

## MINUTES OF SAN ANSELMO TOWN COUNCIL ADJOURNED MEETING 8 P.M. JUNE 19, 1980

Mayor Capurro convened the meeting with Councilmembers Buckle, Convis, Toal and Wooliver present.

BUSINESS LICENSE TAX REVISION (Cont.)

As directed, the Administrator on behalf of Councilmember Convis together with Mr. Froman and Ms. Humphrey from the Chamber of Commerce submitted an ordinance amendment revising the upper end of the gross receipts business license tax schedule.

M/S Convis, Wooliever to agree in substance to the proposed amendment (subject to formal introduction and adoption at regular Council meetings to follow). Motion passed on a 4 - 0 vote with Councilmember Toal abstaining.

HEARING ON NON-DEPARTMENTAL BUDGET NO. 421

The Administrator read a technical correction reducing Account 14B, Liability Insurance to \$775.

After discussion on Account 10, Promotion of Commerce, the Council approved appropriation of \$500 as recommended, with controlling language revised to read "as a subsidy to Country Fair Day, or other appropriate payment to the Chamber of Commerce for similar Town-related services as approved by the Council."

Going to Account 16, Dues, on questions of principle, effective voice and accountability,

M/S Toal, Buckle to delete \$462 dues payment to the Association of Bay Area Governments. Passed unanimously.

M/S Toal, Convis to approve the Non-Departmental budget as corrected and amended in the total sum of \$53,812. Passed unanimously.

HEARING ON TOWN ATTORNEY BUDGET NO. 416

Following discussion in which Councilmember Buckle questioned the level of expenditure in relation to legal budgets in three out of the other ten Marin County cities,

M/S Capurro, Toal to increase Account 21, Conferences, from \$100 to \$500. Passed on a 4 - 1 vote with Councilmember Buckle voting No.

Thereafter, M/S Toal, Convis to approve the Town Attorney budget as amended in the total sum of \$17,944. Passed on a 4 - 1 vote with Councilmember Buckle voting No.

HEARING ON TOWN COUNCIL BUDGET NO. 441

Recognizing the importance of full attendance at the meetings of the Marin County Council of Mayors & Councilmembers,

M/S Toal, Capurro to restore Account 21, Meetings, under Services & Supplies with an appropriation of \$500 to cover Councilmember attendance at meetings of the Mayors & Councilmembers only. Passed by unanimous vote.

M/S Toal, Convis to approve the Town Council budget as amended in the total sum of \$3,692. Passed unanimously.

HEARING ON ADMINISTRATION & FINANCE BUDGET NO. 412

The Council directed that the question of an increase in the \$1.00 per year compensation of the Town Clerk be placed on an agenda for consideration before the expiration of the present term of elective office in relation to the next term.

M/S Convis, Toal to approve the Administration & Finance budget as submitted. Passed unanimously.

HEARING ON BUDGET NO. 491, CAPITAL IMPROVEMENTS/USE OF GENERAL REVENUE SHARING FUNDS

With regard to Account 44, Recreation Center Renovation, the Administrator submitted a memorandum noting inadvertent omission of \$5,950 for replacing incandescent light fixtures with energy-saving fixtures throughout the Recreation Center Building. After discussion,

M/S Toal, Wooliever to increase Account 44 to \$10,250. Motion passed on the following vote: Ayes - Wooliever, Convis, Toal; Noes - Buckle, Capurro

Adjourned Meeting June 19, 1980

The Administrator then submitted other proposed corrections and changes as follows:

Account 44P - Memorial Park Improvements, reduced to \$6,000 to be financed from SB 174 funds made available by the Town of Ross and contribution from the Tennis Club.

Account 79S - Sir Francis Drake Blvd. South Signal Improvement, not under contract in 1979-80 - rebudget \$156,000 (Federal-State financed)

Account 79T - Hub Bus Transfer Facility, not under contract in 1979-80, rebudget \$180,000 (Federal-State financed).

Account 62 - Capital Improvements Reserve - delete entire recommended sum of \$50,000 in light of revised revenue estimates.

M/S Wooliever, Toal to give tentative approval to the Capital Improvements Budget as corrected and amended. Passed unanimously.

#### HEARING ON RESERVE FOR CONTINGENCIES, BUDGET NO. 492

The Administrator indicated that expenditures from the augmented 1979-80 reserve including a transfer to be proposed at the June 24 Council meeting will reach \$102,250 leaving a balance of \$5,250.

M/S Toal, Wooliever to approve the Reserve for Contingencies budget as recommended at \$40,000. Passed unanimously.

#### FINAL REVIEW

The Mayor went back over the schedule of budget hearings and requested Councilmembers on an exception basis to present any changes which now appeared desirable.

Police Department Budget No. 430. Mayor Capurro suggested that in lieu of the requested additional position which had been denied, that one Sergeant position be converted to a Lieutenant position, with appointment at the Chief's discretion following promotional examination and with an upgraded wage scale. The Mayor indicated concern as to the chain of command at times when both the Chief and Captain are unavailable. The Council indicated willingness to consider this proposal in the near future as a personnel classification matter outside the budget process, with any salary changed to be financed from the reserve for contingencies, subject to submittal by the Administrator (as Personnel Director) of justification, position description and salary recommendation.

#### Planning Department Budget No. 418.

M/S Buckle, Convis to include a line item at \$10 per month per Planning Commissioner as token reimbursement for mileage expense inspecting properties prior to Commission meetings. Motion failed on the following vote: Ayes: Buckle, Capurro; Noes: Wooliever, Toal, Convis.

Street Maintenance Budget No. 442; Capital Improvements Budget 491. In relation to the total amount of maintenance work required to be done and maximum use of the supervisory and inspection skills of the Street Maintenance Supervisor,

M/S Buckle, Wooliever to include the requested maintenance worker position, increasing salary and benefit accounts to a total of \$132,144 and changing Account 33C, Materials Unaccepted Streets, from -0- to \$3,000, with compensating adjustments in Budget 491, deleting \$9,500 from the culvert replacement line item and \$9,500 from the overlay/chip sealing line item. Motion Passed on a 4 - 1 vote, with Mayor Capurro voting no, maintaining his opposition to any increase in personnel.

The above completed Council actions on the 1980-81 budget. Minutes of the three budget hearing sessions and formal resolution adopting the 1980-81 budget to be submitted for Council approval at the regular meeting of June 24th.

#### REESTABLISHMENT OF CAPITAL IMPROVEMENTS RESERVE

Per revised recommendation of the Administrator, M/S Toal, Wooliever to establish a Capital Improvements Reserve with an initial appropriation from miscellaneous revenues exceeding estimates in 1979-80 of \$25,000 (no appropriation in the 1980-81 budget unless excess revenues so permit during the fiscal year. Passed unanimously.

ALAN BRUCE  
Administrator