

**TOWN OF SAN ANSELMO
STAFF REPORT**

For the Meeting of February 25, 2014

TO: Town Council
FROM: Debra Stutsman, Town Manager
SUBJECT: Appointments to the Boards, Committees and Commissions

RECOMMENDATION

That Council appoint one applicant to the Quality of Life Commission and one applicant to the Library Advisory Board.

DISCUSSION

The Quality of Life Commission has a membership of 9 seats and 1 youth commissioner. There are four seats available and one applicant. Michael Burz has applied for the position and was interviewed on February 11, 2014.

The Library Advisory Board has a membership of 7 seats and 1 youth commissioner. There is one seat available and one applicant. Kathleen Cutter has applied for the position and was interviewed on February 11, 2014.

Their applications are attached herewith.

The status report on current openings on the Town Boards, Commissions, and Committees is also attached.

Respectfully submitted,



Debra Stutsman
Town Manager

Attachment No. 1 Status Report
Attachment No. 2 Applications

**TOWN OF SAN ANSELMO
BOARDS/COMMITTEES/COMMISSIONS
STATUS REPORT
As of 02/12/14**

Board, Committee, Commission (total seats)	Seats Expiring/ Vacant	Applicants	Term (Yrs)¹	Date Interviewed
Arts Commission 9 seats + 1 youth <i>Dave Donery</i> (Temporary Expansion to 11 seats)			3	
Board of Review 5 seats <i>Daria Carrillo</i>			6	
Capital Programs Monitoring Committee 6 seats <i>Sean Condry</i>	3		4	
Economic Development Committee 7 seats <i>Dave Donery</i> <i>Diane Henderson</i>	1		3	
Flood Committee 5 seats <i>Sean Condry</i>			4	
Historical Commission 11 seats+ 1 youth <i>Linda Kenton</i>			4	
Library Advisory Board 7 seats+ 1 youth <i>Linda Kenton</i>	1	Kathleen Cutter**	4	02/11/2014
Library Tax Oversight Committee 5 seats <i>Linda Kenton</i>	3		3	
Marin Commission On Aging 1 seat			3	
Marin County Hazardous & Solid Waste Authority 1 seat			3	
Mosquito Abatement District 1 seat			2-4	
Open Space Committee 11 seats + 1 youth <i>Diane Henderson</i> (Temporary Expansion to 12 seats)			4	
Parks & Recreation Commission 7 seats + 1 youth <i>Dave Donery</i>	1		4	
Planning Commission 7 seats <i>Diane Henderson</i>			4	
Quality of Life 9 seats+ 1 youth <i>Phil Boyle</i>	4	Michael Burz** Marita Mayer	3	02/11/2014
Ross Valley Paramedic Authority 1 seat <i>Roger Meagor</i>			4	
Tax Equity Board 3 seats <i>Daria Carrillo</i>			3	

* Incumbent ** Interview has been scheduled

¹ Per Commission Guidelines, differing term lengths may be allowed to accomplish a staggering of the appointment schedule.



525 San Anselmo Ave, San Anselmo, CA 94960

APPLICATION FOR APPOINTMENT TO A SAN ANSELMO BOARD/COMMISSION/COMMITTEE

To: San Anselmo Town Council

Date: 21 November 2013

I wish to apply for an appointment to a term/balance of term of the

Quality of Life Commission

Incumbent

New Member

Name: Michael F. Burn

Home Address: 85 Lincoln Park, San Anselmo, CA 94960

Occupation: President, EnZine

Employer's Address: 85 Lincoln Park, San Anselmo, CA, 94960

Home Phone: 501.912.27

Work Phone: _____

Cell: _____

E-Mail: _____

Number of Years as a resident of San Anselmo: 0.1

In Marin: CA

Education Level Achieved:

- Graduate Degree (Major: M.S. Aerospace Engineering, SDSU))
 College or University Degree (Major: B.S. Aeronautical Engineering, CPSU, San Luis Obispo))
____ Some College
____ High School Diploma
____ Other (Explain: _____))

Names and phone numbers of San Anselmo residents who can be contacted for referral information about me:

1. Sita Nhufu: 415.459.4119

2. _____

3. _____

YES

NO

I would be able to regularly attend the meetings of this Board/Commission/Committee.

X _____

I would be available to attend additional meetings when they are necessary.

X _____

I am familiar with the responsibilities and functions of this Board/Commission/Committee.

X _____

I have attended meetings of the Board/Commission/Committee as a member of the public.

X _____

List briefly, previous experience serving in public office, and/or on civic commissions, boards, or committees:

THIS WOULD BE MY FIRST CIVIC EXPERIENCE.

Reasons for this appointment: WE RECENTLY MOVED TO SAN ANSELMO AND AFTER THIRTY YEARS OF CORPORATE ASSIGNMENTS AND 20 MOVES WE WANT TO SETTLE DOWN. WE/I FEEL IT IS NECESSARY FOR EVERY CITIZEN TO BE ACTIVELY INVOLVED IN IMPROVING THEIR COMMUNITY AND I WANT TO BE INVOLVED IN DOING JUST THAT.

