

PROCLAMATION OF THE TOWN OF SAN ANSELMO  
PROCLAIMING THE MONTH OF APRIL 2014 TO BE  
FAIR HOUSING MONTH.

WHEREAS, the principle of fair housing is not only state and national law and policy, but a fundamental human concept and entitlement for all citizens; and

WHEREAS, discrimination based on race, color, national origin, gender, age, disability, familial status (exclusion of minor children), religion, marital status, source of income, and sexual orientation is illegal in California; and

WHEREAS, as a community we welcome all good neighbors, recognizing the contributions and richness tendered by a wide variety of young and old, male and female, people of all colors and ethnic backgrounds, religious traditions, etc; and

WHEREAS, interested parties from both the private and public sectors will participate in a city, state and national effort to promote fair housing;

NOW THEREFORE I, Tom McInerney, Mayor of the Town of San Anselmo, do hereby proclaim the month of April, Two Thousand and Fourteen to be:

**FAIR HOUSING MONTH**

in the Town of San Anselmo, and urge all residents of our community to personally adopt the spirit of equal housing opportunity and adhere to the letter and character of the Fair Housing Laws.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of San Anselmo to be affixed this 25th day of March, Two Thousand and Thirteen.

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Tom McInerney, Mayor

**NATIONAL LIBRARY WEEK 2014  
PROCLAMATION**

**WHEREAS**, libraries everywhere play a vital role in supporting the quality of life in their communities;

**WHEREAS**, our nation's public libraries make a difference in the lives of millions of Americans, today, more than ever;

**WHEREAS**, librarians are trained professionals, helping people of all ages and backgrounds find and interpret the information they need to live, learn and work in a challenging economy;

**WHEREAS**, libraries serve as crucial technology hubs for people in need of free Web access, computer training, and assistance in finding job resources;

**WHEREAS**, libraries are part of the American Dream and play a role in creating an educated electorate by providing opportunity, self-help and lifelong learning;

**WHEREAS**, library use is up nationwide among all types of library users, continuing a decade-long trend;

**WHEREAS**, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

**NOW, THEREFORE**, be it resolved that I, Tom McInerney, Mayor of San Anselmo, proclaim National Library Week, April 13-19, 2014. I encourage all residents to visit the San Anselmo Library this week to take advantage of the wonderful library resources available at our library.

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Tom McInerney, Mayor

**PROCLAMATION OF THE TOWN OF SAN ANSELMO  
DECLARING APRIL 6 - 12, 2014  
VOLUNTEER WEEK**

**WHEREAS, volunteering of one's time and resources has traditionally been, and continues to be, an elemental part of the essence and tradition of our country and is essential to its spirit and vitality; and**

**WHEREAS, we are a nation of people who thrive on helping others as well as ourselves to a better life; and**

**WHEREAS, our nation is experiencing a time of diminishing natural and technological resources and a time when our people have reached a realization that government, federal, state or local – neither can nor should provide every service necessary to build a better environment; and**

**WHEREAS, volunteerism is increasingly recognized as an important partner in government and industry in doing the work of the nation; and**

**WHEREAS, it is important for all of us to recognize our responsibilities and to follow the example of these volunteers by also giving of ourselves for the betterment of all; and**

**WHEREAS, it is fitting to set aside a special week in tribute to these dedicated men, women and young people who make our community a better place in which to live, work and learn.**

**NOW, THEREFORE, the Town Council of the Town of San Anselmo does hereby proclaim April 6 through April 12 as Volunteer Week in San Anselmo and urges all Town residents to recognize valuable work done by volunteers, to participate in appropriate observances and to assume their duty as citizens by becoming involved in their community as volunteers.**

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**Tom McInerney, Mayor**

**TOWN OF SAN ANSELMO**  
Staff Report  
March 19, 2014

For the meeting of March 25, 2014

TO: Town Council  
FROM: David P. Donery, Community Services Director  
SUBJECT: Special Event Application: Film Night in the Park

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**RECOMMENDATION**

That Council approve Film Night's (a project of Apple Family Works) application for "Film Night in the Park" scheduled for selected dates in August and September of 2014.

