

TOWN OF SAN ANSELMO
Minutes of the Town Council Meeting of February 10, 2004

Present: Kilkus, Thornton, Chignell, Kroot, Breen
Absent:

8:00 p.m.

- CALL TO ORDER.
- PLEDGE OF ALLEGIANCE
- ANNOUNCE ACTION TAKEN, IF ANY, IN CLOSED SESSION

Mayor Chignell announced that no reportable action was taken in closed session.

- INTRODUCE NEW RECREATION DIRECTOR RON LITTLE AND RECOGNIZE TOM FREEMAN, RECREATION COORDINATOR II, FOR HIS CONTRIBUTIONS TO THE TOWN.

Town Administrator, Debra Stutsman, introduced Ron Little, the new Recreation Director, who is from the City of Burlingame and started work yesterday but has been a part of the Town meetings for quite some time.

Recreation Director Ron Little presented an award to Tom Freeman, in appreciation for his services and dedication from 2002-2004.

- OPEN TIME FOR PUBLIC EXPRESSION.

Louise Mathews, Foothill Road, said that several citizens are disappointed in the orientation of the placement of Sugarfoot, the Town Deer and asked if he could be moved to face the sidewalk rather than away from the sidewalk. Also, she said she would like to see a repositioning of the memorial plaque honoring war veterans currently placed along Library Place.

Ken Conroy, 322 Santa Margarita Drive, San Rafael, wanted to acknowledge Tom Freeman for his efforts in serving and being heavily involved in our community.

- COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS, QUESTIONS AND COMMENTS TO STAFF; STAFF MISCELLANEOUS ITEMS.

Kilkus said that there have been several accidents on the hills up around Scenic Avenue due to a confusion about right of way. He said the people going uphill have the right of way.

Kroot said he would like the Public Works Director to look into a material being used for sidewalks that consists of recycled tires. The material moves with tree root changes and is durable. He also said that Sugarfoot used to be positioned in the sun and in the summer he would get hot and burn children as they played on him, and this is why he was moved to his current location under the tress, in the shade.

Breen said that the JPA for Red Hill Park has been formed and they are now moving toward the fundraising efforts.

1. CONSENT AGENDA: ITEMS ON THE CONSENT AGENDA MAY BE REMOVED AND DISCUSSED SEPARATELY. OTHERWISE, ALL THE ITEMS MAY BE APPROVED WITH ONE ACTION.

- (a) Approve Minutes of January 27, 2004.
- (b) Approve downtown event application for Film Night in the Park to be held in Creek Park on July 9, 10, 16, 17, 24, 30, 31, August 20, 21, 27, 28 and September 3, 4, 5, 10, 11, from 6:00 p.m. to 10:30 p.m.
- (c) Status report on ballot initiative "Local Taxpayers and Public Safety Protection Act."
- (d) Proclamation honoring Wendy Dreitcer upon her retirement.
- (e) Approve downtown event application for the San Anselmo Baseball Association 50th Anniversary Parade on Sunday, March 21, 2004 from 9:00 a.m. to 10:00 a.m.
- (f) Introduction and first reading of zoning ordinance amendment to the temporary signs ordinance, Title 10, Chapter 9, Article 3 of the San Anselmo Municipal Code. **CONTINUED TO THE MEETING OF FEBRUARY 24, 2004.**
- (g) Appeal of Planning Commission approval of use permit to allow exceptions to standards for a residential 2nd unit, and variance to allow a retaining wall in excess of 4' with 0' of the front property line, located within the R-1C zoning district. Appellants: Michael and Nancy Goldstein. Location of project: 100 Forbes Avenue (A/P No. 6-261-06). **CONTINUED TO THE MEETING OF MARCH 9, 2004.**

M/s, Kilkus/Breen to approve the consent agenda, except for items (d) and (g). Ayes: All

M/s, Kilkus/Thornton to approve item (g). Ayes: Kilkus, Thornton, Chignell and Breen. Abstain: Kroot.

Breen acknowledged the representative's of Wendy Dreitcer's retirement and asked if they would like to make any comments.

Bill and Maryanne Montgomery, of the Sleepy Hollow Presbyterian Church, said that Wendy Dreitcer has been a pastor at the church for 14 years and a minister for 20 years. On Sunday there was a ceremony for her at the seminary to celebrate her years of service and the Board of Supervisors gave her a proclamation. Mr. Montgomery said they look forward to a similar proclamation tonight, as it is very important to her family.

