



## Parks and Recreation Commission

Meeting Minutes | October 16, 2018

1. **Meeting Called to Order at 7:00PM**
2. **Roll Call:** Warner, Kerr, Cerio, Frost, Naranjo, Lafrenz, Olson
3. **Approval of Minutes – September 18th, 2018: Approved.**
4. **Open Time for Public Expression:** None.
5. **Parks Report**
  - a. *Mauk* reported via an email from *AJ Shaw* that the focus right now is preparing for storm season.
6. **Presentation from Robson Aftercare**

*Lori Ramirez* gave a presentation on the Robson Aftercare program. This program is run at Robson House for the students of Wade Thomas who need afterschool childcare. She gave a summary of what a typical day for the kids looks like, and the fun activities they participate in. Since she started at Robson in 2009, the program has grown from 18 to 50 families, with a waitlist each year. The presentation included financial summaries for the past few years, as well as a pricing comparison to other afterschool programs in the area. Challenges the program faces include facilities, space, staffing, and parking.
7. **Discussion Items**
  - a. **Country Fair Day – Wrap-up**

Commission gave a special thanks to *Mattie O’Grady* and Parks and Recreation Staff for their hard work on CFD. *O’Grady* reported that the event was a success this year and ran very smoothly overall. Cedarsville was hugely popular. The financial summary was as follows: \$19,500.00 in gross revenue, \$15,800.00 in expenses, \$3,700.00 in net revenue. Things to consider for next year; having alcohol sales in Creek Park only, adjusting the supply list for the P&R beverage booths.
  - b. **Memorial Park Restoration Update – Two upcoming events**
    - i. Oct. 21 – BBQ at Memorial Park to increase awareness of the Restoration campaign. Commission discussed staffing and supplies for the BBQ.
    - ii. Oct. 27 – Informational booth at the Red Hill soccer fields. PRC Commissioners will be there to answer questions and give information out to the public.
8. **Action Items**
  - a. November meeting will be moved to November 14<sup>th</sup>, for the Thanksgiving holiday.
  - b. December meeting will be decided on at the next meeting.



## Parks and Recreation Commission

Meeting Minutes | October 16, 2018

### 9. Staff Updates

- a. Budget update will be given at the next meeting.
- b. Events
  - i. Annual Holiday lighting ceremony – December 1, 2018 5pm-8pm
  - ii. Breakfast with Santa – December 8, 2018 8am & 10am seating

### 10. Commission comments & questions, requests for future agenda items:

At the next meeting the commission will be given an update on sports from Greg Mihan.

**Meeting Adjourned at 8:01<sup>PM</sup> PDT. CD**



# Parks and Recreation Commission

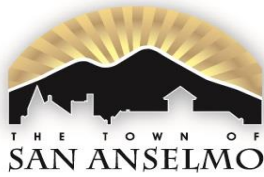
Meeting Minutes | October 16, 2018

## Country Fair Day/Beverage Booths

### Supply List

2018

	Item to Bring	Quantity	Responsible Person
<b>Avenue/PRC</b>	Water	8 cases	Jackie
	Pellegrino	48	Jackie
	Izzies	48	Jackie
	Honest Juice	48	Jackie
	Chips/snacks		Jackie
	Bar Towels	3	Jackie
	Pitcher for Tips		??
	Cliff Bar Donation?		Ryan
	Ice	20 sm bags	Rod and Steve
	Large Cooler	1	Jackie
	Large Cooler	1	Steve
	Party Buckets	2	Staff
	Long Tables	2	Staff
	Bar		Staff
	10x10 Tent	1	Staff
	Signage/Hanging Equipment	1	Staff
	Cash Box/Ticket Box		Staff
	Table risers	4 sets	Ryan
	Hand truck	1	Ryan
<b>Creek Park/ Coalition</b>	<b>Item to Bring</b>	<b>Quantity</b>	<b>Responsible Person</b>
	Teavana		Coalition
	Shrubs/Drink		Coalition
	Water	8 cases	Coalition



## Parks and Recreation Commission

Meeting Minutes | October 16, 2018

	Bar Towels	3	Coalition
	Chips/Snacks		Coalition & Jackie
	Ice	20 sm bags	Rod & Steve
	Large Cooler	1	Staff
	Party Buckets	2	Staff
	Tables	2	Staff
	10x10 Tent	1	Staff
	Signage		Coalition
	Cash Box/Ticket Box		Staff
	Table Risers		Ryan