

TOWN OF SAN ANSELMO
MINUTES OF THE TOWN COUNCIL MEETING OF AUGUST 8, 1989

Mayor Walsh convened the regular meeting at 8:00 p.m., following a closed session beginning at 6:30 p.m. regarding personnel matters, regarding labor negotiations, and regarding pending litigation pursuant to Government Code Section 54956.8 (22 Magnolia). Present were Councilmembers Chignell, Colteaux, and Zaharoff.

2. OPEN TIME FOR PUBLIC DISCUSSION

No comments were made.

3. CONSENT AGENDA

- (A) Approve Minutes: July 25, 1989
- (b) Approve Warrants: Nos. 629-916 in the amount of \$58,412.24.
- (c) Authorize closure of Library August 23 and 24.
- (d) Approve Resolution authorizing Program Director of the Marin County Risk Management Authority to file self-Insurer's Annual Report.
- (e) Accept San Francisco Boulevard Culvert Replacement Project and authorize filing of Notice of Completion.
- (f) Authorize transfer of contingency funds to repair the Creek Park Pedestrian Bridge located between Sir Francis Drake Boulevard and San Anselmo Avenue.
- (g) Ordinance adding Chapter 6 to Title 8 of the Town Code relating to claims and suits for refunds of taxes, fees, assessments and levies (CONTINUE TO AUGUST 22, 1989).

Colteaux asked that Item 3F be taken off the Consent Agenda for further discussion.

M/S Colteaux, Chignell, to approve the Consent Agenda, with the exception of Item "f". Motion unanimously passed.

Item 3F

Assistant Public Works Director Braun said the estimated cost to recast the monument and replace the pedestrian bridge that was damaged by a traffic accident would be \$2,510. Colteaux asked why the walkway couldn't be repaired at the same time. Braun said there no funds available for the walkway but the bridge should be repaired due to safety hazards. In addition, the Town will make every attempt to get reimbursement from the offending party or their insurance agency for damages.

M/S Colteaux, Chignell, to approve Item 3F of the Consent Agenda. Motion unanimously passed.

4. REQUEST FOR APPROVAL OF JOINT POWERS AGREEMENT TO FORM A MELLO-ROOS COMMUNITY FACILITIES DISTRICT FOR ACQUISITION OF THE SUMMIT PARCEL ON BALD HILL.

Acting Town Administrator Pollard said that at the last Council meeting a recommendation was received from the Mt. Baldy Steering Committee that Ross, San Anselmo and the Marin County Open Space District enter into a joint powers agreement for the development of a Mello-Roos Community Facilities District. The purpose of this District would be to finance the acquisition of the summit parcel on Bald Hill. The ballot measure to establish this district is proposed to be put before the voters at the April 1990 election. The proposal to authorize the joint powers was approved in concept at the last regular meeting.

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Herman Kramer, 1 Allemand Lane, recommended that the taxpayers not be subject to this tax increase, adding that he is prepared to fight against the tax.

Steve Emory, 385 San Francisco Blvd., was willing to work on the campaign to support the acquisition of Bald Hill.

Mayor Wash said there was some talk about the Hong Kong Development company building two homes on the site and giving the rest to open space.

Johnathan Braun, 479 Scenic, said that there is no guarantee that they will provide private open space.

Sarah Nome, 77 Alder, understood what the Mayor had heard and felt that there was not urgent need to purchase the land because the Town is benefiting from the open space currently there at no additional cost. She suggested the Town talk to Peter Bolles, the caretaker of the property. She said the Marin Town and Country site in Fairfax has more of an immediate impact on residents in the area and that should be the priority.

Colteaux said there has been communication with Bolles, and the owner is proposing to build two houses, one for himself and one for his daughter. There has been no commitment to dedicate open space.

Chignell congratulated Councilmembers Zaharoff and Colteaux in their effort and hard work for this project.

M/S Chignell, Zaharoff, sign the Joint Powers Agreement and Bald Hill Mello-Roos Community Facilities District and in conjunction with the Town Attorney's approval as to form. Motion unanimously passed.

5. PUBLIC HEARING REGARDING 52 LONGWOOD DRIVE, A/P 6-262-15, A 440 SQUARE FOOT LIVING ADDITION AND A 997 SQUARE FOOT OPEN DECK ADDITION TO AN EXISTING SINGLE FAMILY DWELLING LOCATED IN THE R-1 C ZONING DISTRICT.

Planner Wight said that a building permit cannot be issued unless an exception to the Interim Ordinance is granted because the dwelling is located in the R-1C zoning District. The applicants have made application for an exception from the Interim Ordinance so that they can proceed with obtaining a building permit for the addition and open deck without design review. The existing two story single family dwelling is located at the top of a steep downslope parcel. Views from the rear of this dwelling are of Mt. Tamalpais and the surrounding hills. Views of this dwelling from other properties are limited as it is surrounded by heavy foliage and steep hillsides. The applicants propose to construct a two story addition on the rear of the dwelling. Staff recommends that the Town Council grant an exception without the condition of design review because there will be no impact on the neighbors.