M/s, Breen/Thornton motion to issue a proclamation honoring the accomplishments and contributions of Wendy Dreitcer. Ayes: All

2. STATUS REPORT ON THE ROSS VALLEY PARAMEDIC AUTHORITY – ORAL REPORT BY SAN ANSELMO REPRESENTATIVE TO THE RVPA, JANICE PRZYBYLSKI.

Janice Przybylski said that the Ross Valley Paramedic Authority (RVPA), in 2002-2003, paid for training of 3 Firefighters to become Paramedics and successfully improved response times to Fairfax. The RVPA recently approved a new proposal to fund 2 additional Firefighter's training to become Paramedics, and in the spring of 2003 a new Firefighter/Paramedic was hired, so at the end of 15 months there will be a total of 6 Firefighter/Paramedics that will allow Sleepy Hollow, Fairfax and San Anselmo to obtain response times within 10 minutes. She said the RVPA is also developing a strategic plan for the future.

Breen said that the real issue isn't getting to the scene in 10 minutes but rather to get to the patient the quickest. He said the supposition is that Rescue 20 will be staffed the same as Rescue 21 is now.

Ms. Przybylski said that Rescue 40, 41 and 96 would still help out, but even with the current 4 additional Firefighter/Paramedics, it still isn't enough.

Breen said that Sleepy Hollow is clearly the location that is still in need of a permanent Firefighter/Paramedic and asked if there was any way that the 15-month training period could be accelerated.

Ms. Przybylski said there are certain requirements that have to be met, therefore, it isn't possible.

Breen thanked Fire Chief Michael Groshong, and all of the staff, and stated that the fire service of today is not the fire service of 20 years ago and there are a lot of people alive as a result of it.

Chignell stated that there is another point of view about this and asked what the RVPA Board's opinion is.

Ms. Przybylski said that they have been concerned about wanting to place more ambulances in place rather than train Firefighters. She then explained that the placement of those Paramedics is what will get them to the scene faster and believes that placing them in the Fire Stations is the best solution. They also have concerns over funding the entire Ross Valley rather than just Ross or Larkspur.

Breen asked if there was anything the Council could do to help the RVPA.

Chignell offered to provide a letter if needed.

Ms. Przybylski said that she would ask the Council if the need arises.

Fire Chief Groshong thanked Ms. Przybylski for her clear logic, understanding and support of the Town.

Chignell said that the Town of San Anselmo has a contractual agreement with the Sleepy Hollow Fire Protection District covering from 1980 to 2005. They are in the process of re-negotiating that contract now. Chignell introduced Frank Berto, a Sleepy Hollow Fire

Protection District Board Member and asked if he would like to make any comments.

Frank Berto, a Sleepy Hollow Fire Protection District Board Member said that Ms. Przybylski was doing a great job and that Thursday night there would be a meeting addressing some of the issues brought up here tonight.

3. APPROVE RECOMMENDATIONS OF THE BUDGET SUBCOMMITTEE TO CLOSE THE LIBRARY ONE DAY PER WEEK AND REDUCE EXPENDITURES IN FIRE, COMMUNITY RESOURCES, LEGAL, CONTINGENCY AND TOWN COUNCIL BUDGETS.

Town Administrator, Debra Stutsman, presented the staff report. The Council Subcommittee has met twice to try to reduce expenditures between now and June 30th by \$200,000. Actions taken to date include sending a Police Sergeant to training that is paid for by the State, saving \$45,000. She said that other ideas the subcommittee came up with are closing the Library each Monday beginning March 1st, saving \$6,600, request that the RVFD consider how they might be able to reduce costs by \$50,000 between now and the end of June, request that the 501C3 organization that supports SAVE to fund the SAVE Assistant position, saving \$4,000, reduce legal expenditures by utilizing the Town Attorney as little as possible, leave the funds in contingency now untouched, saving \$80,000, and reduce the Council stipend by 50%. She said there was recently a resignation in the Public Works and Planning Department of an Administrative Assistant, which will now be frozen, and through the end of June will save \$20,000. In order to do this they propose to adjust the hours that Town Hall is open to the public, closing at 3 p.m. rather than 4:30 p.m. and remaining closed on Friday. She said they are still in the process of meeting with employee groups to see what kind of cost cutting ideas they have and also still considering putting a measure on an upcoming ballot that would either increase the municipal services tax or implement a special tax that would go part way to meeting the budget shortfall in the years to come and give the Town revenue that would be untouchable by the State of California.

