

MINUTES OF REGULAR MEETING OCTOBER 9, 1984

Mayor Toal convened the meeting with Councilmembers Wooliever, Capurro, Cordingley and Ollinger present.

2. OPEN TIME FOR PUBLIC DISCUSSION

None

3. APPOINTMENTS

Library Advisory Board - announcement was made that applications are open for the balance of a term to June, 1985 to fill vacancy created by death of Bernice Brown.

Capurro suggested that the vacancy be filled by a student representative. Staff directed to solicit interest from Drake and Marin Catholic High Schools and College of Marin.

4. (CONT.) CONSIDERATION OF REDUCTION IN CURRENT MEMBERSHIP OF PARKS & RECREATION COMMISSION TO FIVE

No action taken.

5. ORDINANCE AMENDING CHAPTER 2 OF TITLE 11 OF SAN ANSELMO MUNICIPAL CODE RELATING TO PARKS & RECREATION COMMISSION

M/S Wooliever, Capurro to waive reading of ordinance. Ayes all.

M/S Wooliever, Cordingley to introduce an ordinance rewriting Chapter 2 of Title 11 of the San Anselmo Municipal Code amended to provide for an initial membership of six to be reduced to five via attrition, and combining the provisions of subsections (e) and (g) of Section 11-2.09 into one subsection. Ayes all.

6. REQUEST FOR PARKING DECK ENCROACHMENT - 32 SAVANNAH

Katherine Donery, owner of 32 Savannah presented her request for an encroachment permit to replace a deteriorated parking deck in its grandfathered location, which extended into the right-of-way, on the basis that construction behind the front property line would entail considerable additional expense. Council concensus determined that Savannah Avenue presents an unusual circumstance and that to grant an encroachment permit in this situation will not establish a precedent.

M/S Capurro, Wooliever to grant an encroachment to permit a parking deck to be constructed into the right-of-way of Savannah Avenue up to the edge of the pavement at No. 32, on condition that the parking deck shall be 20' x 22' exclusive of railings and that an encroachment agreement with the Town be executed and recorded with the County Recorder clearly requiring the encroachment to be removed upon 90 days notice by the Town, and that the parking structure be designed in such a way that it could be lengthened five feet to permit the parking to be set back behind the property line at that time. Ayes all.

7. ADMINISTRATOR'S REPORT AND RECOMMENDATIONS FOR COMPUTERIZATION

Council reviewed the Administrator's report which covered eight months of extensive research into market availability compatible with the Town's needs, recommending hardware and software purchases totalling \$51,100.

M/S Wooliever Cordingley to authorize the Town Administrator to execute agreements for the acquisition of Finance, Police, Planning/Zoning/Building Inspection software from DLH Systems, Inc. on a direct contract basis due to the software's unique nature; for the acquisition of an IBM System 36 minicomputer ("5360") with four dedicated IBM terminals ("3180") on a "sole source" basis due to the fact that DLH software runs only on IBM equipment; and the acquisition of generic word processing, data base management and financial spreadsheet programs from IBM or another qualified vendor. Motion passed with three ayes, with Toal abstaining on the basis of his ownership of IBM stock and Capurro voting No on the basis of his opinion that the Town should not make this substantial financial commitment pending the November election.

Thereafter, M/S Ollinger, Cordingley to authorize the Town Administrator to execute agreements for the acquisition of four Hewlett-Packard or Okidata printers and various needed supplies and services; to contract with Lindquist, von Husen & Joyce for a re-design of our present Finance System at a cost not to exceed \$250; and to approve Ross Valley Fire Service joining the system by adding one terminal and sharing software and data files, should the Fire Service so choose. Motion passed with four ayes, Capurro voting no.

8. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS, COMMENTS AND DIRECTIONS TO STAFF

Staff sought Council direction as to whether research should be commenced for the purpose of reporting on the pros and cons of the Town joining the County/San Rafael Library System. Direction was given not to commence such research.

Capurro suggested that agenda packets be made available by 5 p.m. on Thursdays rather than the traditional Friday. Staff was directed to comply with this request.

Wooliever suggested that complaints on overnight parking restrictions are getting more numerous. Staff advised of awareness and that consideration of recommendations for amendments is now underway at the traffic safety Committee level.

Toal brought up the Administrator's request for guidance on the possibility of placing a restriction on the sale of alcohol in gasoline stations. Staff directed to prepare ordinance amendment for Council consideration.

9. CONSENT AGENDA

M/S Ollinger, Wooliever to pass Consent Agenda. Ayes all.

- a. Approved minutes of September 25 and October 2.
- b. Approved warrant Nos. 9087 - 9222 totalling \$136,450.76 for the period September 15 - 30, 1984.
- c. Adopted resolution of appreciation for services rendered to Library by Bernice Brown.

ADJOURNED at 10:02 P.M. in memory of Bernice Brown to regular meeting October 23, 1984

LIBBY HANSON
Secretary