

**TOWN OF SAN ANSELMO  
STAFF REPORT**

For the Meeting of December 10, 2013

TO: Town Council  
FROM: Debra Stutsman, Town Manager  
SUBJECT: Appointments to the Boards, Committees and Commissions

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**RECOMMENDATION**

That Council appoint one applicant to the Board of Review.

**DISCUSSION**

The Board of Review has a membership of 5 seats. There is one seat available and one applicant. Susan McDowell has applied for a position and was interviewed on November 26, 2013.

Their application is attached herewith.

The status report on current openings on the Town Boards, Commissions, and Committees is also attached.

Respectfully submitted,



Debra Stutsman  
Town Manager

Attachment No. 1    Status Report  
Attachment No. 2    Applications

**TOWN OF SAN ANSELMO**  
**BOARDS/COMMITTEES/COMMISSIONS**  
**STATUS REPORT**  
As of 11/27/13

<b>Board, Committee, Commission</b> <i>(total seats)</i>	<b>Seats Expiring/ Vacant</b>	<b>Applicants</b>	<b>Term (Yrs)<sup>1</sup></b>	<b>Date Interviewed</b>
<b>Arts Commission</b> <i>9 seats + 1 youth Dave Donery</i> <i>(Temporary Expansion to 11 seats)</i>			3	
<b>Board of Review</b> <i>5 seats Daria Carrillo</i>	1	Sue McDowell**	6	11/26/2013
<b>Capital Programs Monitoring Committee</b> <i>6 seats Sean Condry</i>	3		4	
<b>Economic Development Committee</b> <i>7 seats Dave Donery</i> <i>Diane Henderson</i>			3	
<b>Flood Committee</b> <i>5 seats Sean Condry</i>	1		4	
<b>Historical Commission</b> <i>11 seats+ 1 youth Linda Kenton</i>			4	
<b>Library Advisory Board</b> <i>7 seats+ 1 youth Linda Kenton</i>	1		4	
<b>Library Tax Oversight Committee</b> <i>5 seats Linda Kenton</i>	3		3	
<b>Marin Commission On Aging</b> <i>1 seat</i>			3	
<b>Marin County Hazardous &amp; Solid Waste Authority</b> <i>1 seat</i>			3	
<b>Mosquito Abatement District</b> <i>1 seat</i>			2-4	
<b>Open Space Committee</b> <i>11 seats + 1 youth Diane Henderson</i> <i>(Temporary Expansion to 12 seats)</i>			4	
<b>Parks &amp; Recreation Commission</b> <i>7 seats + 1 youth Dave Donery</i>			4	
<b>Planning Commission</b> <i>7 seats Diane Henderson</i>			4	
<b>Quality of Life</b> <i>9 seats+ 1 youth Phil Boyle</i>	5		3	
<b>Ross Valley Paramedic Authority</b> <i>1 seat Roger Meagor</i>			4	
<b>Tax Equity Board</b> <i>3 seats Daria Carrillo</i>			3	

\* Incumbent \*\* Interview has been scheduled

<sup>1</sup> Per Commission Guidelines, differing term lengths may be allowed to accomplish a staggering of the appointment schedule.



**TOWN OF SAN ANSELMO**

525 San Anselmo Ave, San Anselmo, CA 94960

**APPLICATION FOR APPOINTMENT TO A SAN ANSELMO BOARD/COMMISSION/COMMITTEE**

To: San Anselmo Town Council

Date: Oct 3 / 13

I wish to apply for an appointment to a term/balance of term of the

Board of Review

Incumbent  New Member

Name: Sue McDowell

Home Address: 140 Allyn Ave

Occupation: Retired, PUSD teacher

Employer's Address: \_\_\_\_\_

Home Phone: 454-5286

Work Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

E-Mail: judgesue@hotmail.com

Number of Years as a resident of San Anselmo: 42

In Marin: 45

**Education Level Achieved:**

- Graduate Degree (Major) Political Science
- College or University Degree (Major: \_\_\_\_\_)
- Some College
- High School Diploma
- Other (Explain: \_\_\_\_\_)

**Names and phone numbers of San Anselmo residents who can be contacted for referral information about me:**

1. Marcie Trahan - (Ross Valley School Dist) 451-4063
2. Dolce Fradens 456-6835
3. Jed Arost 456-5531

**YES                      NO**

I would be able to regularly attend the meetings of this Board/Commission/Committee.

                     \_\_\_\_\_

I would be available to attend additional meetings when they are necessary.

                     \_\_\_\_\_

I am familiar with the responsibilities and functions of this Board/Commission/Committee.

                     \_\_\_\_\_

I have attended meetings of the Board/Commission/Committee as a member of the public.

\_\_\_\_\_

List briefly, previous experience serving in public office, and/or on civic commissions, boards, or committees:

President of Ross Valley Teachers Assoc. For many years.

Reasons for this appointment:

I am retired from teaching after 42 years, and I have the time and the interest in serving, in some capacity, on a committee where my experience would be useful.

What are your qualifications for this appointment:

As the Pres. of the Ross Valley Teachers Assoc. for many years, I was a participant in many confidential hearings involving employees - their rights - and their responsibilities. It was a responsibility I took very seriously on behalf of the employee and on behalf of the school district.

Briefly, what do you consider to be the most important, one or two current issues facing this Board/Commission?

I understand that I, and all other applicants, will be personally interviewed by the Town Council as part of the selection process for this appointment. I also understand that my application materials will be a public document and available on the Town's website. Sensitive materials that you don't wish to be posted on the website should not be included with the application.

Eric McDowell  
Signature

Oct. 3/13  
Date

Other Boards, Commissions, or Committees on which you would be interested in serving if not appointed to this seat?

Do you wish to be considered again if you are not selected for this appointment?  Yes  No

(You may attach personal resumes or other information which you believe would be helpful to the Council in its selection process.)

Thank you for your interest in serving the Town of San Anselmo and its citizens. For further information, please contact Carla Kramer, Administrative Services Assistant II at [ckramer@townofsananselmo.org](mailto:ckramer@townofsananselmo.org) or (415)258-4691.