

RESOLUTION NO. 811

CALLING A DEPARTMENTAL PROMOTIONAL LIMITED EXAMINATION FOR AN ELIGIBLE LIST IN THE PUBLIC WORKS DEPARTMENT FOR THE POSITION OF EQUIPMENT OPERATOR REPAIRMAN IN THE CLASSIFIED SERVICE OF THE CITY OF SAN ANSELMO, AS PROVIDED FOR IN ORDINANCE NO. 244 OF THE CITY OF SAN ANSELMO.

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WHEREAS, there is no list of qualified applicants for the position of Equipment Operator Repairman in the Classified Service of the City of San Anselmo, and

WHEREAS, public interest, convenience and necessity requires that such a list should be established,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of San Anselmo that a Departmental Promotional limited examination to create an eligible list for the position of Equipment Operator Repairman in the Classified Service of the City of San Anselmo shall be held in accordance with the following "Notice of Civil Service Examination".

Sheet entitled "NOTICE OF CIVIL SERVICE EXAMINATION" attached hereto and made a part thereof.

*Anita Gannon*  
ANITA GANNON, CITY CLERK

I HEREBY CERTIFY that the foregoing Resolution was duly passed and adopted at a regular meeting of the San Anselmo City Council of the City of San Anselmo on the 21st day of July 1959, by the following vote:

AYES: COUNCILMEN *Booth, Little, Franchini, Smith*

NOES: COUNCILMEN *none*

ABSENT: COUNCILMEN *Martinelli*

*Anita Gannon*  
ANITA GANNON, CITY CLERK

NOTICE OF CIVIL SERVICE EXAMINATION

NOTICE IS HEREBY GIVEN that the City of San Anselmo will conduct a Departmental Promotional limited examination to establish an eligible list for the position of Equipment Operator Repairman in the Public Works Department, in the Classified Service of the City of San Anselmo, as provided for in Ordinance No. 244 of the City of San Anselmo, as follows, to wit:

EQUIPMENT OPERATOR REPAIRMAN FULL-TIME  
SALARY RANGE \$376 - \$458

QUALIFICATION REQUIREMENTS: The examination is open to any member of San Anselmo Public Works Department having the rank of Maintenance man, and who has completed the probationary period for that position at the time of the filing deadline.

DUTIES: Under general supervision, to perform a variety of semi-skilled and skilled tasks in the repair, maintenance and cleaning of streets; to operate heavy automotive equipment; to perform skilled mechanical repair work to automotive equipment; and to do related work as required.

Operates a street sweeper, hydraulic grader, roller, heavy dump or flat bed truck and other pieces of road equipment in cleaning, building, and repairing City streets; inspects equipment to locate and determine the extent of necessary repairs; maintains and repairs heavy automotive equipment such as street sweepers, graders, rollers, trucks, and related power equipment; may make installations of, or repairs to, special equipment; performs welding and blacksmith work.

Builds forms, mixes, pours and finishes concrete; digs ditches; cleans culverts and catch basins; makes sweeper brooms; assists in routine painting work.

SAID EXAMINATION shall consist of the following parts and subjects, with the weight of each part or subject, if any, set forth as follows, to wit:

Part 1.	Seniority as per Rule VI, Section 4, of Civil Service Rules	10%
Part 2.	Efficiency as per Rule VI, Section 4, of Civil Service Rules	10%
Part 3.	A written test to determine fitness	40%
Part 4.	Oral examination and interview (To include a performance test in the operation of city automotive equipment)	40%
	Total Weight	<u>100%</u>

A passing grade of 70% is required in each part of the examination. The City Council shall determine whether or not raw scores in the written portion of the examination shall be adjusted.

  
Anita Gannon, City Clerk