



Parks and Recreation Meeting Minutes | June 16, 2020

1. **Meeting Called to Order at 7:05 PM**
2. **Roll Call:** *Kerr, Cerio, Trahan, Lafrenz, Frost, Overaa*
3. **Approval of Minutes – May 19, 2020: Approved**
4. **Open Time for Public Expression:** None
5. **Financial Report**

Mauk gave the financial report on the Recreation Fund. As of May 31, 2020, 92% of the fiscal year has elapsed and the Recreation Fund is listed at 90% of projected revenues and 84% of projected expenditures. The County Public Health Order for COVID-19 is designed to ensure social distancing, prevent congregating, and protect the health of our residents. The Order drastically changes the Recreation Department's ability to offer services and programs. During April and May we have processed a total of \$171,000 in refunds and we will continue to see refunds through June.

6. **Presentation**

Kevin MacLeod gave a PowerPoint presentation on the Arts Commission Utility Box Art project. Four designs have been chosen from local artists and they will begin painting some of the utility boxes in downtown San Anselmo. The project is expected to be finished by the end of July.

7. **Discussion Items**

- a. **Recreation Office Operations**

The Recreation Department offices are up and running again and open to the public. We are maintaining social distancing and adhering to health and safety guidelines set forth by Marin County. Tennis courts, Memorial Park fields, the skate park, and Red Hill Dog Park are now open.

- b. **Summer camps** - Recreation staff is pivoting all programs to adhere to public health and safety requirements. We will be running camps and programs at a limited capacity to maintain social distancing. Sports camps, Summer Care, and virtual camps are all being offered at this time. Most camps are at full capacity already. As guidelines change we will continue to reassess which programs we can safely open up again.

- c. **Memorial Park Update**

Kerr gave an update on restoration of Memorial Park. Renovation projects on the park are on hold while the Town and the Recreation Department ascertain the financial impact of Covid-19. During this period, a topography survey of the park is being prepared, which will include the location of utilities.

9. **Commission comments & questions, requests for future agenda items: None**

Meeting Adjourned at 7:55 PM. CD