

MINUTES OF THE TOWN COUNCIL MEETING OF OCTOBER 28, 1986

Mayor Wooliever convened the meeting on October 28, 1986 at 8:00 p.m with Councilmembers Chignell, Cordingley, Sharp and Walsh present.

2. AWARD TO MICHAEL MAEDER IN RECOGNITION OF HIS VALUED SERVICE ON THE VOLUNTEER PROGRAM ADVISORY BOARD

The Mayor presented a Certificate of Recognition of valued service to Michael Maeder for his service on the Volunteer Board of Directors since its inception.

3. OPEN TIME FOR PUBLIC

Sarah Nome, 77 Alder Avenue, said she read a column in the Ross Valley Reporter written by Mayor Wooliever, in which the Mayor referred to a "pernicious few". An exchange ensued during which Ms Nome defined the word pernicious as "deadly" and Ms Nome asked who the "deadly" citizens of San Anselmo were.

Ms Nome said in the same newspaper in an article about the petitions presented to the Council to rescind the raise given the Town Administrator, The Mayor was quoted as saying "My concern was that there was information misrepresented to the people who signed the petitions, many people came forward later and said they had been misinformed". Ms Nome further stated she had spoken to the elected Town Clerk who consulted with another employee and they could only recall one telephone call on the subject.

At this time the Mayor requested permission from the Council to formally add a matter to the Agenda. A Resolution declaring November 16 - 22, 1986 "Drake High School Week" will be added to the Consent Agenda.

4. APPOINTMENTS

A. Red Hill School Site/Memorial Park Study Committee

The Administrator said seven candidates has applied for the appointment.

Corrie Susser, School Board Member said the School Board was not clear on the scope of the proposed committee and felt it premature to discuss any long range plans until they School Board had a report from their own committee, said report being expected by the first of February. She said she felt the Town Administrator could get together with the School District Administrator and discuss parameters, goals and charges to the Committee.

It was pointed out this is a resurrection of an existing committee and not a new one. Consensus of Council to postpone any appointments until early 1987.

Kay Coleman, Agatha Court, said she did not understand the linking of Red Hill School with Memorial Park.

5. RECREATION PROGRAM INSURANCE

Since Pro Rec is no longer able to obtain insurance coverage on their own, they have turned to the Town Council for assistance.

The Recreation Director, Gary Howell, reported he has searched far and wide for an insurance carrier to insure his private company which provides the recreation program for the Town of San Anselmo and none was found. He said there were two major choices (1) for the Town to pay the insurance premium or (2) for Pro Rec employees to be taken back into the Town as Town employees. He stated emphatically he considered this his problem and not the Town's.

The Administrator stated the problem with the Town underwriting the insurance premium was it could be considered a gift of public funds and

the Town's insurance carrier could not cover Pro Rec employees unless they were Town employees.

The Council felt Pro Rec had done a tremendous job and it was their desire to maintain the Recreation Program for the Town.

Linda Weill, Chairperson for the Park and Recreation Commission looked for a more enriched program and said she would like to see the Town maintain the program until the end of the year. She said she would like to see the Parks back under the Park and Recreation Commission.

Helen Broyles, 167 Crescent Road said she agreed.

Hal Brown, Marin County Supervisor urged the Council to take positive consideration. He said he hoped, eventually the insurance climate would change and Pro Rec would be able to return to an independent status.

M/S Cordingley, Sharp that we create a new Recreation Department under the auspices of the Town with the six current employees of Pro Rec being made employees of the Town. Ayes all.

The Chamber of Commerce President had requested Mr. Howell be allowed to continue as Secretary and if that is not possible, to allow a transition period until the end of the year.

Pro Rec has an opportunity to continue a search for insurance, and that item will be on the Council agenda for the meeting of November 11 for review.

The Park and Recreation Commission would like to be involved in the consideration of the benefit structure and other considerations involved in the employees of Pro Rec becoming Town Employees.

6. APPEAL OF PLANNING COMMISSION'S PARTIAL DENIAL OF EIGHT FOOT FENCE. V-2143 - TONY GAMBARDELLA AND JUDY LOCOCO

The Planning Director reviewed the application and the action of the Planning Commission. He said a 2 foot variance was needed for the lattice on top the fence in the front of the garage.

Barbara Gamba, 45 Cordone Drive, adjacent property owner, protested the appeal. She cited visual impact, alternate solutions, lack of hardship.

M/S Sharp, Cordingley, to grant the appeal of the decision of the Planning Commission on V-2143, Tony Gambardella and Judy Lococo, to allow a portion of a fence to be eight feet in height on the basis that there are special circumstances applying to the property configuration which creates the necessity of a fence addition. Granting of the appeal necessary for the preservation of substantial property rights.

Passed with four Aye Votes: Chignell abstained because he had made up his mind on the application when he visited the site before he had heard testimony from the opposition.

7. REQUEST FROM COMMUNITY GROUPS FOR TOWN TO CO-SPONSOR THE ANNUAL THANKSGIVING DINNER AT THE AMERICAN LEGION LOG CABIN

Steve Castile outlined the history of the Thanksgiving Dinner and had previously presented a long list of sponsors, and asked the Town to participate in sponsorship.

M/S Chignell, Sharp that the Town Sponsor the annual feast at the American Legion Log Cabin. Ayes all.

8. PAVEMENT MANAGEMENT PROGRAM - INVENTORY AND PROGRAM DEVELOPMENT - AWARD OF CONTRACT TO INFRASTRUCTURE MANAGEMENT SERVICES

The Public Works Director gave a presentation on the need for the program; he said this was the best approach available to protect the

Town's investment in pavement. The attractive price is available because the project would be "piggybacked" on San Rafael's program.

