



## **TOWN COUNCIL AGENDA**

**Tuesday, December 10, 2013**

San Anselmo Town Council Chambers

525 San Anselmo Avenue, San Anselmo, CA 94960

**7:00 p.m.**

1. Call to order and Pledge of Allegiance.
2. **Consent agenda:** The opportunity for public comment on consent agenda items will occur prior to Council discussion of the consent agenda. The Council may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Council or staff member, for separate discussion and vote.
  - a) Approve minutes of the meeting of November 26, 2013
  - b) Acknowledge and file warrant numbers 76419 to 76634 issued during the month of November, 2013, in the amount of \$840,456.79 and a wire transfer in the amount of \$324,786 to the Central Marin Police Authority.
  - c) Approve revenue and expenditure report for the month ending November 30, 2013.
  - d) Approve Recreation revenue and expenditure report for the month ending November 30, 2013.
  - e) Accept the 2013 Street Rehabilitation Project and authorize staff to file a Notice of Completion.
  - f) Authorize the Town Manager to approve Professional Services Contract for the 5159 (020) Safe Routes to School Project design in an amount expected to be between \$124,000 and \$155,000.
3. Appoint member to the Board of Review (one seat).
4. Present proclamation commending Fire Chief Roger Meagor for his 32 years of dedicated service to the residents of the Ross Valley.
5. Approve resolution declaring the canvass of returns and results of the Uniform District Election held on November 5, 2013.
6. Service Recognitions:
  - a) Recognize the service of Liz Dahlgren, Town Councilmember from May, 2013 to December, 2013.
  - b) Recognize the service of Jeff Kroot, Town Councilmember from 2009 to 2013.
  - c) Recognize the service of 2013 Mayor Kay Coleman.
7. Deliver Oath of Office to newly elected Councilmembers Kay Coleman, Tom McInerney, John Wright and Doug Kelly.
8. Receive report on past practice in the voting for Mayor position.

9. Reorganization of Town Council: Elect Mayor and Vice-Mayor to one-year terms.
10. **Open time for public expression.** The public is welcome to address the Council at this time on matters not on the agenda that are within the jurisdiction of the Council. Please be advised that pursuant to Government Code Section 54954.2, Council is not permitted to discuss or take action on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda. Comments may be no longer than three minutes and should be respectful to the community. **Please silence your cell phones during the meeting.**
11. **Council requests for future agenda items,** questions and comments to staff; staff miscellaneous items.
12. Cancel regular meeting of December 24, 2013 due to the holidays.
13. Approve expenditure of up to \$1,200 for Councilmember Kelly to attend the League of California Cities New Councilmember's Academy January 22-24, 2013 in Sacramento.
14. Adjourn to enjoy celebratory refreshments in Council Chambers.

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at 258-4652. TTY phone number is 453-4690. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodation to help insure accessibility to this meeting.**

Any writings or documents provided to a majority of the Town Council regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Town Council must be filed with the Court not later than the 90<sup>th</sup> day following the date of the Council's decision (Code of Civil Procedure Section 1094.6). Any item not under discussion before 10:00 p.m. may be continued to the next regular meeting. Next regular meeting, Tuesday, January 14, 2014.

I certify that this agenda was posted on the Public Notice Bulletin Board on or before Friday, December 6, 2013.

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Carla Kacmar, Administrative Services Assistant II