Breen said that the Council decided to put this agenda item before the other items so that the community would be able to identify the severity of the problems the Town faces with the finances this year. He said the Council believes that everyone in the Town needs to help the Town get through this current crisis. He said the Council is committed to maintaining the level of the public safety services and said that in a small town like this, where you don't have a huge sales tax, you look to your biggest expense which is people.

Thornton said that making the budget cuts through June 30th is just the beginning, the subcommittee will continue to look at ways to get through 2004-2005 budget year. She said that many employees and volunteer organizations have contributed toward this cause and she thanked them for their help.

Chignell asked Chief Groshong where he can cut \$50,000 from his budget.

Chief Groshong said that personnel is the only way to achieve that amount, through furloughs or layoffs.

Chignell asked Town Administrator Stutsman if the contingency money is already appropriated.

Town Administrator Stutsman said that the money is not appropriated for anything, it is money that is not yet committed, so leaving it uncommitted can help to make up whatever the short fall in revenue is at the end of June.

Chignell said the money in contingency is for employee salaries and for emergencies.

Town Administrator Stutsman said the money is sometimes used for employee salaries , but all the salary changes have been made for this year.

Chignell asked if the contingency money would be appropriated toward emergencies should they arise.

Town Administrator Stutsman said that for emergencies there are emergency unprogrammed funds, that contingency is more for things like the \$10,000 for the GASB 34 implementation.

Chignell asked if there are any pro-active legal issues that the Town could not be involved in that would allow us to save money?

Town Administrator Stutsman said no, that staff would no longer send all of the staff reports to the Town Attorney for review. Staff can conduct certain research themselves, saving \$10,000.

Chignell asked Kay Coleman what her recommendation is regarding the SAVE fund allocation.

Kay Coleman said that she has not had the opportunity to meet with the board yet, but that they are aware of the situation and she felt they are supportive.

Nigel Hull, 46 Hillside Avenue, said that he is hearing a lot about saving money but wondered what the Town is doing to raise money.

Chignell said that there has been a suggestion of raising the parcel tax or perhaps a special tax that would require a vote of the people.

Town Administrator Stutsman added that the Town has already adjusted the planning fees and police department fees.

Mr. Hull said that with the way the State funding is it seemed to him that this will be a continuing problem in the future, and asked how the Town is going to address it.

Chignell said there are some measures on the March 2nd ballot that deal with the State's fiscal situation but what the Town is facing right now is a shortfall for just this fiscal year.

Kilkus said he believed that what had been presented by the subcommittee is well done for the first step, and he will support it.

Kroot said that from the residential property tax, only about 12% comes back to the community so the departments are already running a tight ship to begin with. He said that he is also uncomfortable with closing the library and since he is on the Fire Department's Board he doesn't feel optimistic about the \$50,000 cut there. He has no problem reducing the Council stipend. He said he will be voting no to this recommendation.

Chignell said that he will vote against it as well, as he does not think we should cut public safety. The Fire Service is a collaborative effort between Sleepy Hollow and Fairfax and he said the Town does not know if they would even be willing to layoff or furlough any Firefighters. He said he is adamantly opposed to closing the library, that a savings of \$6600 is not enough to limit community resources. He said that it is in the Town's best interest to have legal review. He also stated that the contingency account is not a solid savings, as that money may have to be used. He said he is in favor of eliminating the entire Council stipend and thought that furloughs and layoffs should be looked at next.

Breen said this issue is very serious. He said this really puts everyone on notice that the Town is near a critical problem and expresses that he doesn't want to go into personnel layoffs and thought that the small efforts will mean that the budget will be that much better for the future. He also stated that it is a long process to initiate layoffs in a union environment. He said that he really doesn't want to go into layoffs of Town staff because they are already running on minimal staff as it is.

Kilkus said he also believed that most of these measures are symbolic and that they don't equate to enough substance. He said he would like solutions that are both substantive and symbolic and would also like to forfeit all of the Council stipend.

Thornton said the Town has already frozen several positions and is operating at minimal staff levels already. She said that she does not want the Town to get into a crisis situation and believed that even doing the small things would help. She agreed that closing the library is unfavorable but also stated that whatever needs to be done should be done.