M/S Colteaux, Zaharoff, to approve Klaus R. and Marijke edler, 52 Longwood Drive, A/P 6-262-15, request for exception from the Interim Ordinance to permit the construction of a 440 square foot greenhouse addition and a 977 square foot open deck in an R-1C area as designated by the General Plan for the following reasons: 1. The granting of the exception will not be detrimental to, or jeopardize, the orderly review and revision of the Town's zoning ordinances, and the proposed additions are small and well screened by heavy foliage and surrounding hillsides. 2. The granting of the exception will not adversely affect the health, safety, or welfare, or be detrimental to persons, property, or improvements in the vicinity. Motion unanimously passed.

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6. PUBLIC HEARINGS ON PROPOSED 1989-90 BUDGET:

- (a) Parks (including Proposition 70 funds)
- (b) Recreation
- (c) Isabel Cook Community Center

Parks

Pollard said that the only correction to the Parks budget is that the \$800 lawn mower is recommended. Prior to the Town Administer leaving, he suggested that the Proposition 70 funds be split between Parks and Open Space.

Chignell asked that any carry-over amounts from fiscal year 88-89 be available for budget items.

Walsh questioned the amount of money it would cost to repair the walkway by Creek Park, noting that a much smaller figure was quoted to her.

Recreation Director Howell said this project is larger than what can be handled in-house, therefore the increased cost.

The owner of Curtis Gallery, would like to see the walkway repaired.

Howell asked for replacement of two vehicles that are 15 years old and unsafe and replacement of a tractor that is 18 years old. He said that there is not adequate money in his budget for Capital Improvements and will have to close Landsdale Park because of the hazards unless he is allocated \$7,000 for renovations. In addition Memorial Park has many hazardous areas, including an inadequate irrigation system. Creek Park needs funding to replace tables in the picnic area that have been destroyed by vandals.

Ken Anderson, 468th Laurel, asked for qualification on what made the parks unsafe. Howell said that the climbers in Memorial Park are wood and now fiberglass and steel are designed for safety.

Sarah Nome asked if claims are filed with our insurance company with regard to the vandalism at Creek Park.

Herman Kramer, questioned the wording in the budgets "Actual to Date" stating that implies there is more money to be included in those categories, but not yet listed.

Colteaux was leaning toward allocating the \$36,000 Proposition 70 money to Recreation with the condition that there be a preliminary proposal for the Open Space Access Plan and that it be phased in within 5-6 years.

Zaharoff would like to see \$7,000 of the Proposition 70 money be allocated to Landsdale Park and the rest to Open Space for developing Sorich Park. With regard to the playground deficiencies at Memorial Park, she would be willing to give her time and effort for a fund raiser in the Town to secure the necessary equipment.

Chignell was leading towards spending all of the Proposition 70 money on Parks and Recreation and the Master Plan, using any carry-over money to purchase additional equipment for Parks, and having Parks and Recreation be cognizant of Open space needs.

Walsh said she was leaning towards Zaharoff's approach although was additionally concerned about Creek Park and Memorial Park.

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Eliza Wingate, 215 Brookside, would volunteer her services to be part of the fund raising committee as suggested by Zaharoff.

Recreation

Pollard explained that the biggest difference between this year and last year is that all of the Recreation Services are proposed to be budgeted in Fund #121. Furthermore, last year's biggest program, the ballet classes, are no longer part of the overall program. In addition it is recommended that the Secretary position be increased to full-time because the department needs the capability to expand its overall program in order to make up for the loss of revenue from the ballet program. Also recommended is the purchase of a copy machine.

Colteaux asked if \$1,300 would be a sufficient amount to purchase a good copy machine. He questioned why Department Supplies is being increased from \$3,600 to \$4,800.

Parks and Recreation Director Howell said they only want to purchase a light duty copier and will continue to use the copier at Town Hall for the large projects. He said the increase in Department Supplies will be to enlarge the "Town Crier" so more programs can be offered.

Herman Kramer said that Payroll Taxes is three times higher this year than last, noting that the wrong figures were used last year and he did not want that to happen again this year. He added that because the ballet program is gone, there is a \$50,000 increase to the Town.

Kay Coleman, 22 Agatha Court, asked what the cost was for the Janitorial Service. She felt there should be a program for children in grades 6 through 9.

Lew Tremaine, Ross Valley Reporter, said the repair of the foundation at the Peace Center was part of a 10 year rehabilitation program and inquired if there is money set aside for that.

7. RECOMMENDATION FROM PARKS AND RECREATION COMMISSION TO EXPAND THE COMMISSION TO SEVEN MEMBERS AND DISCUSSION ON THE COMPOSITION OF THE COMMISSION.

Pollard said the Commission was traditionally seven members, and they feel it should be returned to its original number. Seven members is a typical size of a Parks and Recreation Commission. By expanding the size of the Commission, it is felt that more community involvement will be generated, and there can be members with a variety of backgrounds to meet the Town's diverse parks and recreation needs and services.

