



Parks and Recreation Meeting Minutes | January 19th, 2021

1. **Meeting Called to Order at 7:03 PM**
2. **Roll Call:** *Kerr, Lafrenz, Wu, Overaa, Lynch, Cerio, Trahan*
3. **Approval of Minutes – December 15th, 2020: Approved**
4. **Open Time for Public Expression:** None
5. **Parks Report**

AJ Shaw gave a quick update on the basic park's maintenance. Public Works is working on adding wood chips to the dog park.

6. **Presentations**

Jonathan Braun, the Chair of the Open Space Committee gave a presentation on the history and current work projects.

Created in 1981, the SAOSC is a group of eleven volunteers and one student representative who are appointed by the San Anselmo Town Council to four-year terms. The Committee's mandate is to fulfill the Open Space Element of the Town's General Plan -- to save from development over 400 acres of greenbelts and scenic ridgelines that the Town has designated as desirable open space. In recent years, the committee has worked on the Memorial Ridge Trail and the Red Hill Trail for public use. The public can find a map of all trails and information on the Open Space Website: sananselmoopenspace.org.

The Open Space Committee would like to collaborate more with the PRC, by cross promoting and participating in events and fundraisers.

7. **Discussion Items**

- a. **Memorial Park Update**

Rod Kerr gave an update on the status of Memorial Park improvements. The Town Council will be voting on the field and meadow improvements on January 26, 2021. The Commission has recommended the improvements to Town Council. The improvements will include a new irrigation system, new turf and improved drainage. If passed, work will start in August 2021 and run through November 2021; however, the fields will remain closed through March 2022 so the new turf can get established.

At the January 26th meeting Town Council will also be considering the formation of a playground committee. If approved, the PRC will be appointing 3 members to the committee at the February meeting. The next step would be recruiting members from the public. Currently, the playground is being evaluated for safety issues which will be addressed immediately. The committee will work on community input, playground design and features and fundraising.



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The Skate Park Committee, headed by Lisa Graham, will also be taking a look at how to best repair the skate park for the next 5 plus years. The committee is working with a contractor who specializes in building skate parks and has a budget of \$15,000-\$20,000 from the funds that were raised for the initial build of the skate park over 5 years ago. The committee will also be looking into the benefits of a concrete park for the long-term.

Anne Politzer, a member of the community, is also interested in starting a group that will focus on improving the walking path that runs around the edge of Memorial Park.

8. Financial Report

Mauk gave the financial report for the Parks & Recreation Department. As of December 31st, 2020, 50% of the fiscal year has elapsed and the Recreation Fund is listed at 32% of projected revenues and 39% of projected expenditures. The Department to date has a deficit of \$145K and is currently using its reserves to balance the budget.

9. Staff Updates

- a. Staff is working on a strategic plan with the Age-Friendly Task Force.
- b. Age-Friendly is also working with Cedars on putting ribbons around trees throughout the town, a project called Ribbons for Hope.
- c. Santa visiting families by driving through the neighborhoods this holiday season was a big hit. Staff is planning on doing the same type of event for Easter, with the Easter Bunny visiting the neighborhoods, “Bunny Express”.

10. Commission comments & questions, requests for future agenda items:

- a. Requests for the Recreation Department to provide programming that centers around bicycling instruction and safety for the community. The department will look to other recreation departments to see what they offer.
- b. March – Parks and Recreation Commission will hold an election for Chair and Vice-Chair seats.

Meeting Adjourned at 8:04 PM. CD