



## Parks and Recreation Meeting Minutes | June 15th, 2021

1. **Meeting Called to Order at 7:02 PM**
2. **Roll Call:** *Kerr, Lafrenz, Overaa, Trahan, Wu, Frost*
3. **Approval of Minutes – May 18<sup>th</sup>, 2021: Approved**
4. **Open Time for Public Expression: None**
5. **Parks Report**
  - a. **Tennis Courts** – Have been weeded; this will be done monthly throughout the summer.
  - b. **Memorial Park Restrooms** – Trash is picked up Mondays and Fridays. Public Works is working with Marin Sanitary to see if they will pick up trash more often.
  - c. **Park Clean-up projects** – *Wu* suggested organizing a monthly trash pick-up. *Kerr* to see if Troup 50 would be willing to volunteer to help with trash pick-up.
6. **Discussion Items**
  - a. **Memorial Park updates:**
    1. **Fields Repairs** – Town Council did not approve the low bid for the proposed field repairs due to the drought. The Town Council will revisit the issue next year.
    2. **Playground Repairs** – *Jan Wu* gave an update on the paint for the playground. The main color the sub-committee is looking at is a teal/blue for the train, with other features on the playground highlighted in other colors. The sub-committee is hoping to complete the painting by the end of the summer.
    3. **Pathway** – The parking lot near the playground will be repaved, along with the pathway that leads from the parking lot to the tennis courts.
  - b. **Volunteer Recognition**
    1. Volunteers from the playground and skate park improvement projects will be listed/ recognized in the Rec Department's Fall guide.
7. **Action Items**
  - a. **July & August Meetings** – will happen as long as there is a quorum able to attend. Commission will review the Town's Strategic Plan before it goes to the Town Council for approval.



## Parks and Recreation Meeting Minutes | June 15th, 2021

### **8. Financial Report**

*Mauk* gave the financial report. 92% of the fiscal year has passed. The Recreation Department is at 93% of projected revenues and 70% of projected expenditures. A portion of the revenue for summer camp enrollment after July 1, 2021, is reflected in the current financial statement and will be deferred to FY 21/22. This occurs each year.

### **9. Staff Updates**

- b.** Summer camp has started this week. Most camps are full; none have been cancelled due to low enrollment. Participants and staff are still required to wear masks.
- c.** The bike classes have been a success, and we will be adding more in the future.
- d.** Country Fair Day will not be happening this year. Instead, Recreation staff is looking into having an end of summer event on the Avenue, which will already be closed on weekend evenings. More to come on this at the next meeting.

### **10. Commission comments & questions, requests for future agenda items:**

None.

**Meeting Adjourned at 8:11 PM. CD**