

# Capital Program Monitoring Committee

## MINUTES

**Thursday, October 20, 2016 7:00 p.m.**

Members Present: Deborah Knuckey, Carey Lando, Peter Mayer, Rickard Berkson, Pascal Sisich  
Members Absent: Eric Zickler, Katie Rice-Jones  
Councilmembers Present: Tom McInerney  
Councilmembers Absent: John Wright  
Staff Present: Sean Condry, Scott Schneider, Rachel Calvert, Debra Stutsman

### **1. Welcome and Introductions.**

Chair Pascal Sisich called the meeting to order and the members introduced themselves.

### **2. Approve minutes for the meeting of May 19, 2016.**

M/s, Knuckey/Lando, to approve the minutes. Ayes: All. Absent Zickler, Rice-Jones.

### **3. Review financial report for fiscal year 2015-16 for the Measure D Sales Tax Fund, as well as capital expenditures from the Road Maintenance Fund, Capital Projects Fund and Grant Fund and recommend approval to the Town Council.**

Public Works Director Sean Condry presented the staff report. 2015-16 is the second year of the Town's 7-year Capital Improvement Program. Senior Engineer Rachel Calvert handed out maps of the streets that were crack sealed, restored or slurred sealed during 2015-16. Pavement restoration streets included portions of Red Hill Avenue, San Anselmo Avenue, Sir Francis Drake Blvd., as well as Magnolia Avenue, Ridge Road and Hampton Avenue. Numerous streets were crack sealed and slurry sealed. Condry said that next year we will get a new Pavement Condition Index (PCI) report and we hope to see improvement in our PCI rating, which is currently 64 overall and the arterial PCI is 70. Measure D funds are used for road maintenance, drainage projects and building improvements. Also reviewed were the Grant Fund, Road Maintenance Fund and the Capital Reconstruction Fund.

Steve Lamb, Laurel Avenue, asked when Myrtle Avenue would be paved. Condry said it is scheduled next fiscal year.

M/s, Knuckey/Berkson, to recommend approval of the Measure D Sales Tax Fund expenditures, as well as capital expenditures from the Road Maintenance Fund, Capital Projects Fund and Grant Fund to the Town Council. Ayes: All. Absent: Zickler, Rice-Jones.

**4. Report on capital projects completed and underway in fiscal year 2016-17 (oral report).**

Condry reported that the Nokomis, Madrone and Center Blvd. bridges are on track with community meetings coming up. Preventative maintenance is going to happen on four additional bridges. Staff is working on a creek maintenance program to propose to the County to reduce the risk of flooding in the Ross Valley. A section of SF Drake will be slurred sealed to complete the progress made on Drake this year. A grant was obtained to pave SF Drake from the hub to Bolinas for \$1.2 M. The Bicycle Pedestrian Advisory Committee is working on the master plan. We have a \$300K grant to study reconfiguration of the hub. A number of cameras for traffic signaling are being installed instead of in-ground loops for car detection. The OBAG project is underway, a joint project in Ross to pave, install curb ramps and new signals. Battery backups for signals are equipped with a generator at the hub. A community meeting is planned for SF Blvd. improvements and traffic calming measures on Lansdale are moving forward. The Low-Impact Development project on Magnolia will be constructed next summer, along with the Greenfield parklet and the green waste pad at the Corporation Yard. A consultant is working on a median master plan and a Safe Routes to School project is underway in the Brookside area.

**5. Open Time for Public Expression.**

Carey Lando, Committee Member, noted that Flood Zone 9 is taking public input on the four alternative scenarios for the former Memorial Park grant money through the end of November.

Steve Lamb, Laurel Avenue, asked if the Town ever power washes the downtown sidewalks. Condry said that has not been done.

**6. Adjourn**

The next meeting of the Committee was set for Thursday, May 11, at 7 p.m. in the Council Chambers.

Respectfully submitted,

Debra Stutsman