

**Resolution NO. 4038**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO  
DEFINING THE FRAMEWORK FOR THE  
MARIN SONOMA MOSQUITO AND VECTOR CONTROL DISTRICT  
BOARD OF TRUSTEES REPRESENTATIVE**

WHEREAS, the Town of San Anselmo wishes to help retain a governmental agency that is highly responsive to the public health and comfort needs of the residents living within the district.

WHEREAS, San Anselmo has talented and knowledgeable professionals who are willing to represent the Town to further the goal of protecting the health and welfare of the community from mosquitoes and vector-borne disease; and

WHEREAS, the Town Council is committed to the mission of the Marin Sonoma Mosquito and Vector Control District's Board of Trustees; and

WHEREAS, the Board of Trustees is empowered to undertake and carry out a vast number of duties under specific health and safety codes regarding mosquito control and the direct relationship of mosquitoes to the health, comfort and economy of people; and

WHEREAS, a representative for the Town has been in existence for many years and a need to update the guidelines for community service has been identified.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Town Council re-establishes the parameters of service for the Marin Sonoma Mosquito and Vector Control District appointee, as follows:

1. Charge: The member of the Marin Sonoma Mosquito and Vector Control's Board of Trustees is empowered to undertake and carry out a vast number of duties under specific health and safety codes regarding mosquito and vector control.
2. Goal and Purpose: To ensure that the health and welfare of the San Anselmo community is protected from mosquitoes and vector-borne disease.
3. Objective: Act as advisory body to Marin Sonoma Mosquito and Vector Control on behalf of the Town.
4. Organization: One (1) member of the Board will be appointed by the governing body of the Town. This member shall be an elector of the town from which he/she is appointed and a resident of that portion of the town which is in the district. Each member appointed from a county or portion of a county shall be an elector of the county and a resident of that portion of the county which is within the district. Each member appointed at large shall be an elector of the district. (Health and Safety code 2242-2244.)

5. Guidelines: The guidelines for the Board are as follows:
- a) Each member will file a Statement of Economic Interest with the State of California, Fair Political Practices Commission, within thirty (30) days after assuming office. The Marin Sonoma Mosquito and Vector Control will be the filing officers.
  - b) Each member will be sworn in and sign a loyalty oath.
  - c) Regular meetings of the Board will be held on the second Wednesday of each month. Board meetings will be held at 7:00 p.m., at the District Headquarters 595 Helman Lane Cotati or at specified location.
  - d) Members are expected to attend all meetings, unless prevented from doing so by a substantial reason. A record of attendance will be sent to each trustees appointing body at calendar year end.
  - e) All of its sessions shall be open to the public, except "closed sessions."
  - f) In lieu of itemized expenses, an allowance of \$100 (one-hundred) per month per member will be paid for expenses incurred in attending regular meetings not to exceed \$100.00 (one-hundred) per month.
  - g) A primary function of the Board is that of establishing policy and making decisions as guidelines for administrative execution. Board members collectively represent the diverse areas and interests of the district community, thus the Board can serve as one of the best and most responsive forms for the local government in the interest of the community. Essentially, the Board acts in matters relating to overall policy decisions, while the manager advises as an information source.
  - h) The rules contained in "Roberts's Rules of Order, Revised" will govern in all cases in which they are not inconsistent with established Board policy.
  - i) Members may not solicit employment or professional assignments relating directly or indirectly to the projects under study by the Committee.
  - j) Members will take all necessary or proper steps for the extermination of mosquitoes in or outside of the district.
6. Terms: The first term of any member shall not exceed two years. Each subsequent consecutive reappointment, if any, may be for a term of two or four years, at the discretion of the appointing power. In the event of a resignation, death or disability of any member, his/her successor shall be appointed by the governing body which appointed him/her.
7. Brown Act: All meetings of the Committee shall be public and noticed on the public notice bulletin board.

I hereby certify that the foregoing resolution was duly passed and adopted at the regular meeting of the San Anselmo Town Council on the 11th day of June, 2013, by the following vote, to wit:

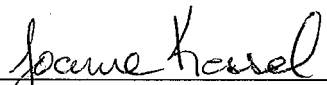
AYES: Coleman, Dahlgren, Greene, Kroot

NOES: None

ABSENT: McInerney

ABSTAIN: None

  
 Kay Coleman, Mayor

  
 Town Clerk  
 Joanne Kessel  
 For Barbara Chambers