council committee liaison reports, questions and comments to staff; staff miscellaneous items.
  
- 1. **Consent agenda:** The opportunity for public comment on consent agenda items will occur prior to Council discussion of the consent agenda. The Council may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Council or staff member, for separate discussion and vote.
  - (a) Approve minutes of March 26, 2013.
  - (b) Acknowledge and file warrant numbers 74793-74989 issued during the month of March 2013, in the amount of \$879,122.86 as well as a wire transfer in the amount of \$310,892.
  - (c) Approve the Revenue and Expenditure Report for the month ending March 30, 2013.
  - (d) Approve Recreation Revenue and Expenditure report for the period ending March 30, 2013.
  - (e) Approve and adopt ordinance providing that a person appointed to fill a vacancy on the Town Council holds office only until the date of a special election which shall immediately be called to fill the remainder of the term.
  - (f) Approve resolution calling for special election on Tuesday, November 5, to fill the remaining two-year term of the vacancy created by the resignation of Lori Lopin.
  - (g) Approval and adopt reading of ordinance amending the San Anselmo Municipal Code, Title 10, Chapter 3 with regard to residential second units.
  - (h) Proclaim April 14-20, 2013 National Library Week.
  - (i) Proclaim April 21-27, 2013 Volunteer Week.
  - (j) Appoint representative to the Economic Development Committee (1 seat).

2. **Interviews with applicants to the vacant Town Council seat for the period May, 2013 through November, 2013.** There are four (4) applicants for one seat. Approximately twenty (20) minutes will be allocated for each interview. The order of the interviews will be drawn by a lottery conducted at the beginning of the item. At the completion of the four interviews, there will be a break of approximately 5 minutes. Following the break, each candidate will have five (5) minutes to sum up their qualifications for the position. The order of the five (5) minute summations will be in the opposite order from the interviews, i.e. the applicant who went first in the interview will go last in the summation. The Town Council will select the new member at the meeting of April 23, 2013 and the new member is scheduled to be sworn in on Tuesday, May 14. Applicants (in alphabetical order): Stephen Burdo, Liz Dahlgren, Doug Kelly, Chris Livermore.

3. Adjourn

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at 258-4652. TTY phone number is 453-4690. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodation to help insure accessibility to this meeting.**

Any writings or documents provided to a majority of the Town Council regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Town Council must be filed with the Court not later than the 90<sup>th</sup> day following the date of the Council's decision (Code of Civil Procedure Section 1094.6) Any item not under discussion before 10:00 p.m. may be continued to the next regular meeting. Next meeting, Tuesday, April 23, 2013.

I certify that this agenda was posted on the Public Notice Bulletin Board on or before Friday, April 5, 2013.

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Carla Kacmar, Administrative Services Assistant II