

RESOLUTION NO. 466

1 CALLING EXAMINATION FOR ELIGIBLE LIST IN THE CLASSIFIED SERVICE  
2 OF THE TOWN OF SAN ANSELMO AS PROVIDED FOR IN ORDINANCE NO. 244  
3 OF THE TOWN OF SAN ANSELMO, COUNTY OF MARIN, CALIFORNIA


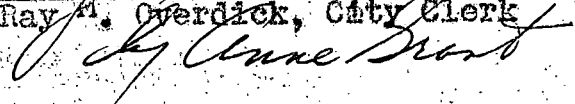
4 WHEREAS, there is no eligible list of qualified applicants for the  
5 position of Fireman, for the Department of Fire, in the Classified  
6 Service of the Town of San Anselmo, and

7 WHEREAS, public interest, convenience, and necessity requires that  
8 such a list be established,

9 NOW THEREFORE BE IT RESOLVED, by the City Council of the Town of  
10 San Anselmo, that examinations to create an eligible list for the  
11 position of Fireman, in the Dept. of Fire, in the Classified  
12 Service of the Town of San Anselmo shall be held in accordance  
13 with the following "NOTICE OF CIVIL SERVICE EXAMINATIONS"


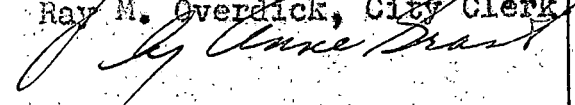
14 Insert here, sheet entitled "Notice of Civil Service Examination",  
15 attached hereto and made a part hereof.

16 BE IT FURTHER RESOLVED, that the California State Personnel Board  
17 be, and is hereby declared to be, the Special Examiner to prepare,  
18 conduct and grade all written and oral tests in such examinations,  
19 and that Frank Kelly and Adolph Heinrichs be, and are hereby  
20 declared to be, the Special Examiners to conduct the physical and  
21 agility tests in such examinations, provided however, that should  
22 any Special Examiner be unable to serve, appropriate substitute  
23 shall be made by the Personnel Clerk.

24   
25 Ray M. Overdick, City Clerk  
26 

27 I HEREBY CERTIFY, that the foregoing resolution was duly passed  
28 and adopted at a regular adjourned meeting of the City Council of  
29 the Town of San Anselmo, held on the 13 day of September 1949, by  
30 the following vote:

31 AYES: Councilmen: Allen, Smith, Booth, Miller  
NOES: Councilmen: None  
ABSENT: Councilman: Love

32   
33 Ray M. Overdick, City Clerk  
34 

"NOTICE OF CIVIL SERVICE EXAMINATION"

1 NOTICE IS HEREBY GIVEN, that on Saturday, Oct 15 1949, the  
2 Town of San Anselmo will conduct examinations for an eligible  
3 list for the Position of Fireman for the Dept. of Fire in the Classi-  
fied Service of the Town of San Anselmo as provided for in Ordin-  
ance No. 244 of said Town, as follows to wit:

4 FIREMAN, FULL TIME, STARTING SALARY, \$247.00 PER MONTH

5 Under general supervision, to operate a fire truck and firefight-  
6 ing equipment; to fight fires and to engage in fire prevention;  
and to do other work as required.

7 Responds to fire alarms with his company; drives truck, locating  
8 truck at proper sight near fire; operates engine pumping equipment;  
9 lays hose line; operates a nozzle and plays a stream of water on  
the fire; raises, lowers, and climbs ladders; ventilates buildings  
10 to drive out smoke and gasses, forcing entry when necessary; ren-  
ders first aid; attempts rescue of persons trapped in fire;  
11 assists in salvage and clean-up activities; drives rescue truck  
equipped with emergency and first aid apparatus; maintains fire  
12 trucks, rescue trucks and all other equipment in good working  
order, making all repairs except major overhauls; cleans and makes  
13 minor repairs and alterations to fire house and living quarters;  
drills in use of equipment and improved techniques; operates two-  
way fire and police radio.

