

RESOLUTION NO. 3754

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO ADOPTING A MASTER FEE SCHEDULE THAT CONTAINS THE VARIOUS FEES AND FINES CURRENTLY BEING CHARGED BY THE TOWN

Whereas, California State Law allows local governments to set fines and fees for municipal services; and

Whereas, the Town of San Anselmo does charge fees for a number of services it provides and fines for violations of certain municipal and vehicle codes violations; and

Whereas, the Town of San Anselmo has a Master Fee Schedule; and

Whereas, the Town Council recognizes the need to have all fines and fees charged by the Town contained in one single document referred to as a Master Fee Schedule; and

Whereas, the Town also recognizes that these fees should be evaluated and reviewed on an annual basis so that adjustments may be made to when necessary to reflect actual and reasonable costs incurred by the Town; and

Now, Therefore, Be It Resolved that the Town Council of the Town of San Anselmo does hereby:

1. Make increases to the Recreation section of Exhibit A, instituting fees to rent Creek Park, reflecting increases in fees for park picnic area rentals and increasing the fee for a Commercial Dog Walker's permit.
2. Leave in full force and effect any other fees or fines adopted by the Town of San Anselmo that are not otherwise contained in said Master Fee Resolution.

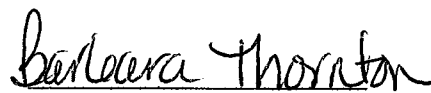
Passed And Adopted at a regular meeting of the Town Council of the Town of San Anselmo on the 28th day of February, 2006, by the following vote:

AYES: Cooper, Freeman, Roth, Thornton

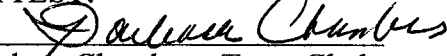
NOES: (none)

ABSTAIN: (none)

ABSENT: Breen


Barbara Thornton, Mayor

ATTEST:


Barbara Chambers, Town Clerk

**TOWN OF SAN ANSELMO
FINE AND FEES
2006**

Department	Description	Type	Date Last Reviewed	Fine/Fee	
Administration & Finance	Photocopies (Document with State requirements are charged per State Mandate.)		8/12/2003	\$.25 per page	
	Copies of tape recordings		8/12/2003	\$5 per tape	
	Subscription to Town Council & Planning Commission agendas via mail		8/12/2003	\$25 per year	
	Returned check charge		8/12/2003	\$25 per incident	
	Lost checks			\$25	
	Hub signs		1/1/2005	\$75 per week	
	Banner		1/1/2005	\$285 per week	
	BUSINESS LICENSE FEES:				
	Administrative processing fee		11/1/2004	\$15	
	Transfer fee		1993	\$20	
	Business License penalty			10% per month with maximum of 50%	
	Duplicate Business License required		1993	\$5	
	Gross Receipts:				
	\$0 - \$7,500		1993	\$15	
	\$7,501 - \$15,000		1993	\$30	
	\$15,001 - \$25,000		1993	\$45	
	\$25,001 - \$50,000		1993	\$60	
	\$50,001 - \$100,000		1993	\$100	
	\$100,001 - \$250,000		1993	\$150	
	\$250,001 - \$500,000		1993	\$300	
	\$500,001 - \$750,000		1993	\$450	
	\$750,001 - \$1,000,000		1993	\$600	
	\$1,000,001 - \$2,000,000		1993	\$800	
	\$2,000,001 - \$3,000,000		1993	\$1,200	
	\$3,000,001 - \$4,000,000		1993	\$1,500	
	\$4,000,001 - \$5,000,000		1993	\$2,100	
	\$5,000,001 - \$10,000,000		1993	\$3,000	
	\$10,000,001 - \$25,000,000		1993	\$4,500	
	\$25,000,000 - and over		1993	\$4,500 + .01%	
	Hotels/Motels/Inns			\$17 per unit	
	Rental of one or more dwelling units or guest rooms within a rooming house, boarding house, single family dwelling, apartment, condominium, houseboat, or other residential structure containing guest rooms or dwelling units			\$17 per unit	

