

Minutes of Regular Meeting - September 27, 1983

Mayor Wooliever convened the meeting with Councilmembers Capurro, Buckle and Ollinger present; Councilmember Toal absent.

2. OPEN TIME FOR PUBLIC DISCUSSION

Bob Adrian of 53 Bella Vista asked the Council to consider and render a decision tonight on his appeal on the plastic pipe question on which the Board of Permit Appeals split 2-2 with 4 members present. Council directed that the Board of Permit Appeals rehear the appeal with the full Board present.

A representative of Petro Balakas requested the Council to grant extension of 90 days from October 1st within which to replace the non-conforming "Marin Steak House" sign. Noting that the sign could be removed pending its replacement, Council directed that the sign be removed by no later than Monday, October 17th.

The Administrator announced that a letter of resignation from the Tax Equity Board had been received from member Joan Trombley and that applications for this vacancy should be solicited.

Gail Gilboy, a relative of owners of property which will be affected by the density ordinance currently under consideration by the Planning Commission; suggested that the Council should include criteria in the guidelines it furnishes the Planning Commission. Councilmember Ollinger replied that guidelines were given.

3. CONSIDERATION OF REMOVAL OF A. C. SIGNORELLI FROM PLANNING COMMISSION

Mayor Wooliever announced that Councilmember Toal absent tonight because of illness had requested that this item be postponed to the October 11th meeting.

M/S Buckle, Capurro to table. Motion failed on the following roll-call tie vote:
 Noes: Ollinger, Wooliever
 Ayes: Buckle, Capurro

Item was continued to October 11th.

4. INTERVIEWS WITH EXECUTIVE SEARCH FIRMS FOR REPLACEMENT OF TOWN ADMINISTRATOR

Representatives from Hughes-Heiss & Associates, Ralph Andersen Associates and Korn-Ferry International made presentations to the Council and responded to questions concerning procedure and their firm's qualifications.

Council requested proposals to be submitted by October 4th and set a special meeting for Thursday, October 6th for the purpose of firm selection.

5. TOWN ATTORNEY SUBMITTING TOWN MANAGER ORDINANCE TO REPLACE TOWN ADMINISTRATOR ORDINANCE

During discussion Council consensus developed that the title of the Town's Chief Administrative Officer should remain "Administrator".

M/S Buckle, Ollinger to waive reading of ordinance. Ayes all present.

M/S Buckle, Ollinger to introduce an ordinance repealing Chapter 2 of Title 2 of the San Anselmo Municipal Code substituting a new Chapter 2 entitled "Town Administrator" as submitted by the Town Attorney, with substitution of the word "approval" for the word "concurrence" in the second line of Section 2-2.208(a) and the addition of the following at the end of Section 2-2.210: "unless extraordinary circumstances obtain, in which case the Council may dispense with any written notice." Motion passed with four ayes.

6. AFFORDABLE HOUSING SITE FEASIBILITY STUDY

The Administrator advised Council that the draft report for staff review, while satisfactory as to engineering and land use planning input, is not satisfactory as to economic input, and recommended that the agreement with Craiker be terminated.

Clark Blasdell, the economic consultant, and Deborah Wilson representing Chris Craiker contended that the impasse has been created by poor communication from Town staff.

M/S Buckle, Ollinger to freeze the situation until such time as it can be addressed by new staff. Motion passed with three ayes, Capurro voting no on the basis of his opinion that we should either go ahead with it or drop it.

7. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS, COMMENTS AND DIRECTIONS TO STAFF

The Administrator sought and received confirmation of Council's position that there

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should be a revised JPA for the Major Crimes Task Force which specifically excludes the jurisdictions not participating financially and that the Task Force should be restored to major crimes and not narcotics only.

Ollinger questioned status of proposal for closing Lansdale to traffic. Advised that Fairfax will be approached on scheduling a joint noticed public hearing.

8. CONSENT AGENDA

M/S Buckle, Capurro to pass consent agenda. Ayes all present.

- a. Approved minutes of meetings of September 13 and September 20, 1983.
- b. Approved warrants 7105-7136 in the total amount of \$175,856.55 for September 1 - 15, 1983.
- c. Continued appeal of B. M. Beins on Planning Commission lot split denial to October 25.
- d. Accepted report of Director of Public Works on tennis court surfacing awaiting recommendations of Park & Recreation Commission.
- e. Adopted Resolution No. 1962 designating the week beginning September 25, 1983 as Adult Day Care Center Week.
- f. Approved revised Employees' Deferred Comp. Plan and appointed Libby Hanson as interim Administrator of Plan.

ADJOURNED at 11:10 P.M. to special meeting Thursday, October 6, 1983 at 8 p.m.

LIBBY HANSON
Secretary

MINUTES OF SPECIAL MEETING OCTOBER 6, 1983

Mayor Wooliever convened the meeting with Councilmembers Buckle, Ollinger and Capurro present, Councilmember Toal absent.

The Council considered proposals from Hughes-Heiss & Associates, Ralph Anderson Associates and Korn-Ferry International to conduct an executive search for replacement of the Town Administrator. After discussion,

M/S Buckle, Ollinger to engage the firm of Hughes-Heiss & Associates with the understanding that the search will be conducted through the joint effort of Richard Hughes and Richard Perry within the State of California only, at a fee of \$8,000 plus reimbursable expenses not to exceed \$2,500. Motion passed with three ayes, Capurro voting no on the basis of his disapproval of this procedure and the cost thereof.

Ollinger requested that the Chris Craiker/Housing Site Feasibility Study matter be brought back to the Council for reconsideration on October 25.

ADJOURNED at 8:50 P.M. to executive session on a litigation matter during which settlement authority was granted as requested by the Administrator in memorandum of September 30 in the case of Lewis vs Town of San Anselmo by a 3 - 1 vote, with Buckle voting no.

ADJOURNED at 9:05 P.M. to regular meeting October 11, 1983.

LIBBY HANSON
Secretary