Chignell asked Fire Chief Groshong where the \$50,000 cuts would come from out of his budget.

Chief Groshong said that The Town of San Anselmo provides 50% of their budget so in order to cut \$50,000 for San Anselmo you would have to cut \$100,000 for the budget as a whole. He said in order to achieve that it would take cutting personnel. They do not currently have any vacant positions that they can freeze. He also said that the contract they have in place requires minimum staffing and the people that are in place mirror that minimum staffing already.

Chignell asked Town Administrator Stutsman how the meetings with the employee groups were going.

Town Administrator Stutsman said that the POA has been very cooperative in freezing positions and readjusting schedules but cannot freeze any more positions than they already have and feel they have done as much as they can do. The MAPE representative said he will need to work with the group more and then will meet with her within the next two weeks.

Breen said that the proposed \$50,000 cuts from the Fire Service is not going to occur for this time period given the circumstances surrounding the contract.

Chignell said the proposal of savings suggested of \$150,000 is not solid. He said that the \$50,000 from the fire department and the \$80,000 from contingency are not reliable cuts. He said he wanted the Town to begin discussions with the employee groups and start looking at possible furloughs or layoffs.

Kroot said he is not ready to vote on this and that the only real solid savings are the library and Council stipend, which only equal about \$11,000. He suggested to continue this.

Sara Godwin, citizen, said that if each person in the Town were to contribute \$25 that would cover the \$300,000 shortfall. She suggested the Council make a request of the citizens of San Anselmo to contribute a donation.

Anita Stuart, citizen, she said she just moved to San Anselmo and didn't know about the parking rule and got a ticket. She said that one way to increase revenue is to issue more parking tickets, since the Town already has that rule in place.

M/s, Kilkus/Thornton to support the subcommittee's recommendations in total with the addition that the Council stipend be eliminated totally. Mayor Chignell requested a role call vote for this motion. Ayes: Kilkus, Thornton, Breen. Noes: Kroot, Chignell. Motion passed.

4. APPEAL OF PLANNING COMMISSION APPROVAL OF THRID STORY VARIANCE; SETBACK VARIANCE TO ADD A LOWER, MIDDLE AND UPPER STORY ADDITION WITHIN 5' OF THE SOUTH PROPERTY LINE; FLATLAND DESIGN REVIEW OF A SECOND AND THRID STORY ADDITION THAT CONSISTS OF A 750 SQUARE FOOT ADDITION PLUS INTERIOR STAIRWAY; SETBACK VARIANCE TO ADD AN EXTERIOR STAIRWAY WND ENCLOSED ENTRY WITHIN 5' OF THE NORTH SIDE PROPERTY LINE, LOCATED WITHIN THE R-1 ZONING DISTRICT. LOCATION OF PROJECT: 57 MEDWAY, (a/p No. 5-154-06). APPELLANTS: GARY MARCH AND KIM PIPKIN.

Planning Director Tom Bell, said that the Planning Commission approved the variance as outlined in item 4. The applicant appealed it because they want the sideyard variance of 5' for the lower and mid level be reduced to 2.5'. Staff recommended that Council uphold the Planning Commissions findings and deny the appeal.

Breen asked what the square footage of the area is.

Planning Commissioner Bell stated it is 70'.

Kilkus asked if the entire structure would have to change.

Planning Commissioner Bell said no, only the addition.

Gary March and Kim Pipkin, appellants, said that they proposed to reduce the third story addition by 2.5'. They want to stay consistent with the front of the house so that it doesn't look like an obvious addition. He said that some of the reasons they cannot build out into the yard are because of the mature trees, 18-degree slopes and narrowness of the lot. He said that they also have overwhelming support for the addition by all of their neighbors. Kim Pipkin clarified that the square footage on the main level is 10 square feet and the lower level is 35 square feet, so they are asking for 45 square feet.

Kroot moved to uphold the appellant and would like to approve everything the planning commission said except 2.5-foot variance. He thought there were special circumstances. He said it really is the only way to add due to mature trees.

M/s, Kroot/Breen to support the appeal in its entirety. Ayes: All

5. GIVE DIRECTION TO STAFF AND ARTISTS REGARDING POSSIBLE LOCATIONS FOR PROPOSED HISTORICAL MOSAIC OBELISK PROPOSED BY LINDA WEILL, PRIOR TO SUBMITTING FORMAL REQUEST TO REQUIRED COMMISSIONS.

