



THE TOWN OF  
SAN ANSELMO  
TOWN COUNCIL AGENDA

**Tuesday, March 12, 2002**  
Town Hall – Council Chambers  
525 San Anselmo Avenue, San Anselmo

LIBRARY  
TOWN COUNCIL PACKET

6:55 p.m.

Announce adjournment to closed session regarding public employee performance evaluation (Police Chief, Recreation Director, Librarian, Parks Director, Community Resources Director, Fiscal and Administrative Services Director, Acting Planning Director, Public Works Director and Town Clerk), pursuant to Government Code Section 54957; regarding public employee release/discipline/dismissal, pursuant to Government Code Section 54957; and regarding conference with legal counsel – existing litigation, Lombard Acceptance Corporation v Town of San Anselmo, Marin County Superior Court Case No. CV 993346 (consolidated with CV 993271), pursuant to Government Code 54956.9(a).

7:00 p.m.

Closed session regarding public employee performance evaluation (Police Chief, Recreation Director, Librarian, Parks Director, Community Resources Director, Fiscal and Administrative Services Director, Acting Planning Director, Public Works Director and Town Clerk), pursuant to Government Code Section 54957; regarding public employee release/discipline/dismissal, pursuant to Government Code Section 54957; and regarding conference with legal counsel – existing litigation, Lombard Acceptance Corporation v Town of San Anselmo, Marin County Superior Court Case No. CV 993346 (consolidated with CV 993271), pursuant to Government Code 54956.9(a).

8:00 p.m.

- Call to order.
- Pledge of Allegiance
- Announce action taken in closed session, if any.
- Introduce newly hired Planning Director Tom Bell.
- Recognize Dave Ortez for his 37 years of service to the community at Dave's Shoe Service.
- Recognize Edith Stump for her many years of service as the Chair of the Library Advisory Committee.
  
- Open time for public expression. The public is welcome to address the Council at this time on matters not on the agenda that are within the jurisdiction of the Council. Please be advised that pursuant to Government Code Section 54954.2, Council is not permitted to discuss or take action on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda. Comments may be no longer than three minutes, and may not be belligerent or slanderous out of respect for the community.
  
- Council requests for future agenda items, questions and comments to staff; staff miscellaneous items.
  
- 1. Consent agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all the items may be approved with one action.
  - (a) Approve minutes: February 26, 2002.
  - (b) Authorize the solicitation of bids for the demolition of an unfinished steel frame structure which was constructed without permits; 379 Oak Avenue, A/P 007-241-61, Theodore Posthuma. **CONTINUED TO THE MEETING OF MARCH 26, 2002.**
  - (c) Appoint Debra Stutsman Acting Town Administrator with a 20% increase in monthly salary.
  - (d) Award contract for reconstruction of the Corporation Yard buildings to Charles O. Jones Inc. for \$729,747 and reallocate funds from the Capital Reconstruction Unprogrammed Projects budget and Capital Reconstruction Contingency Fund in the amount of \$85,935, and reserve \$30,000 in the General Fund Contingency budget for the project.
  - (e) Proclaim April 14-20, 2002 Library Week.
  - (f) Proclaim April 21-27, 2002, Volunteer Week


- (g) Proclaim April Fair Housing Month
  - (h) Proclaim April Waste-Free Month
  - (i) Accept as complete the Timothy Avenue drainage improvements and authorize staff to file a Notice of Completion.
  - (j) Approve close of fundraising account with the Marin Community Foundation and direct staff to provide in house accounting services and database maintenance for fundraising donations.
  - (k) Approve response letter to the Marin County Civil Grand Jury regarding affordable and workforce housing.
  - (l) Approve resolution endorsing the Bay Area Alliance for Sustainable Development Draft Compact.
  - (m) Approve resolution supporting the Marin "Share the Road" Program and the Marin Decal Distribution Project, a joint project of the Marin "Share the Road" Program and the Marin "Safe Routes to School" Program.
  - (n) Approve expenditure of up to \$12,000 to provide for outside consulting assistance to the Administration and Finance Department, to meet workload demands during period of staff absence, to be appropriated from Contingency.
2. Approval of an ordinance temporarily prohibiting the construction or installation of wireless communications facilities pending review for modernization and addition of rules for the construction and installation of wireless communication facilities.
  3. Consider a setback variance for a new dwelling structure to be within 5' of the front property line, on property located within the R-1 zoning district above 150 foot MSL to be heard with:  
Appeal of Planning Commission approval of V-0140 and DR-0136 for 24 Knoll Road, A/P 6-115-05, design review of a new 2,777 square foot two-story single family dwelling and a setback variance for a pedestrian bridge to be within 0 feet of the front property line, Applicant: Steven Atwater. Appellants: Herman and Lujza Mehling.
  4. 3% at 50 Retirement Program for local safety members of the Public Employees Retirement System:
    - (a) Approve resolution of intention to approve an amendment to contract between the Board of Administration of the California Public Employees' Retirement System and the Town Council.
    - (b) Introduction and first reading of ordinance authorizing an amendment to the contract between the Board of Administration of the California Public Employees Retirement System and the Town Council.
  5. Discussion on amending the Municipal Code to set time limits throughout the building process to encourage homeowners to complete construction in a timely manner.
  6. Appoint representative to the Community Development Block Grant priority setting committee.
  7. Adjourn.

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at 258-4652. TTY phone number is 453-4690. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodation to help insure accessibility to this meeting.**

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda.

If any of these matters above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Town Council must be filed with the Court not later than the 90<sup>th</sup> day following the date of the Council's decision (Code of Civil Procedure Section 1094.6) Any item not under discussion before 11:00 p.m. may be continued to the next regular meeting. **Next regular meeting: Tuesday, March 26, 2002.**

I certify that this agenda was posted on the Public Notice Bulletin Board on or before Friday, March 8, 2002.

  
Debra Stutsman, Town Clerk