M/S Walsh, Cordingley that we award the contract for development of the Town's pavement inventory and pavement management program to Infrastructure Management Services (I.M.S.). Ayes all.

9. DISCUSSION OF LIBRARY BUILDING PLANNING COMMITTEE MEMBERSHIP

When the committee convened their first meeting, they received word that Michael Whyte, the downtown businessperson appointed to the Library Building Planning Committee would be unable to participate. The Committee wished direction from the Council as to whether or not another member would be added, and, if so, if it would be a downtown merchant; the Committee felt it might be appropriate to add the Librarian of the San Francisco Theological Seminary to the Committee. A letter from the Chamber of Commerce nominating Bill Bandy had been received.

The Town Administrator was directed to spread the word of the vacancy among the business community, to Chapter I Bookstore and to verify the willingness of the Seminary Librarian to serve on the Committee. Appointment held open until next meeting at which time a recommendation would be made.

10. RECOMMENDATION RE: 80th TOWN BIRTHDAY PARTY (APRIL 1987)

The Volunteer Program Advisory Board had stated they would like to coordinate the Town's 80th birthday party. The Council gave unanimous approval.

11. DISCUSSION OF TOWN AUDIT COMMITTEE

Walsh had distributed an outline of a Town Audit Committee previously and asked if anyone had any questions. There was considerable discussion among the Council of the merits of adding another layer of government and whether or not the audit would provide desired information. The auditors have agreed to a session, either open Council Meeting or workshop session where the Council could ask any questions they may have about the audit. Walsh said the purpose of the committee would be to analyze, clarify and break down the figures. It was the consensus of the Council to hold any further discussion of forming an audit committee until after this year's audit has been received and after the Council session with the auditors.

12. SIR FRANCIS DRAKE BOULEVARD 1986 TRAFFIC IMPROVEMENT PROJECT AUTHORIZATION TO FILE NOTICE OF COMPLETION

The Mayor mentioned many pleased comments and letters of appreciation that had been received from the public regarding this improvement. She asked the Director of Public Works to convey the Town's appreciation of a job well done to both the Contractor, Ghilotti Bros., Inc. and the Project Engineer, George Davison.

M/S Sharp, Cordingley, to accept the contract as complete and authorize filing of the Notice of Completion. Ayes All.

The Public Works Director said the project had created another set of problems, including speeding. He said on the south side of Sir Francis Drake in the block before Bridge Street, parking was allowed at some hours and prohibited at others. This confuses motorists causing potential hazardous jams. There is a potential to possibly accommodate two lanes of traffic and a parking lane with a small modification to Drake Boulevard.

M/S Chignell, Cordingley, to authorize staff to solicit a proposal from DKS Associates to provide a detailed study and cost estimate for a project to provide parking and two lanes of traffic in each direction on Sir Francis Drake boulevard between Madrone Avenue and Bridge Street. Ayes all.

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13. COUNCIL REQUEST FOR FUTURE AGENDA ITEMS:
 COMMENTS AND DIRECTION TO STAFF:
 STAFF MISCELLANEOUS ITEMS

A letter from Sir Francis Drake High School Advisory Board requesting the Town declare the week of November 16 - 22 as Drake High School Week was read.

M/S Sharp, Walsh to adopt Resolution No. 2098 declaring November 16 - 22, 1986 "DRAKE HIGH SCHOOL WEEK". Ayes all.

Cordingley asked to have a future agenda item Master Plan vs Subdivision Plan.

Cordingley asked to have another item placed on the next agenda: Town's commitment to purchase of Open Space.

Cordingley then said he had requested the police department patrol Tomahawk Drive and Indian Rock Road because motorists are speeding through and are failing to stop at the stop sign. So far, no police officers have been there. He said he would like to see an officer up there on an intermittent basis.

Cordingley said he had a great idea to get people off Center Boulevard. He wondered if Fairfax Council could be approached to put up some signs in Fairfax urging people to use the newly completed Sir Francis Drake.

Cordingley said he had asked for an agenda item regarding the lengths of Town Council and Planning Commission meetings. He would like to see it on the next agenda.

Chignell asked for a survey on Council salaries.

Chignell asked how the community response is going to propose "Botts" dots". The Public Works Director suggested a neighborhood meeting to see if the dots were wanted and where they should be placed.

Sharp reported there had not been time to put together a dinner honoring the former Councilmembers before the holidays. He said he would bring the matter up again after the first of the year.

The Administrator spoke of two locations that needed additional work to accommodate the Christmas lights. He said Community Electric had offered to connect the lights at the Wells Fargo Building at no charge to the Town. The other location is the Fairfax French Laundry and Community Electric had given a price of \$260 complete. The Council directed the Administrator to approach the Chamber of Commerce to see if they would absorb the \$260 fee, or at the very minimum, split the fee with the Town.

a. Discussion of Action Minutes vs. Comprehensive minutes.

The Administrator said a few years ago the Council adopted a policy of Action minutes, a brief summary of the item followed by a more complete description of action taken by Council. He said recently we seem to have gone into more detailed minutes and he asked the Council for clarification of their desires as to how minutes should be prepared. Council agreed they preferred action minutes, and if anyone wished to have his/her comments taken down for posterity, they would preface those comments by saying "for the record".

At 12:20 the meeting adjourned to the special meeting of November 10, 1986.

Thelma Foster