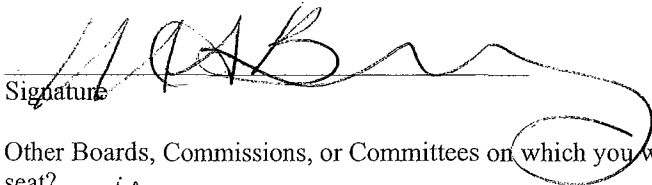
What are your qualifications for this appointment:

I HAVE LED BOTH ENGINEERING, AND MULTIDISCIPLINARY TEAMS FOR MULTIMILLION \$ PROJECTS. I BRING ENGINEERING, PROGRAM MANAGEMENT, AND BUSINESS EXPERIENCE TO THE COMMISSION. I AM PRESIDENT OF A BATTERY STARTUP THAT HAS WON A GRANT FROM THE U.S. DOE TO DEVELOP A SAFER BETTER BATTERY FOR EV'S.

Briefly, what do you consider to be the most important, one or two current issues facing this Board/Commission/Committee?

- ① ACTIVELY INVOLVING THE CITIZENS AND NEIGHBORING COMMUNITIES IN PARTICIPATING IN SUSTAINABILITY PROGRAMS
- ② CREATING A LONG-TERM ACHIEVABLE STRATEGIC SUSTAINABILITY PLAN

I understand that I, and all other applicants, will be personally interviewed by the Town Council as part of the selection process for this appointment. I also understand that my application material will be a public document and available on the Town's website. Sensitive materials that you don't wish to be posted on the website should not be included with the application.


Signature

11/21/2013
Date

Other Boards, Commissions, or Committees on which you would be interested in serving if not appointed to this seat? N/A -

Do you wish to be considered again if you are not selected for this appointment? Yes No

(You may attach personal resumes or other information which you believe would be helpful to the Council in its selection process.)

Thank you for your interest in serving the Town of San Anselmo and its citizens. For further information, please contact Carla Kacmar, Administrative Services Assistant II at ckacmar@townofsananselmo.org or (415)258-4691.

Michael F. Burz
85 Lincoln Park
San Anselmo, CA 94960
301.312.4780
E-mail: mburz@mac.com

Significant Professional Accomplishments

EnZinc and carV3 Inc.

Founded a company to investigate electric vehicle technologies (lightweight structures, grid integration, batteries). Built development team and business case for a new type of zinc-air battery using technology developed by the US Naval Research Laboratory.

Computer Sciences Corporation

Helped create the Global Manufacturing Vertical, a new organization for CSC the Aerospace & Defense and Automotive markets.

Re-established a Defense presence for Computer Sciences Corporation (CSC) within the UK Ministry of Defense for logistics, command battlespace management, and intelligence. This business development resulted in a \$25m contract to provide an integrated IT architecture for NATO's Allied Rapid Reaction Corps HQ modernization plan.

Designed, implemented, and managed a Strategic Programme Office (SPO) to support CSC's largest client BAE SYSTEMS. The SPO delivered enterprise level programs to include the Global Infrastructure Programme (to install a common global e-mail and collaboration infrastructure), the e-business communication infrastructure, the e-trading business system, and the first phase of an e-enabled logistics support service. The SPO was responsible for about half the discretionary IT spend (\$43m). The four projects were delivered on time, \$300k under budget and provided CSC a 23% gross margin.

A lead executive in capturing \$1.2B contract with United Technologies Pratt & Whitney division, \$850M IT services contract with USAID, and renewing a multibillion-dollar contract with BAE Systems.

Led the CSC team that supported Lockheed Martin in the bid for the F-35 Joint Strike Fighter, specifically the Virtual Product Development Initiative - Lockheed's project to design and develop the aircraft in a 3-D virtual environment.

Nissan Motor Co Ltd

Led the team to design, build, test and deliver Nissan's high technology Group C racecar to compete at Le Mans. Five cars (two prototype and three production) were delivered on time and under budget. Lead engineer for eco-concept car for Tokyo Motor Show, Nissan Design International; lead engineer for NDI Maxima design.

General Dynamics Corporation

Led the team to build and deliver to Edwards Air Force Base the very first vehicle and subsequent versions of the USAF's first stealth cruise missile - AGM-129. Was the advanced designer for the missile and led a team to design and deliver an alternate classified version of the missile. Set up General Dynamics' largest cross-functional CAD/CAM facility to facilitate the design and provide information to manufacturing and vendors to meet very tight Air Force cost and schedule targets.