**BACKGROUND**

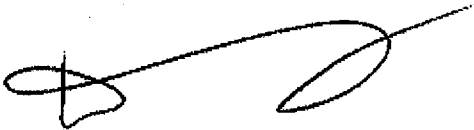
This event is organized by Tom Boss and provides an opportunity for individuals and families to enjoy contemporary and classic movies at Creek Park.

**DISCUSSION**

The event attracts approximately 100 people per movie throughout the summer on Friday and Saturday evenings. Refreshments are available and participants frequently picnic in the park prior to and during the movie. It should be noted that this will be Tom Boss's final season producing this event series.

The attached application provides details of the event with comments and conditions from Town staff.

Respectfully submitted,



David P. Donery  
Community Services Director

Attachment 1 – 2014 Film Night Event Application



## TOWN OF SAN ANSELMO

Recreation Department  
1000 Sir Francis Drake Blvd.  
San Anselmo, CA 94960  
(415) 258-4640

### APPLICATION FOR COMMUNITY-BASED EVENTS

*Please complete this application if you wish to conduct an event in downtown San Anselmo on public property for more than 50 people, or involving the closure of a downtown street for more than fifteen minutes. The application will be reviewed by staff, and forwarded to the Town Council for approval.*

#### EVENT INFORMATION

Name of event: Film Night in the Park

Organization(s) presenting the event: Apple FamilyWorks

Other event sponsor(s), if any: \_\_\_\_\_

Contact Person: Tom Boss Phone Number: 415-272-2756

Address PO Box 115, Forest Knolls CA 94933 email: tomboss@filmmight.org

Event Date(s) 8/8, 8/9, 8/15, 8/16, 8/22, 8/23, 9/5, 9/6, 9/12, 9/13, 9/19, 9/20, 9/26 and 9/27, 2014

Start and end times 6 pm to 11 pm

Number of attendees (estimate) 100

Location: Creek Park

Will alcohol be served or sold? Yes \_\_\_ No X

**Brief Description of Event:** An outdoor film festival in its 23rd year in San Anselmo, with a variety of family, classic and contemporary films. The festival brings families, friends and neighbors together downtown to enjoy an evening in one of our popular gathering places.

#### **Public space requested:**

X Creek Park

\_\_\_\_\_ Creek Park Parking Lot

\_\_\_\_\_ Pine Street Parking Lot

\_\_\_\_\_ Magnolia Parking Lot

\_\_\_\_\_ Town Hall Lawn

\_\_\_\_\_ Council Chambers

\_\_\_\_\_ Other

\_\_\_\_\_ San Anselmo Avenue: from (cross streets) \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_ Tunstead Avenue: from (cross streets) \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_ Other street(s): from (cross streets) \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_ Other space use (e.g. parking spaces) \_\_\_\_\_

### **Standards & Objectives**

The Town Council, with input from downtown merchants, property owners, and local residents, has adopted the following criteria they will consider when reviewing applications for the closure of roadways or other public space in the downtown area.

Does the event:

- ✓ Attract local residents
- ✓ Attract people throughout the Bay Area
- ✓ Attract families
- ✓ Generate interest for people to return and spend money in local businesses
- ✓ Create a positive impact for real estate stimulation
- ✓ Provide a overall positive impact on business
- ✓ Provide an opportunity for downtown merchants to participate in the event
- ✓ Provide access to neighborhood streets during the event
- ✓ Avoid conflicting with a retail holiday
- ✓ Assure public safety
- ✓ Provide adequate parking
- ✓ Benefit the Town
- ✓ Provide access for persons with disabilities
- ✓ Provide for clean-up by event organizers
- ✓ Provide emergency vehicle access
- ✓ Assure that any booths or other structures are designed and placed so that storefronts have access and visibility
- ✓ Allow local businesses to exhibit merchandise on the sidewalk area in front of their stores, without charge, while maintaining wheelchair access