14 QUALIFICATION REQUIREMENTS: Examinations are open to all male  
15 applicants who are strong, active, physically sound, in good health,  
of good appearance, character and habits, between the ages of 21  
16 and not having reached the age of 41 years at the time of filing  
the application, and who are citizens of the United States of Amer-  
17 ica, residents of the City of San Anselmo in the County of Marin  
for a continuous period of one year immediately prior to the date  
18 of filing application and who are graduates of an accredited High  
School or equivalent education, and who are not disqualified by the  
19 requirements set forth in Rule IV of the Rules and Regulations,  
(these rules chiefly pertain to the applicant's mental, moral, and  
20 physical nature and to his previous behaviour and conduct.)

21 SAID EXAMINATIONS will be held at the City Hall, in the Town of  
San Anselmo commencing at 1:00 P.M., Saturday Oct 15 1949 and will  
22 consist of the following parts and subjects, with the weight of each  
part or subject, if any, set forth as follows, to wit:

- 23 1. Applicants must pass medical examination.
- 24 2. Applicants must pass physical and agility tests.
- 3. Written tests designed to test the ability and understand-  
ing of the following subjects:

25 Ability to understand, remember and follow oral instructions.  
26 Observation and memory. Aptitude for Fire Work and judgement  
and ability to understand written instructions. Weight--55

|  |            |
|--|------------|
| 27 Oral Interview -----                            | Weight 20  |
| 28 Volunteer Duty with San Anselmo Fire Dept.----- | Weight 25  |
|  | <u>100</u> |

29 Passing Grade of 70% is required in each examination. Veterans of  
30 World War II receive a credit of 5 Weights. Applications for the  
above examinations must be in writing and filed with the Personnel  
Clerk in the City Hall, San Anselmo, California, on or before 5:00  
1949.

"NOTICE OF CIVIL SERVICE EXAMINATIONS"

NOTICE IS HEREBY GIVEN, that on Saturday, \_\_\_\_\_, 1949, the Town of San Anselmo, will conduct examinations for an eligible list for the position of Fireman for the Dept. of Fire in the Classified Service of the Town of San Anselmo as provided for in Ordinance No. 244 of said Town, as follows to wit:

FIREMAN, FULL TIME, STARTING SALARY, \$247.00 PER MONTH

Under general supervision, to operate a fire truck and firefighting equipment; to fight fires and to engage in fire prevention; and to do other work as required.

Responds to fire alarms with his company; drives truck, locating truck at proper site near fire; operates engine pumping equipment; lays hose line; operates a nozzle and plays a stream of water on the fire; raises, lowers, and climbs ladders; ventilates buildings to drive out smoke and gases, forcing entry when necessary; renders first aid; attempts rescue of persons trapped in fire; assists in salvage and clean up activities; drives rescue truck equipped with emergency and first aid apparatus; maintains fire trucks, rescue trucks and all other equipment in good working order, making all repairs except major overhauls; cleans and makes minor repairs and alterations to fire house and living quarters; drills in use of equipment and improved techniques; operates two-way fire and police radio.

QUALIFICATION REQUIREMENTS: Examinations are open to all male applicants who are strong, active, physically sound, in good health, of good appearance, character and habits, between the ages of 21 and 35 years at the time of filing application, and who are citizens of the United States of America and residents of the County of Marin for a continuous period of one year immediately prior to the date of filing application and who are graduates of an accredited High School or equivalent education, and who are not disqualified by the requirements set forth in Rule IV of the Rules and Regulations, (These Rules chiefly pertain to the applicant's mental, moral, and physical nature and to his previous behaviour and conduct.)

SAID EXAMINATIONS will be held at the City Hall, San Anselmo, Cal. commencing at 1:00 P.M., Saturday \_\_\_\_\_ 1949 and will consist of the following parts and subjects, with the weight of each part or subject, if any, set forth as follows, to wit:

1. Applicants must pass medical examination.
2. Applicants must satisfactorily pass physical and agility tests.
3. Written tests designed to test the ability and understanding of the following subjects:

Ability to understand, remember and follow oral instructions.  
 Observation and memory. Aptitude for Fire Work and judgement  
 and ability to understand written instructions. Weight --70

4. Oral examination and interview Weight --30
- Total weights-----100

Passing Grade of 70% is required in each part of an examination. Veterans of World War II receive a credit of 5 Weights. Application for the above examinations must be in writing and filed with the Personnel Clerk in the City Hall, San Anselmo, California, on or before 5:00 O'Clock P.M. \_\_\_\_\_ 1949.

Ray M. Overdick, City Clerk