Background

EnZinc and carV3 <i>Engineering Startup to evaluate and exploit electric vehicle technologies</i> Founder	Bethesda, MD & Emeryville, CA	2008 to present
Computer Science Corporation <i>A \$15B global IT Systems Integrator and Service Provider</i>		1996 to 2008
Global Manufacturing Vertical	Falls Church, VA	2007 to 2008
VP, Business Strategy and Acquisition Strategy		
CSC Federal Sector	Falls Church, VA	2005 to 2007
VP, Business Development, Capture Management		
CSC UK	Aldershot, UK	2000 to 2005
Vice President, UK Defence Sector		
Vice President, Strategy, Innovation, and Strategic Programmes, BAE SYSTEMS Account		
CSC Outsourcing		1996 to 2000
VP, Aerospace, United Technologies Account	Hartford, CT	
Director, Deputy Account Executive, Lockheed Martin Account	Fort Worth, TX	
Hypergolic Studios <i>Multimedia Simulation and Games Company</i>		1993 to 1996
President and Founder	San Francisco, CA	
Nissan Motor Co. Ltd. <i>A multi-billion dollar global manufacturer of automobiles and trucks</i>		1989 to 1996
Nissan Performance Technologies	Vista, CA	1991 to 1993
Program Manager, Group C Le Mans Race Car Development		
Nissan Design International	San Diego, CA	1989 to 1991
Studio Engineer for Nissan's Advanced Design Studio in the US		
General Dynamics <i>A multi-billion dollar manufacturer of defense hardware and software</i>		1974 to 1989
Convair Division	San Diego, CA	
Program Manager, Variant Version, Advanced Cruise Missile		
Program Manager, Advanced Cruise Missile, First Vehicle build		
Lead Designer, Advanced Cruise Missile		
Lead Pre-Designer, Tomahawk Advanced versions		

Education

San Diego State University, San Diego, CA Master of Science, Aerospace Engineering, Engineering Mechanics Option		1975 to 1977
California Polytechnic State University, San Luis Obispo, CA Bachelor of Science, Aeronautical Engineering		1970 to 1974
University of California San Diego, San Diego, CA Certificate Program, Leadership Program for Engineers and Scientists		1987 to 1988
General Dynamics, St. Louis, MO Program Managers School, sponsored by the president of GD		1984
Cornell University Certificate Program, Executive Leadership Program		2006

Clearance

Secret (not active)



525 San Anselmo Ave, San Anselmo, CA 94960

APPLICATION FOR APPOINTMENT TO A SAN ANSELMO BOARD/COMMISSION/COMMITTEE

To: San Anselmo Town Council

Date: 1/17/2014

I wish to apply for an appointment to a term/balance of term of the

Library Advisory Board

Incumbent

New Member

Name: Kathleen Hiatt Cutter

Home Address: 28 Durham Rd., San Anselmo, CA 94960

Occupation: acupuncturist, herbalist

Employer's Address: 700 E Street, Suite 100, San Rafael, CA 94901

Home Phone: 415 779-2648

Work Phone: 415 847-9990

Cell: 415 847-9990

E-Mail: kathleencutter@100thmeridian.com

Number of Years as a resident of San Anselmo: 11 years

In Marin: 29 years

Education Level Achieved:

- Graduate Degree (Major: Traditional Chinese Medicine))
 College or University Degree (Major: anthropology with minors in history and Asian Studies))
 Some College
 High School Diploma
 Other (Explain: _____))

Names and phone numbers of San Anselmo residents who can be contacted for referral information about me:

1. Tom Peacock 415 453-4640

2. Sean and Alla Condry 415 451-8280

3. Peter and Emily Martin 415 482-8227

YES

NO

I would be able to regularly attend the meetings of this Board/Commission/Committee.

x

I would be available to attend additional meetings when they are necessary.

x

I am familiar with the responsibilities and functions of this Board/Commission/Committee.

x

I have attended meetings of the Board/Commission/Committee as a member of the public.

x

List briefly, previous experience serving in public office, and/or on civic commissions, boards, or committees:

Reasons for this appointment:

I believe that several library advisory board positions are up for expiration in June 2014 and I wish to be of service.

What are your qualifications for this appointment:

As an avid reader of professional and recreational books and as a mother of two school aged children aged eight and 12, I have come to rely on the library for books, ebooks, dvds, and library programs. Since 2008, my family has collectively checked out over 5,000 titles from Marin County libraries. I believe my patronage and personal demographic qualifies me as a public representative. Additionally, I look forward to the opportunity to "give back" to the library.

Briefly, what do you consider to be the most important, one or two current issues facing this Board/Commission/Committee?

Of utmost importance is ensuring the renewal of the Library Parcel Tax set to expire in 2015.

I understand that I, and all other applicants, will be personally interviewed by the Town Council as part of the selection process for this appointment. I also understand that my application material will be a public document and available on the Town's website. Sensitive materials that you don't wish to be posted on the website should not be included with the application.


Signature

1/17/2015
Date

Other Boards, Commissions, or Committees on which you would be interested in serving if not appointed to this seat?

Do you wish to be considered again if you are not selected for this appointment? Yes No

(You may attach personal resumes or other information which you believe would be helpful to the Council in its selection process.)

Thank you for your interest in serving the Town of San Anselmo and its citizens. For further information, please contact Carla Kacmar, Administrative Services Assistant II at ckacmar@townofsananselmo.org or (415)258-4691.