Colteaux asked if the appointed members from the Ross Valley School District are residents of San Anselmo, and if so, would like to include Sleepy Hollow and the unincorporated area on San Francisco Blvd. He also suggested including a representative from Open Space to serve on the Commission.

Chignell thought the two Ross Valley School District appointed positions should be dropped and opened up to the community, and through the interview process balance the Commission.

Cherilyn Gilboy, Chairwoman for Parks and Recreation, said she was in favor of increasing the Commission to seven people and would have no objection to eliminating the School District appointed positions.

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Pat Broadbent said she served on the Commission for six years and was never aware that two of the positions were appointed.

Kay Coleman, 22 Agatha Court, felt the Ross Valley School District had enough representation on other boards and therefore would like to see it opened to the community.

Herman Kramer, 1 Allamond Lane, felt money should be appropriated from the County to support the Recreation Program if children from Sleepy Hollow use the facilities.

M/S Zaharoff, Chignell, to direct staff to prepare a draft ordinance as proposed, including the Municipal Code changes but remove the stipulation that two members of the Commission be Ross Valley School District appointees. Motion unanimously passes.

8. STATUS OF ASSISTANT RECREATION DIRECTOR VACANCY.

Recreation Director Howell said there will be a vacancy as of September 5, 1989 and they are currently advertising for the position in various newspapers. He added that the title will be changed to Recreation Supervisor which is more in line with the job duties.

Sarah Nome felt it was better to promote from within if there was a qualified candidate.

Kay Coleman felt the current Secretary was an asset to the Town and would be qualified to fill the vacancy.

Chignell would like to see the interview process for this position be handled in the same manner as for the Assistant Director of Planning.

Zaharoff felt that the Planning Department position warranted a special interview process because of the uniqueness of the position but did not want to see a precedent set. The Recreation position is not a new one and therefore she thought it could be taken care of at the Department Head level.

Walsh echoed the comments of Chignell.

The consensus was to defer the matter to August 22, 1989 meeting.

9. RECEIVE REPORT FROM THE LIBRARY SERVICES COMMITTEE.

Pollard said that on July 12, 1988, the Town Council established the Library Services Committee and they have deliberated on the issues in its charge and has submitted its report to the Council. This report contains six recommendations on the operation and funding of library services in San Anselmo. The Committee members have also requested that the Council tour the library with them to further illustrate the information in the report.

Cindy Barrows, 265 Crescent Road, approved of recommendation number 4.

Colteaux thought the report was excellent but was hoping that there was expertise that could be utilized to could provide additional ways of funding.

Zaharoff said she is looking forward to a tour of the library and further discussion of the findings.

Walsh thought it was an excellent report.

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M/S Chignell, Colteaux, to support staff recommendations.
Motion unanimously passed.

11. REQUEST FOR ENDORSEMENT OF TRANSPORTATION PLANS:

- (A) 101 Corridor Plan. (Sharp)
- (B) Transportation Improvement and Growth Management Plan. (Colteaux)

In Sharp's absence Colteaux stated that the 101 Corridor Plan is a generalized plan designed to be put before the voters as a sales tax. His recommendation is that both plans be endorsed.

M/S Chignell, Zaharoff, to endorse both the 101 Corridor Plan and the Transportation Improvement and Growth Management Plans. Motion unanimously passed.

12. DISCUSS RESPONSE FROM SLEEPY HOLLOW FIRE PROTECTION DISTRICT ON PROPOSED CHANGES TO PAYMENT SCHEDULE.

Pollard said the Sleepy Hollow Fire District currently makes two payments per fiscal year to the Town of San Anselmo for providing fire services. The Town has approached the District about modifying the payment schedule to fit better with the Town's financial dry period and its own payment schedule to the Ross Valley Fire District. The Board of Directors of the District discussed this issue at its July 20 meeting and declined to agree to the proposed contract modification. Pollard recommends that staff further review this item before any formal action is taken.

M/S Chignell, Zaharoff, to continue this item until Supervisor Harold Brown can act as mediator and report back the findings to Council. Motion unanimously passed.

13. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS, COMMENTS AND DIRECTIONS TO STAFF; STAFF MISCELLANEOUS ITEMS.

- A. Presentation to Council about the Diseased Elm Program from the Department of Forestry
- B. Dolly Frauns - Recognition for all time spent on Robson- Harrington House Board of Directors.
- C. Request for status on how much money is being spent on Town vehicles at the Red Hill 76 Station.

Chignell thought that more than one service station could be used to service Town vehicles.

- D. Carry-over money in 1988-89 Budget

Chignell would like to have those figures available for the next meeting.

- E. Rideshare Week - October 2 through 6, 1989

Walsh recommended that the Town recognize the Rideshare Week.

- F. Street Sweeper - Elm Avenue and Morton Lane

Chignell requested that the street sweeper clean Elm Avenue and Morton Lane.

14. ADJOURNMENT

The regular meeting of the Town Council was adjourned at 10:30 p.m.

BARBARA CHAMBERS
ADMINISTRATIVE SECRETARY