Department	Description	Type	Permit/Fee Reviewed	Fine/fee
Administration & Finance Continued...	General contractors and subcontractors			\$30 per quarter or \$100 per year
	Auctioneers			\$50 per day
	Peddlers, solicitors			\$25 per day; \$150 per qtr.; \$500 per year
	Circuses or carnivals			\$400 first day; \$300 each additional day
	Commercial & still film permits (public property)			\$100 per day for 1-3 persons; \$200 per day for 4-6 persons; \$300 per day for 7-9 persons; \$400 per day for 10+ persons
	Commercial & still film permits (private property)			\$50 per day for 1-3 persons; \$100 per day for 4-6 persons; \$150 per day for 7-9 persons; \$200 per day for 10+ persons
	Taxicabs			\$60 per vehicle
	Trucks/vans/delivery vehicles - less than 1/2 ton capacity			\$22.50 per vehicle
	Trucks/vans/delivery vehicles - not exceeding 1 ton capacity			\$37.50 per vehicle
	Trucks/vans/delivery vehicles - not exceeding 1-1/2 ton capacity			\$75 per vehicle
	Trucks/vans/delivery vehicles - not exceeding 2 ton capacity			\$112.50 per vehicle
	Trucks/vans/delivery vehicles - not exceeding 3 ton capacity			\$150 per vehicle
	Trucks/vans/delivery vehicles - over 3 ton capacity			\$225 per vehicle
	Christmas tree lots			\$45 per year
	Commercial leased property			\$.02 per sq. ft. (\$50 minimum, \$200 maximum)
	Business located out of San Anselmo but use P.O. Box in San Anselmo for business			\$50 per year
Real estate broker in San Anselmo			\$100 per year + \$10 per desk	

Department	Description	Type	Date Last Reviewed	Fine/Fee
Administration & Finance Continued...	Real estate broker out of San Anselmo			\$150 per year
	Omnibus (all other categories)			\$50 per year
	Business License List		1/1/2005	\$1 per page
Building & Public Works	BUILDING PERMITS:			
	Valuation:			
	\$1 to \$499			\$64
	\$500 to \$1,999			\$64 for the first \$499 plus \$3.55 for each additional \$100 or fraction thereof
	\$2,000 to \$24,999			\$117.25 for the first \$1,999 plus \$14.50 for each additional \$1,000 or fraction thereof
	\$25,000 to \$49,999			\$450.75 for the first \$24,999 plus \$10.60 for each additional \$1,000 or fraction thereof
	\$50,000 to \$99,999			\$715.75 for the first \$49,999 plus \$7.50 for each additional \$1,000 or fraction thereof
	\$100,000 to \$499,999			\$1090.75 for the first \$99,999 plus \$6.10 for each additional \$1,000 or fraction thereof
	\$500,000 to \$999,999			\$3,350.75 for the first \$499,999 plus \$5.25 for each additional \$1,000 or fraction thereof

Department	Description	Type	Date Last Reviewed	Fine/Fee	
Building & Public Works Continued...	\$1,000,000 and above			\$6,155.75 for the first \$999,999 plus \$4.14 for each additional \$1,000 or fraction thereof	
	Fee for Building Permit Plan-Check			65% of permit fee	
	Stop Work Fee for working without a permit			1x value of Building Permit Fee	
	Stop Work Fee for incidences where there is no Building Permit issued			1 hour of staff time = \$90	
	Energy Fees (on projects affecting heated space)			15% of Building Permit Fee	
	Plumbing Permit Fee (1997 Uniform Administrative Code Table 3D fees raised by a factor of 26%)			Plan-Check is 65% of Permit Fee	
	Electrical Permit Fee (1997 Uniform Administrative Code Table 3B fees raised by a factor of 26%)			Plan-Check is 25% of Permit Fee	
	Mechanical Permit Fee (1997 Uniform Administrative Code Table 3C fees raised by a factor of 26%)			Plan-Check is 25% of Permit Fee	
	Pools, Spas & Hot Tub Permit Fees			Plan-Check is 65% of Permit Fee	
	Swimming Pools			\$580	
	Street bond for swimming pool			\$1,000	
	Permanent spa or hot tub			\$270	
	Self-contained spa or hot tub			\$165	
	Gross Receipts Tax - tax on all projects done by a contractor			\$.50 per \$1,000 valuation	
	Seismic Fee - State fee on all residential work			.01% of permit value	
	Plan Storage Fee			\$2.00 per page for all microfiche documents	
	Road Impact Fee			1% of the value of work on all construction projects	
	TREE REMOVAL PERMIT FEES:				
	Heritage Tree				\$170
	Street Tree				\$81

