

TOWN OF SAN ANSELMO

RESOLUTION NO. 4169

**A Resolution of the Town Council of the Town of San Anselmo amending its
Conflict of Interest Code**

WHEREAS, the Political Reform Act (Government Code Section 81000 *et seq.*) requires state and local government agencies to adopt and promulgate Conflict of Interest Codes; and

WHEREAS, under state law the Town Council must review the Town's Conflict of Interest Code by July 1 of each even-numbered year; and

WHEREAS, the Fair Political Practices Commission (FPPC) has adopted a regulation (2 Cal. Code of Regs. 18730) which contains the terms of a standard Conflict of Interest Code that may be incorporated by reference in a municipality's code, and which may be amended by the FPPC to conform to amendments in the Political Reform Act, following public notice and hearings; and

WHEREAS, the Town Council intends to adopt the FPPC's standard Conflict of Interest Code and to update the Town's Designated Positions and Disclosure Categories.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. Resolution 4167 is hereby repealed.

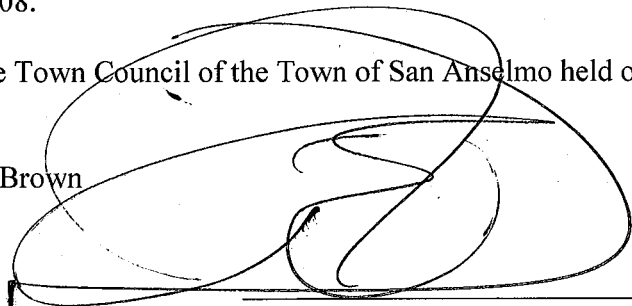
Section 2. Resolution 4167 is replaced herewith and the attached Exhibit A establishes the Designated Positions and Disclosure Categories for the Town of San Anselmo.

The terms of 2 California Code of Regulations 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the Conflict of Interest Code for the Town of San Anselmo; and

Designated employees shall file statements of economic interests with the Town of San Anselmo. The Town shall make all statements available for public inspection and reproduction, pursuant to Government Code Section 81008.

Adopted at a regular meeting of the Town Council of the Town of San Anselmo held on July 12, 2016, by the following vote:

AYES: Greene, Coleman, Wright, Brown
NOES: None
ABSENT: McInerney
ABSTAIN: None



Ford Greene, Mayor

ATTEST:



Carla Kacmar, Town Clerk

EXHIBIT A

POSITION	DISCLOSURE CATEGORY
Open Space Committee	3, 4 & 5
Public Works Director	3, 4 & 5
Assistant Public Works Director	3, 4 & 5
Senior Engineer	3, 4 & 5
Town Librarian	3
Community Svcs Director/Asst Town Manager	1
Finance & Administrative Services Director	1
Planning Director	1
Deputy Town Clerk	1
Consultants*	

*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Town Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of the disclosure requirements. The Town Manager's determination is a public record and shall be retained for public inspection.

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations or if they believe that their positions has been categorized incorrectly.

DISCLOSURE CATEGORIES

- 1. Full Disclosure.** All interests in real property located within the Town, as well as investments, business positions, and sources of income, including gifts, loans, and travel payments.
- 2. Full Disclosure (excluding interests in real property).** All investments, business positions, and sources of income, including gifts, loans, and travel payments.
- 3. General Contracting Category.** All investments, business positions, and income, including gifts, loans, and travel payments, from sources that provide goods, equipment, vehicles, leased facilities, machinery, or services, including training or consulting services, of the type utilized by the employee's department.
- 4. Regulatory, Permit, or Licensing Category.** All investments, business positions, and income, including gifts, loans, and travel payments, from sources that are subject

to the regulatory, permit, or licensing authority of, or have an application for a license or permit pending before, the Town.

5. Interest in Real Property. All interests in real property located in the jurisdiction.

**PUBLIC OFFICIALS WHO FILE A STATEMENT OF ECONOMIC INTERESTS
PURSUANT TO GOVERNMENT CODE §87200**

Town Council
Planning Commission
Town Manager
Town Attorney
Town Treasurer