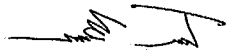
## CONDITIONS OF APPROVAL

*The following conditions apply to downtown events, unless waived or modified by the Town. Other conditions, as set by the Town Council and staff, may apply to particular events for public safety or other objectives of the Town.*

- A. **Police:** Off-duty police officers may be required for the event, as determined by the Police Chief, depending on the number of people attending and the nature of the event. Off-duty police officers are required during events where alcohol is served or sold.
- B. **Emergency access:** An emergency access lane of at least 14 feet wide must be maintained at all times.
- C. **Insurance:** Proof of general liability insurance, naming the Town, its employees, and agents as additional insured, at limits no less than \$1,000,000.
- D. **Recycling and garbage:** Extra containers for recycling cans and bottles, and garbage cans must be placed throughout the area of the event. Containers and cans are to be emptied when full during the event, and picked up after the event.
- E. **Toilet facilities:** Events estimated to attract more than 100 people and lasting more than two hours must provide portable toilets, in the number and location as approved by the Parks superintendent, unless alternate arrangements for toilet facilities are otherwise required or arranged to the approval of the Parks Superintendent. Toilet facilities must be provided for disabled persons at each location where portable facilities are provided. Hand washing facilities must be provided where food is served.
- F. **Traffic control:** A traffic and parking control plan, including enforcement measures, must be approved by the Police Chief.
- G. **Noticing:** Events that include closure of the street will require a minimum of five days advance written notice to businesses and residents directly adjacent to the business or residential property.
- H. **Sales tax:** Persons or businesses selling items as part of the event shall designate San Anselmo as the point of sale for sales tax purposes.
- I. **Alcoholic beverages:** A permit is required from the Police Chief and the State Department of Alcohol Beverage Control in order to serve or sell alcoholic beverages. Off-duty police officers are required if alcohol is served or sold.
- J. **Fire inspection:** A fire inspection is required of any and all appliances or devices that produce an open or enclosed flame and/or hot materials, including food.
- K. **Creek Park:** No more than three booths are allowed inside the turf areas of the park.
- L. **Signs and barricades:** Any "No parking signs" that are needed are to be provided by the event organizers, and posted according to the traffic control plan prior to the event. Barricades, detour signs, and other traffic control devices are to be provided by the event organizers.
- M. **Parking:** Temporary accessible parking must be provided if a street closure or other event condition renders permanent accessible parking unusable.
- N. **Cables:** Cables must be covered so as not to create a tripping hazard. When cable covers are used, they must not create a tripping hazard and must be navigable by wheelchair. The path of travel must be no more than 1:12.

On behalf of the organization applying for the permit to conduct the event, I have read and agree to follow the standards for events, as stated in this application, and have read and agree to follow the permit conditions as stated in this application and those which may be required of me as conditions of approval.

Name \_\_\_\_\_



Date 3/11/14 \_\_\_\_\_

NAME OF EVENT:2014 Film Night n the Park

DATE(S) OF EVENT: 8/8 thru 9/27/14

| DEPARTMENT     | COMMENTS/CONDITIONS  | APPROVED BY      |
|----------------|--|------------------|
| POLICE         | Requires compliance with all ADA regulations. Signage, including "sandwich style" boards must not be placed in pedestrian walkways (sidewalks, bridges, etc.). | Sean Smith       |
| FIRE           | Provide site plan for event  | Robert Bastianon |
| RECREATION     | No additional requirements   | David Donery     |
| PUBLIC WORKS   | No additional requirements   | Sean Condry      |
| ADMINISTRATION | No additional requirements   | Debbie Stutsman  |
| TOWN COUNCIL   |  |                  |