Department	Description	Type	Date Last Reviewed	Fine/Fee
Building & Public Works Continued...	ENCROACHMENT PERMIT FEES:			
	Minor work			\$101.50
	Major work (over \$2,000)			4% of value of project
	Utility company			\$593
	sidewalks & driveways - new			\$95
	Sidewalks & driveways - repair			\$54
	Revocable Encroachment Permit for work in town right-of-way			\$168 plus recording fees
	GRADING PERMIT FEES:			
	Grading - 1997 UBC Appendix Chapter 33 Table A-33B:			
	50cy or less			\$23
	51cy to 100cy			\$37 for the first 100 cy plus \$17.50 for each additional 1,000 cy
	101cy to 1,000cy			\$194.50 for the first 1,000cy plus \$14.50 for each additional 1,000cy
	1,001cy to 10,000cy			\$325 for the first 10,000cy plus \$66 for each additional 10,000cy
	10,001cy to 100,000cy			\$919 for the first 100,000cy plus \$36.50 for each additional 10,000cy
	100,001 and above			
	Plan-Check - 1997 UBC Appendix Chapter 33 Table A-33A:			
	50cy or less			no fee
	51cy to 100cy			\$24
	101cy to 1,000cy			\$37
	1,001cy to 10,000cy			\$49
	10,001cy to 100,000cy			\$49.25 for the first 10,000cy plus \$24.50 for each additional 10,000cy

Department	Description	Type	Date Last Reviewed	Fine/Fee
Building & Public Works Continued...	100,001cy to 200,0-00cy			\$269.75 for the first 100,000cy plus \$13.25 for each additional 10,000cy
	200,001cy and above			\$402.25 for the first 200,000cy plus \$7.25 for each additional 10,000cy
	Fence Permits (fences within 20 feet of front or side fences within 12 feet of a street			\$95
	RESIDENTIAL RE-SALE REPORTS:			
	Single Family residence			\$193
	Multi-Family residences			\$193 plus \$22 each additional unit
	Water Wells - potable and landscape wells			\$141
	Library	OVERDUE FINES:		
Books, periodicals, audio tapes, compact discs, books on CD			1/1/2003	\$.30 per day-adults \$.15 per day-children
Video tapes, DVD's			1/1/2003	\$1 per day
Maximum overdue fines for Videos and DVD's			1/1/2003	\$14 for adult \$7 for child
Maximum overdue fines for all other materials			1/1/2003	\$15 for adult \$7.50 for child
Charge to replace lost card			1/1/2003	\$1 per incident
Charge for reserve request			1/1/2003	\$.50 per request
Photocopying & computer print outs			1/1/2003	\$.15 per page
Lost item \$4.99 and under			1/1/2003	Cost of item plus \$2.50 processing fee
Lost item \$5 and over			1/1/2003	Cost of item plus \$5 processing fee
Book drop fee			1/1/2003	*\$1
*Applies only to items displaying the "do not put in book drop" sticker and are placed in the book drop.				
INTERLIBRARY LOAN FEES:				
Within Marinette search - request fee			1/1/2003	\$.50
Within North Bay Cities search			1/1/2003	\$1
Outside North Bay search		1/1/2003	\$5	

Department	Description	Type	Date Last Reviewed	Fine/Fee
Planning	Use Permits, Design Review, General Plan Amendments, Zoning Amendments, Tentative Maps, Annexations, Lot Line Adjustment, Variances (Projects exceeding 8 hours planning time will be required to submit \$500 increments to cover additional planner time at current hourly research rate.)		7/27/2004	\$1,000
	MINISTERIAL RESIDENTIAL 2ND UNIT REVIEWS:			
	Aministrative Variances		7/27/2004	\$600
	Administrative Commercial Design		7/27/2004	\$300
	Administrative Sign Reviews, temporary outdoor displays		7/27/2004	\$100
	Certificates of Compliance		7/27/2004	\$1,000
	ENVIRONMENTAL REVIEWS: (Fees charged by outside agencies for review and process of environmental documents will be charged to the applicant in addition to the fees herein.)			
	Negative Declarations		7/27/2004	\$1,600
	Environmental Impact Reports		7/27/2004	Consultant cost plus 20%
	Peer Reviews		7/27/2004	Consultant cost plus 20%
	Appeals		7/27/2004	\$400
	Hourly Fee		7/27/2004	\$102 per hour
	Zoning/General Plan Maps			\$8.50 each
	Zoning Ordinance (Bald Hill Plan)			\$25
	General Plan (maps included)			\$25
	Photocopies (State requirement documents are charged per State Mandate.)		8/12/2003	\$.25 per page
	Development Standards			No Charge
	Police	Merchant Parking Permits		12/9/2003
Overnight Parking Permits			12/9/2003	\$50 per year
Vehicle Impound Release			12/9/2003	\$100
Clearance/Citizen Letter			12/9/2003	\$20
VIOLATIONS:				
Parked without permit			12/9/2003	\$15
Overnight parking			12/9/2003	\$16
Parked contrary to signs & markings			12/9/2003	\$17
Improperly parked in space			12/9/2003	\$20
Red zone			12/9/2003	\$20
Parked on fire road			12/9/2003	\$20
Standing in roadway			12/9/2003	\$20
15' of fire hydrant			12/9/2003	\$20
Parked out of marked stall			12/9/2003	\$20