Town Administrator Debra Stutsman presented the staff report. She said the artists, Linda Weill and Quintilia Nylin, will be going to the appropriate commissions to seek approval for a mosaic obelisk but wanted to get the Council's suggestions on possible acceptable locations. Suggestions for possible locations include the Town Hall lawn, the Ross Valley Fire Station, Station 19, Creek Park and the corner of Pine Street.

Linda Weill said they have done several mosaics and have an extensive background in mosaic art and have brought a piece to demonstrate the quality of their work.

Quintilia Nylin said that they like to involve the community children in helping to make portions of the mosaics they do.

Ms. Weill said they have won a grant for \$3,000 toward making the obelisk and are not going to ask the Town for any money. She said their preference would be in front of the Fire Department. She said they are planning on using the children at summer camps to contribute to this historical piece and in turn educate the children.

Kilkus asked why they chose 9 feet for the height of the obelisk.

Ms. Weill said that Gary Stevens built an obelisk of 9 feet some time ago and donated it to them knowing they may be able to use it someday.

Kilkus said he lives on Pine Street and they have thought about what can be done with the parking lot area. If that location were chosen the entire area would have to be improved to make it nice enough to display the obelisk. Pine Street could pay for it. He said that the Fire Station and Creek Park would be good locations too and said he supports it.

Thornton said she supports it as well and said that the location that it is in should enable people to fully walk around it with enough room for people to step back to look up at it.

Kroot suggested Memorial Park.

Ms. Nylin said that they already have a lot of mosaics at Memorial Park.

Ms. Weill said that having it at the Fire Station would make it a destination that people will go to.

Ms. Nylin said that they were hoping for the San Anselmo Avenue location because of the railroad history in this area.

Breen said he would like to see a simulated 9-foot mock structure so that it can be placed in the various locations to determine the best location. He said another location might be Robson Park where a lot of kids play.

Nigel Hull, 46 Hillside Avenue, said it seemed like a very large piece and asked if it will go to the Planning Commission.

Chignell said this is just a preliminary brainstorming of possible locations and that it will have to go to the Planning Commission. He also stated that he is in support of it being in front of the Fire Station or Creek Park.

M/s, Kilkus/Breen to support the Obelisk and its location along San Anselmo Avenue, send it to the Planning Commission for review and asked for a simulation. Ayes: All

6. MEASURE G:

(A) ACCEPT THE PROJECT AND AUTHORIZE FILING NOTICE OF COMPLETION OF CONTRACT FOR DRAINAGE IMPROVEMENTS ON DRAKE BOULEVARD BETWEEN EL CERRITO TO CORDONE; TRANSFER \$122,000 FROM MEASURE G FUND TO THE 03-04 MEASURE G RESURFACING AND DRAINAGE BUDGET.

(B) APPROVE THE 03-04 MEASURE G RESURFACING AND DRAINAGE PROJECTS, CONTRIBUTIONS TO NON-MAINTAINED ROAD, AND SLURRY SEAL PROJECTS FOR 04-05.

(A) Public Works Director, Rabi Elias, presented the staff report. He said that due to discovering dense rock and an old sidewalk underneath an existing sidewalk the change order was higher than anticipated. He said he would like to transfer \$122,000 from the Measure G funds to put into the 03-04 budget.

M/s, Thornton/Kroot, to accept item (A) and transfer funding from the Measure G funds to the 03-04 budget. Ayes: All

(B) Public Works Director, Rabi Elias, presented the staff report. He said that this is the annual Measure G projects for pavement and drainage. He said the last two projects on Timothy Road and Canyon Road would normally come out of the 03-04 budget, but he does not have enough money in the budget this year, so an additional \$44,000 would have to transfer from the Measure G funds to cover these two projects. He explained the 02-03 and 03-04 Financial Report expenditures and budget from the Measure G Monitoring Committee Report.

Chignell said that the 10-year Measure G Bond passed in 1995 and it is nearing its end.

Walt Davis, Hillside Avenue, said that Hillside Avenue is one of the worst streets in San Anselmo and if it isn't done now it may cost more to do later.

Chignell said that they have received everyone's petitions and emails on this issue.

