



## Parks and Recreation Meeting Minutes | May 18th, 2021

1. **Meeting Called to Order at 7:02 PM**
2. **Roll Call:** *Kerr, Lafrenz, Overaa, Lynch, Cerio, Trahan, Wu*
3. **Approval of Minutes – April 20<sup>th</sup>, 2021: Approved**
4. **Open Time for Public Expression: None**
5. **Parks Report – None**
6. **Presentation: Improvement to trail at Landsdale Station, Life Scout George Shryock**

Life Scout George Shryock proposed a volunteer improvement project to the Creekside trail near Landsdale Station Playground. He and additional volunteers will clear the walkway, add steps where needed and widen the path. Signage will also be added so the trail. He plans to start this project in June. Commissioners expressed their support of the project and their appreciation for George's initiative in its planning and development.

### 7. **Discussion Items**

#### a. **Bike Classes:**

1. Kevin MacLeod gave an update on a new class being offered at the Recreation Center through the Marin County Bicycle Coalition. Classes will focus on safety education and basic bicycle skills. The first class will be on June 5.

#### b. **Memorial Park updates:**

1. **Fields Repairs** – *Sean Condry, Director of Public Works* will take the low bid for new turf/irrigation to the Town Council in June for approval. The major issue is watering the turf during a drought.
2. **Playground Repairs** – *Jan Wu* gave an update on the six-week project. We had 75 volunteers and the project was very successful. Many safety improvements were made to the playground. The playground's safety issues have been addressed. The next step is to sand and paint the playground structures. Kerr expressed his appreciation to the commissioners and staff whose efforts made the project so successful. A particular shout-out was expressed for Jan Wu whose leadership in coordinating the volunteers was instrumental in the project's success.



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3. **Skate Park Rebuild** – Skate Park repairs are complete, and the Skate Park is fully open. A grand opening / Skate Fest is in the works for a future date. The commissioners expressed their appreciation to Lisa Graham for her leadership in rebuilding the skate park and making it one of the highlights of Memorial Park. The commissioners also expressed their appreciation to Will Hutchinson for coordinating the work and to all the volunteers who helped with the rebuild.
4. **Pathway** – Nothing to report on as of now. Improvements to the path are contingent on the field repairs receiving the go ahead from the Town Council.

#### c. Volunteer Recognition

*Kerr* would like to honor / recognize the work that volunteers have put into helping restore the park. Any suggestions on how to do so are welcome. Ideas to be discussed at a future meeting.

#### 6. Financial Report

*Mauk* gave the financial report. 80% of the fiscal year has passed. The Recreation Department is at 83% of projected revenues and 63% of projected expenditures. A portion of the revenue for summer camp enrollment after July 1, 2021 is reflected in the current financial statement and will be deferred to FY21/22. This occurs each year.

#### 7. Staff Updates

Recreation Department is opening up back to our regular hours next week. Summer programs are still following COVID guidelines but Fall programs are expected to be back to normal and running at the same capacity as they were before the pandemic.

#### 10. Commission comments & questions, requests for future agenda items:

None.

**Meeting Adjourned at 8:16 PM. CD**