Department	Description	Type	Date Last Reviewed	Fine/Fee	
Police Continued...	Parked on school grounds for sale		12/9/2003	\$20	
	Parked in intersection, crosswalk, sidewalk, in front of a driveway, more than 18" from the curb or facing the wrong way		12/9/2003	\$20	
	Double parked		12/9/2003	\$20	
	No parking		12/9/2003	\$20	
	Posted "No Parking"		12/9/2003	\$22	
	Overtime parking, illegally parked on school grounds, vehicle parked for sale on street, illegally parked, posted vehicle for sale and loading zone		12/9/2003	\$25	
	Parked on private property without consent		12/9/2003	\$30	
	Expired meter		12/9/2003	\$30	
	Tow Away Zone		12/9/2003	\$50	
	Parked without 12' clearance		12/9/2003	\$50	
	Expired tabs		12/9/2003	\$76	
	Vehicle for sale on street		12/9/2003	\$103	
	Parked on parkway		12/9/2003	\$103	
	Abandoned vehicle		12/9/2003	\$270	
	Parked in area for handicapped		12/9/2003	\$270	
	Blocking handicapped access ramp		12/9/2003	\$275	
	Handicapped parking		12/9/2003	\$275	
	Disabled crosshatch markings		12/9/2003	\$275	
12-foot Clearance Violation		12/9/2003	\$50		
RECREATION CENTER RENTAL RATES:					
Recreation	Administrative Registration Fee			\$3 per class or activity	
	Tennis Key Fees:	Club Member		\$10	
		Resident		\$25	
		Non-Resident		\$75	
	Multi Purpose Room	Group I		\$30 per hour	
		Group II		\$50 per hour	
	Multi Purpose Room and Kitchen	Group I		\$35 per hour	
		Group II		\$60 per hour	
	Kitchen only	Group I		\$15 per hour	
		Group II		\$25 per hour	
	MEMORIAL PARK RENTAL RATES:				
	Small Picnic Area	Resident		\$60 for 3 hours	
Non-Resident			\$70 for 3 hours		

Department	Description	Type	Date Last Reviewed	Fine/Fee	
Recreation Continued:	Large Picnic Area (\$25 inflatable jumper fee in conjunction with large picnic area rental.)	Resident		\$85 for 3 hours	
		Non-Resident		\$95 for 3 hours	
	Elders Garden	Resident		\$25 for 3 hours	
		Non-Resident		\$35 for 3 hours	
	Creek Park picnic area	Resident		\$30 for 3 hours	
		Non-Resident		\$40 for 3 hours	
	Creek Park		2/28/2006	\$75 for 1 hour	
			2/28/2006	\$150 per 1/2 day (5 hrs)	
			2/28/2006	\$250/day (10 hrs)	
			2/28/2006	\$400/weekend (Friday to Sunday)	
	Robson Harrington Park Group Area	Resident	2/28/2006	\$75 for 1/2 day	
		Non-Resident	2/28/2006	\$125 for the day	
		Resident	2/28/2006	\$125 for 1/2 day	
		Non-Resident	2/28/2006	\$175 for the day	
	Robson Harrington Upper Lawn	Resident	2/28/2006	\$75 for the day	
		Non-Resident	2/28/2006	\$95 for the day	
	ROBSON HARRINGTON HOUSE:				
	Meeting Room - Weekday Evenings	Group A		No Charge	
		Group B		\$20 per hour	
		Group C		\$30 per hour	
	Entire House - Weekeday Evenings	Group A		\$15 per hour	
		Group B		\$35 per hour	
		Group C		\$50 per hour	
	Weekend Rental (Sat & Sun.) - Hourly	Group A		\$20 per hour	
		Group B		\$40 per hour	
		Group C		\$55 per hour	
	Weekend Rental - 1/2 Day (up to 5 hours)	Group A		\$75	
		Group B		\$135	
		Group C		\$175	
	Weekend Rental - Full Day (up to 10 hours)	Group A		\$150	
		Group B		\$260	
		Group C		340	

Weekend Rental - Entire Weekend (both days)	Group A		\$275
	Group B		\$475
	Group C		\$600
ALL PARKS Commercial Dog Walker's permit		2/28/2006	\$100/year