Murray Staff, City Hall Avenue, said that City Hall Avenue has not been re-paved in 20 years. He said it is he and his neighbors only way in and out. He said his neighbor Daisy, as well as other people, have fallen several times due to the condition of the street. He said that many other neighbors feel the same way that he does.

David Barsocchini, 126 Laurel Avenue, said that Laurel Avenue floods often very badly. He said the erosion will just continue over time until they can get rid of the water.

Steve Smith, 201 Laurel Avenue, said he also gets affected by the flooding on Laurel Avenue and wondered if the water from the hillside can be diverted somehow away from Laurel and Madrone. He said this issue needs to be addressed as well.

Public Works Director Elias said that the repair of the hillside is not going to affect the water. Laurel Avenue is too flat and water doesn't flow well there. He said that at some point in the future they will do a feasibility study to determine the best solutions for that issue.

Chignell said that there is a commitment that it will be on a future agenda for the Public Works Department to do a feasibility study.

Mr. Smith asked if the neighbors can talk directly to Public Works Director Elias about the visibility study. He said there is a natural ditch behind his home that is a problem when it floods.

Public Works Director Elias said that to clean up those ditches would cost \$92,000 and since there is no room in the budget for this, the neighbors can apply for Measure G funds or do the clean up themselves.

David Schock, 18 Hillside Avenue, said that new sewers are going in on Hillside Avenue and he had learned that as a matter of policy that when a new sewer goes in the Sanitation

District repaves the entire street. He said it might be an alternative funding source.

Public Works Director Elias said he talked to the Sanitation District Director and they do not have money to give the Town.

Chignell said that Council will talk to the Sanitary District Board of Directors and that the Council has worked collaboratively on similar projects in the past.

Sara Godwin, 51 Hillside Avenue, asked that the Council support the re-paving of Hillside Avenue and in addition to talking to the Sanitation District, can they look into asking the Water District if they are going to replace the old water line that was installed in 1906 and if so, perhaps that would be another source of alternate funding for re-paving the street. She said that people use to be responsible for the ditches being cleaned up in prevention of potential flooding and said that perhaps educating the public would be something that Council should look at doing.

Chignell said that the Town already does that and that the Town does not start projects without checking with the various utilities first.

Kroot said that the Measure G Committee found all of these projects to be worthy of Measure G funding with the exception of Timothy Road and Canyon Road. He said those two roads can wait one year if there is not enough funding.

M/s, Breen/Kroot to approve all of the Staff recommendations with the amendment of adding the repair of the transportation center bus stop within the same budget. Ayes: All

7. CONSIDER SUPPORT OF REGIONAL MEASURE 2 ON THE MARCH 2, 2004 BALLOT, REGARDING A PROPOSED \$1 INCREASE TO THE BASE TOLL RATE CHARGED ON THE SEVEN STATE-OWNED TOLL BRIDGES.

Town Administrator, Debra Stutsman, presented the staff report. She said that the revenue from the \$1 increase to the base toll rate charged on the seven State-owned toll bridges would fund traffic congestion programs and at least \$105,000,000 would come to Marin projects to include bus and ferry service improvements.

M/s, Thornton/Breen to support the Regional Measure 2 on the March 2, 2004 ballot. Ayes: All

8. STATUS REPORT ON PROGRESS TO DATE FROM SUBCOMMITTEE WORKING ON TELECOMMUNICATIONS ORDINANCE. (ORAL REPORT FROM BARBARA THORNTON).

Thornton said that the subcommittee had a public meeting on January 26th and she sat down with Town Administrator Stutsman and Planning Director Bell to go over what the subcommittee had come up with and to see how it meshed with the existing ordinance. She said there was some institutional knowledge that was not there so before asking for further legal advice they decided to do more research. She said they will come back with another status report at the March 9th meeting. She said the City of San Rafael has a

consultant that is putting together a draft ordinance for them and they will share with us their draft in order to save on legal expenses.

Kilkus asked if anyone has actually done any measurements on any antennas and seen any difference.

Thornton said she didn't think there was anything on file at this point but the subcommittee is looking into it for other areas. She said that if the measure and review was done up front according to the FCC requirements then it wouldn't have to be done on an on-going basis.

Chignell said we will hear another status report on this issue at the March 9th meeting.

9. ADJOURN.

Meeting adjourned at 10:11 p.m.

Respectfully submitted,

Denise A. Phillips
Senior Police Administrative Assistant